



# Council

## Revised Agenda

**Date:** March 2, 2020  
**Time:** 7:00 PM  
**Location:** Council Chambers, 2nd Floor  
Municipal Administrative Centre  
40 Temperance Street  
Bowmanville, Ontario

**Inquiries & Accommodations:** For inquiries about this agenda, or to make arrangements for accessibility accommodations for persons attending, please contact: Michelle Chambers, Administrative Assistant to the Clerk, at 905-623-3379, ext. 2101 or by email at [mchambers@clarington.net](mailto:mchambers@clarington.net).

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\*Late Item added after the Agenda was published.

1. **Call to Order**
2. **Moment of Reflection**
3. **Land Acknowledgement Statement**
4. **Declaration of Interest**
5. **Announcements**
6. **Adoption of Minutes of Previous Meeting(s)**
  - 6.1 Council Minutes - Minutes of a regular meeting of Council dated February 10, 2020 7
7. **Presentations**

There are no Presentations as of the time of publication.
8. **Delegations**
  - 8.1 Karen Willoughby regarding Response from the Minister of Municipal Affairs and Housing (Item 1b of the Planning and Development Committee Report)
  - \*8.2 Steve Chandler regarding Response from the Minister of Municipal Affairs and Housing (Item 1b of the Planning and Development Committee Report)
  - \*8.3 Mike Zosik regarding Response from the Minister of Municipal Affairs and Housing (Item 1b of the Planning and Development Committee Report)
  - \*8.4 Larry Poirier regarding Response from the Minister of Municipal Affairs and Housing (Item 1b of the Planning and Development Committee Report)
9. **Communications – Receive for Information**

There are no Communications to be received for information as of the time of publication.

**10. Communications – Direction**

- |      |   |    |
|------|---|----|
| 10.1 | Memo from Peter Windolf, Park Development Manager,<br>regarding Winter Trail Maintenance Pilot Project<br><br>(Motion to refer to the consideration of the December 5, 2019 Active<br>Transportation and Safe Roads (ATSR) Committee Minutes (Agenda<br>Item 11.1.2))                               | 16 |
| 10.2 | Memo from Faye Langmaid, Acting Director of Planning Services,<br>regarding C-035-20 & C-036-20; Heritage Committee Recommendation<br>for 879 Regional Road 17, Newcastle<br><br>(Motion to refer to the consideration of the February 18, 2020 Heritage<br>Committee Minutes (Agenda Item 11.1.6)) | 17 |
| 10.3 | Memo from Trevor Pinn, Director of Finance/Treasurer regarding 10<br>Year Historic Property Assessment<br><br>(Motion to refer to the Consideration of Item 3 of the Special General<br>Government Committee Report)  | 22 |
| 10.4 | Memo from Trevor Pinn, Director of Finance/Treasurer regarding 10<br>Year Historic Net Growth in Assessment<br><br>(Motion to refer to the Consideration of Item 3 of the Special General<br>Government Committee Report)   | 25 |
| 10.5 | Memo from Trevor Pinn, Director of Finance/Treasurer regarding Five<br>Year Historical Hydro Related Revenue<br><br>(Motion to refer to the consideration of Item 3 of the Special General<br>Government Committee Report)  | 28 |
| 10.6 | Memo from Trevor Pinn, Director of Finance / Treasurer regarding Five<br>Year Historical Hydro Line Right of Way Revenue<br><br>(Motion to refer to the consideration of Item 3 of the Special General<br>Government Committee Report)  | 30 |
| 10.7 | Confidential Memo from Trevor Pinn, Director of Finance / Treasurer,<br>regarding Estimated taxes from Toyota Development<br><br>(Motion to refer to the Consideration of Item 3 of the Special General<br>Government Committee Report<br><br>(Previously Distributed Under Separate Cover)         |    |

- \*10.8 Linda Kent, Library Director & CEO, Clarington Public Library, regarding  
Museum Pay Equity Questions

(Motion to refer to the Consideration of Item 3 of the Special General  
Government Committee Report)

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- \*10.9 Memo from Trevor Pinn, Director of Finance / Treasurer, regarding 2020  
Budget – Change in Salary and Benefits Budget Year to Year

(Motion to refer to the consideration of Item 3 of the Special General  
Government Committee Report)

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- \*10.10 Memo from Anne Greentree, Municipal Clerk, regarding Delegation of  
Civil Marriage Ceremonies

(Motion to refer to the consideration of Item 3 of the Special General  
Government Committee Report)

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- \*10.11 Confidential Memo from Anne Greentree, Municipal Clerk,  
regarding Legal Opinion Concerning and HR Matter

(Motion to refer to the consideration of Item 3 of the Special General  
Government Committee)

(Distributed Under Separate Cover)
- \*10.12 Memo from Faye Langmaid, Acting Director of Planning Services,  
regarding the March 16, 2020 Planning and Development Committee  
Meeting

(Motion for Direction)

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## 11. Committee Reports

### 11.1 Advisory Committee Reports

- 11.1.1 Minutes of the Accessibility Advisory Committee dated October  
2, 2019, November 6, 2019, January 8 and February 5, 2020

47
- 11.1.2 Minutes of the Active Transportation and Safe Roads  
Committee dated September 5, 2019 and December 5, 2019

62
- 11.1.3 Minutes of the Affordable Housing Task Force dated  
December 17, 2019

76
- 11.1.4 Minutes of the Agricultural Advisory Committee of Clarington  
dated January 9, 2020

79

11.1.5	Minutes of the Clarington Diversity Advisory Committee dated January 23, 2020	83
11.1.6	Minutes of the Clarington Heritage Committee dated February 18, 2020	92
11.1.7	Minutes of the Newcastle Arena Board dated February 4, 2020	97
11.2	General Government Committee Report of February 18, 2020	99
11.3	Special General Government Committee Report of February 24, 2020	106
*11.4	Planning & Development Committee Report of February 24, 2020	109

## **12. Staff Reports**

None

## **13. Business Arising from Procedural Notice of Motion**

None

## **14. Unfinished Business**

- 14.1 Report FND-027-19 Audit Committee and Value for Taxpayer Committee

(Tabled from Special General Government Committee meeting of February 24, 2020)

- 14.2 Confidential Report CAO-007-20 - Organizational Structure Review - Human Resource Issues

(Tabled from the Special General Government Committee meeting of February 24, 2020)

- 14.3 Confidential Report CAO-008-20 - Director Contracts

(Tabled from the Special General Government Committee meeting of February 24, 2020)

## **15. By-laws**

- 15.1 2020-009 - Being a By-law to assume certain streets and lanes within the Municipality of Clarington as public highways in the Municipality of Clarington.

(Item 5 of the General Government Committee Report)

- 15.2 2020-010 - Being a by-law to amend Schedule B of the Fee By-law  
2010-142, Clarington's Fee By-law

(Item 8 of the General Government Committee Report)

- 15.3 2020-010 - Being a By-law to Amend By-law 84-63 the Comprehensive  
Zoning By-law for the Corporation of the Municipality of Clarington

(Item 7 of the Planning and Development Committee Report)

- 15.4 2020-011 - Being a By-law to amend By-law 97-77, Being a by-law to  
provide for the registration of a primary dwelling unit having an  
Apartment-in-House for the Corporation of the Municipality of Clarington

(Item 8 of the Planning and Development Committee Report)

**16. Procedural Notices of Motion**

- 16.1 Procedural Notice of Motion to Rescind Resolution #C-204-19 pertaining  
to the Farewell Creek Trail Realignment

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**17. Other Business**

**18. Confirming By-Law**

**19. Adjournment**

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Accessibility Co-ordinator at 905-623-3379 ext. 2131

## Council Minutes

**Date:** February 10, 2020  
**Time:** 7:00 PM  
**Location:** Council Chambers, 2nd Floor  
Municipal Administrative Centre  
40 Temperance Street  
Bowmanville, Ontario

**Present Were:** Mayor A. Foster, Councillor G. Anderson, Councillor R. Hooper,  
Councillor J. Jones, Councillor J. Neal, Councillor C. Traill, Councillor  
M. Zwart

**Staff Present:** A. Allison, G. Acorn, S. Brake, D. Ferguson, A. Greentree, F.  
Langmaid, R. Maciver, T. Pinn, G. Weir, M. Chambers

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### 1. Call to Order

Mayor Foster called the meeting to order at 7:00 PM.

### 2. Moment of Reflection

Councillor Anderson led the meeting in a moment of reflection.

### 3. Land Acknowledgement Statement

Councillor Anderson recited the land acknowledgement statement.

### 4. Declaration of Interest

Councillor Jones declared a direct interest in Item 4 of the General Government Committee Report - Report CSD-002-20 Public Access Defibrillator Program – Lakeridge Health Agreement Renewal.

Councillor Hooper declared a direct interest in Item 1d of the General Government Committee Report - Correspondence from Kevin Narraway, Manager of Legislative Services/Deputy Clerk, Town the Whitby, regarding Regional Heritage Property Tax Rebate.

### 5. Announcements

Members of Council announced upcoming community events and matters of community interest.

## **6. Adoption of Minutes of Previous Meeting**

### **6.1 Minutes of a regular meeting of Council dated January 20, 2020**

Resolution # C-032-20  
Moved by Councillor Traill  
Seconded by Councillor Neal

That the minutes of the regular meeting of the Council held on January 20, 2020, be approved.

**Carried**

## **7. Presentations**

### **7.1 Presentation by the Heritage Committee, Honouring Three Heritage Properties in Clarington**

Peter Vogel, Vice Chair, Clarington Heritage Committee was present to honour three heritage properties in Clarington. Mr. Vogel provided the Members of Council with an overview of the heritage property located at 26 Concession Street West (Dundurn), 120 Wellington Street (Central Public School) and 2503 Concession Road 8 (Haydon Community Hall). He highlighted the properties architectural and historical values. Councillor Hooper accepted the plaque on behalf of the owners of 26 Concession Street who were unable to attend, Janet Fox, Principal, Central Public School, accepted on behalf of 120 Wellington Street and Caroline Kozarichuk, Haydon Community Hall Board, accepted on behalf of 2503 Concession Road 8.

### **7.2 Alter the Agenda**

Resolution # C-033-20  
Moved by Councillor Hooper  
Seconded by Councillor Anderson

That the Agenda be altered to consider Report CAO-004-20 - Parkview Lodge Expansion and Item 3 of the Planning and Development Committee Report, at this time.

**Carried**



**7.3 Report CAO-004-20 - Parkview Lodge Expansion & Item 3 of the Planning and Development Committee Report of February 3, 2020**

Resolution # C-034-20

Moved by Councillor Zwart

Seconded by Councillor Anderson

That Report CAO-004-20 be received;

That Item 3 of the Planning and Development Committee Report, correspondence from Joyce Kufta, Chair, Parkview Lodge, regarding relocating of the east Municipal Crosswalk, be received;

That Council enter into a development charges deferral agreement in which local development charges will be paid to the Municipality in 21 equal instalments over 20 years at no interest;

That the streetscape enhancements as described in Section 2.4 of Report CAO-004-20, be made to the crosswalk at Municipal expense, drawing from the accounts as per the Director of Finance; and

That all interested parties listed in Report CAO-004-20 and any delegations be advised of Council's decision.

Yes (7): Mayor Foster, Councillor Anderson, Councillor Hooper, Councillor Jones, Councillor Neal, Councillor Traill, and Councillor Zwart

**Carried on a recorded vote (7 to 0)**

**8. Delegations**

None

**9. Communications – Receive for Information**

There were no Communications to be received for information.

**10. Communications – Direction**

**10.1 Jennifer Haslett Senior Project Manager, Land Development, East GTA, Brookfield Residential, regarding Heritage Committee Recommendation for 879 Regional Road 17, Newcastle**

Resolution # C-035-20

Moved by Councillor Neal

Seconded by Councillor Zwart

That Correspondence Item 10.1, from Jennifer Haslett, Senior Project Manager, Brookfield Residential, regarding Heritage Committee Recommendation for 879 Regional Road 17, Newcastle, be referred to Staff.

**Carried**

**10.2 Memo from Faye Langmaid, Acting Director of Planning Services regarding Heritage Committee Recommendation for 879 Regional Road 17, Newcastle**

Resolution # C-036-20

Moved by Councillor Zwart

Seconded by Councillor Traill

That Correspondence Item 10.2, Memo from Faye Langmaid, Acting Director of Planning, regarding Heritage Committee Recommendation for 879 Regional Road 17, Newcastle, be referred to Staff.

**Carried**

**11. Committee Reports**

**11.1 Advisory Committee Reports**

**11.1.1 Minutes of the Clarington Heritage Committee dated January 21, 2020**

**11.1.2 Minutes of the Newcastle Arena Board dated January 14, 2020**

**11.1.3 Minutes of the Samuel Wilmot Nature Area Management Advisory Committee dated January 14, 2020**

Resolution # C-037-20

Moved by Councillor Anderson

Seconded by Councillor Hooper

That Advisory Committee Report Items 11.1.1 to 11.1.3, be approved.

**Carried**

**11.2 General Government Committee Report of January 27, 2020**

Resolution # C-038-20

Moved by Councillor Jones

Seconded by Councillor Hooper

That the recommendations contained in the General Government Committee Report of January 27, 2020, be approved on consent, with the exception of items 3, 4, 1d, 6 and 8.

**Carried**

**11.2.1 Item 3 - Roman Zydownyk, Regarding 55 A/B Townline Road South, Clarington**

Resolution # C-039-20

Moved by Councillor Jones

Seconded by Councillor Neal

That Staff report back on issues related to the construction of 55A and 55B Townline Road South.

**Carried**

## **11.2.2 Item 4 - Report CSD-002-20 - Public Access Defibrillator Program – Lakeridge Health Agreement Renewal**

Councillor Jones declared a direct interest in Item 4 of General Government Committee Report - Report CSD-002-20 Public Access Defibrillator Program – Lakeridge Health Agreement Renewal, as she is a Lakeridge Health employee. Councillor Jones left the room and refrained from discussion and voting on this matter.

Resolution # C-040-20  
Moved by Councillor Neal  
Seconded by Councillor Hooper

That Report CSD-002-20 be received;

That Council authorize the Mayor and Clerk to sign the Agreement provided by the Central East Prehospital Care Program (CEPCP), on behalf of Lakeridge Health; and

That Central East Prehospital Care Program be advised of action taken.

### **Carried**

Councillor Jones returned to the meeting.

## **11.2.3 Item 1d - Kevin Narraway, Manager of Legislative Services/Deputy Clerk, Town of Whitby**

Councillor Hooper declared a direct interest in the correspondence from Kevin Narraway, Manager of Legislative Services/Deputy Clerk, Town the Whitby, as his family business building has been designated as a historical building. He left the meeting and refrained from discussion and voting on this matter.

Resolution # C-041-20  
Moved by Councillor Neal  
Seconded by Councillor Anderson

That the Correspondence from Kevin Narraway, Manager of Legislative Services/Deputy Clerk, Town the Whitby, regarding Regional Heritage Property Tax Rebate (Item 1d of the General Government Committee Report), be received for information.

### **Carried**

Councillor Hooper returned to the meeting.

## **11.2.4 Item 6 - Co-op Request for Proposal RFP-348-2019 – Consulting and Related Management and Administrative Services for the Supply of Natural Gas**

Resolution # C-042-20

Moved by Councillor Hooper

Seconded by Councillor Zwart

That Report COD-001-20 be received;

That the Co-op RFP submission received from Blackstone Energy Services Inc., Toronto, for the provision of consulting and related services for the supply of natural gas and to act as an agent of the Municipality of Clarington to execute direct purchase agreements (subject to the approval of the Corporate Service's Department) for a term of three years for an estimated annual fee of \$12,690.00 per year (excluding HST), based on the current number of accounts and subject to change over the contract term be accepted;

That pending satisfactory performance, the Purchasing Manager be given the authority to extend the contract for up to two additional one-year terms; and

That all interested parties listed in Report and any delegations be advised of Council's decision.

Yes (4): Mayor Foster, Councillor Anderson, Councillor Hooper, and Councillor Zwart

No (3): Councillor Jones, Councillor Neal, and Councillor Traill

**Carried on a Recorded Vote, Later in the Meeting, See following Motions (4 to 3)**

### **Suspend the Rules**

Resolution # C-043-20

Moved by Councillor Neal

Seconded by Councillor Traill

That the Rules of Procedure be suspended to allow Members of Council to speak to the foregoing resolution #C-042-20, for a second time.

### **Carried**

Resolution # C-044-20

Moved by Councillor Neal

Seconded by Councillor Traill

That the foregoing Resolution #C-042-20 be amended by deleting the third paragraph and replacing it with the following:

"That Staff Report back to Council at the end of the contract term to seek Council's approval to extend the contract for up to two additional one-year terms."

### **Motion Lost**

The foregoing Resolution #C-042-20 was then carried on a recorded vote.

## **11.2.5 Item 8 - Forestry Service Delivery Review**

Resolution # C-045-20

Moved by Councillor Neal

Seconded by Councillor Hooper

That Report CAO-003-20 be received;

That Council endorse the recommendations of the Forestry Service Delivery Review;

That the recommendation to conduct a customer service and work order process review be initiated immediately by staff; and

That the other recommendations set out in the consultant's Service Delivery Review of Forestry Services be prioritized to enhance Forestry services.

**Carried**

## **12.1 Confidential Verbal Report from the Acting Director of Planning Services, Regarding Potential Property Acquisition**

**Closed Session**

Resolution # C-046-20

Moved by Councillor Zwart

Seconded by Councillor Traill

That, in accordance with Section 239 (2) of the *Municipal Act, 2001*, as amended, the meeting be closed for the purpose of discussing a matter that deals with a proposed or pending acquisition or disposition of land by the municipality or local board.

**Carried**

**Rise and Report**

The meeting resumed in open session at 8:26 PM.

Mayor Foster advised that one item was discussed in "closed" session in accordance with Section 239(2) of the *Municipal Act, 2001* and one resolution was passed to provide direction to staff.

## **11.3 Planning & Development Committee Report of February 3, 2020**

Resolution # C-047-20

Moved by Councillor Neal

Seconded by Councillor Traill

That the recommendations contained in the Planning and Development Committee Report of February 3, 2020 be approved on consent with the exception of Item 3 which was considered earlier in the meeting.

**Carried**

**12. Staff Reports**

**12.1 Confidential Verbal Report from the Acting Director of Planning Services, Regarding Potential Property Acquisition**

Confidential Verbal Report from the Acting Director of Planning Services, Regarding Potential Property Acquisition was considered earlier in the meeting immediately following the consideration of the General Government Committee Report.

**12.2 Report CAO-004-20 - Parkview Lodge Expansion**

Report CAO-004-20 - Parkview Lodge Expansion, was considered earlier in the meeting.

**13. Business Arising from Procedural Notice of Motion**

**14. Unfinished Business**

None

**15. By-laws**

Resolution # C-048-20

Moved by Councillor Hooper

Seconded by Councillor Jones

That leave be granted to introduce By-laws 2020-004 to 2020-006; and

15.1 2020-004 - Being a By-law to amend By-law 84-63, the Comprehensive Zoning By-law for the Corporation of the Municipality of Clarington

15.2 2020-005 - Being a By-law to Exempt a Certain Portion of Registered Plan 40M-2633 from Part Lot Control

15.3 2020-006 - Being a By-law to Establish Certain Lands as Public Highways

15.4 2020-007 - Being a By-law to Amend Interim Control By-law 2018-083

That the said by-laws be approved.

**Carried**

**16. Procedural Notices of Motion**

None

**17. Other Business**

Councillor Neal enquired about Members of Council sending emails to other Members of Council and whether it is considered furthering business of the Municipality.

Councillor Zwart enquired about the correspondence received in the Mayor's office from Minister Clark and what the process was for processing this correspondence.

Mayor Foster asked the CAO if he is aware if Metrolinx will be charging for parking at the GO Stations.

Mayor Foster enquired about the proponents of the Good Year property and raised concerns that the content of their website appears to be representing the view of the Municipality.

Councillor Hooper enquired about a Memo from Metrolinx requesting for an Open House to be hosted in Whitby. He asked why there are no meetings on the matter being hosted in Clarington.

Councillor Hooper enquired about signage on Highway 407 and asked for Bowmanville to be identified in the signage.

## **18. Confirming By-Law**

Resolution # C-049-20

Moved by Councillor Hooper

Seconded by Councillor Jones

That leave be granted to introduce By-law 2020-008, being a by-law to confirm the proceedings of the Council of the Municipality of Clarington at a regular meeting held on the 10<sup>th</sup> day of February, 2020; and

That the said by-law be approved.

**Carried**

## **19. Adjournment**

Resolution # C-050-20

Moved by Councillor Neal

Seconded by Councillor Jones

That the meeting adjourn at 8:44 PM.

**Carried**

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Mayor

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Municipal Clerk

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Co-ordinator at 905-623-3379 ext. 2131

**To:** Mayor and Members of Council  
**From:** Peter Windolf, Park Development Manager  
**Date:** February 10, 2020  
**Subject:** Winter Trail Maintenance Pilot Project

During the December 5, 2019 meeting of the Active Transportation and Safe Roads (ATSR) Committee, members discussed the possibility of plowing multi-use trails in Clarington during the winter season, similar to other municipalities such as Oshawa, Whitby, Ajax and Pickering. As a result of this discussion, the ATSR Committee passed the following recommendation:

That Council consider approving a pilot project to plow snow on the Bowmanville Valley Trail from Roenigk Dr. to Baseline Rd. during the winter.

The ATSR Committee appreciates your consideration of this matter.

Sincerely,



Peter Windolf  
Park Development Manager

/kb

cc: Department Heads  
ATSR Committee



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Minutes of the **Clarington Heritage Committee** held on February 18, 2020, at 7:00 PM, at the Clarington Municipal Offices in Room 1C.

Members Present Were: Peter Vogel, Victor Suppan, Katharine Warren, Ron Sproule, Noel Gamble, Marina Ross (Museum), David Reesor, Councillor Ron Hooper

Regrets: Steve Conway, Myno Van Dyke (NVDHS), Jason Moore (ACO)

Staff Present: Sarah Allin, Planning Services

Guests:

The properties designated in 2019 were honoured at the February 10<sup>th</sup> Council meeting in recognition of Ontario Heritage Week. Vice Chair P. Vogel provided a summary of each newly designated property, including 26 Concession Street W. (Dundurn), 120 Wellington Street (Central Public School), and 2503 Concession Road 8 (Haydon Community Hall). Representatives of the properties were presented with a heritage plaque from the Mayor.

## 1 Declaration of Pecuniary Interest

There were no disclosures of interest stated at this meeting.

## 2 Adoption of Agenda

20.05 Moved by N. Gamble, seconded by M. Ross

That the Agenda be adopted.

"Carried"

## 3 Adoption of Minutes of Previous Meeting

20.06 Moved by R. Sproule, seconded by R. Hooper

That the minutes of the January 21, 2020 Clarington Heritage Committee meeting be adopted.

"Carried"

## 4 Delegations/Presentations None

## 5 Business Arising

### 5.1 1593 Bloor Street

Following the Heritage Committee's motion on January 21, 2020 to undertake an evaluation of the property, a site visit has been arranged. Members of the Municipal Inventory and Register sub-committee have committed to attend.

## 5.2 879 Regional Road 17

Committee members considered the correspondence from Brookfield (dated Feb. 3, 2020) to Council that was referred back to staff for consultation with the Heritage Committee. The Brookfield correspondence was in response to the Heritage Committee's motion of January 21, 2020 that the owners further document the house for posterity and the scope of the documentation. Committee members discussed the value of further documentation in the case of 879 Regional Road 17 and considered the submission of elevation and perspective photographs to be satisfactory in this case. Committee members would also like to see the property be considered for commemoration in the naming of a park or a commemorative plaque.

### 20.07 Moved by K. Warren, seconded by N. Gamble

That the Heritage Committee recommends the scope of the documentation of the property known as 879 Regional Road 17 include elevation and perspective photographs of each side of the dwelling, along with elevation photographs of all entrances, and notable architectural features (for example the gothic arched window).

"Carried"

### 20.08 Moved by K. Warren, seconded by M. Ross

That the naming of a local park named after the Allin family and/or the implementation of a commemorative plaque be referred to staff for consideration.

"Carried"

## 5.3 Fletcher Tree

The Chair of the Heritage Committee spoke in support of the staff report recommending the designation of the Fletcher Tree at the February 3, 2020 Planning & Development Committee meeting. R. McEachern also spoke in support of the Fletcher Tree report. The Committee sent a letter to the Architectural Conservancy of Ontario Clarington Branch to thank the organization for its support of this initiative. The Fletcher Tree Report (PSD-004-20) recommendations were adopted by Council at its February 10, 2020 meeting. The next step will be the issuance of the Notice of Intent to Designate the Fletcher Tree.

## 5.4 Planning Services Heritage Overview

Planning Services staff provided a brief overview of anticipated heritage planning activities for this year, including the drafting of standardized requirements for documenting heritage properties, review and development of heritage file archiving practices, and heritage components of secondary plan exercises.

Committee members indicated that a move towards the standardization of documentation and archiving practices has been on the Committee's radar for

some time. It is timely to undertake such an exercise now that the Committee has standardized its own property evaluations.

## 5.5 Cultural Heritage Resources Property Inquiries

Planning staff asked the Committee to consider evaluating 64 & 76 Mill Street North in Newcastle, and 1679 Highway 2 in Courtice in response to inquiries received on these properties.

## 6 Correspondence and Council Referrals: None.

## 7 Reports from other Committees

- 7.1 Orono Community Improvement Plan – The Orono Community Improvement Plan Liaison Group met in January. There has been continuous uptake of the Community Improvement Plan Grant Programs in Orono. Several new businesses have opened recently, including a pizza place, a new bakery, and the relocated Soper Creek Yarn. The General Store has also augmented its baked goods section. Tenders for work on the Orono Town Hall are imminent. There is a new mural at the north end of Main Street, new amenity signage on the Buttercup Hollow sign at Main and Station Streets, and artistic bike racks to be installed this year as part of the public art project initiative supported by OMAFRA funding. The Sidewalk Patio Program is available in Orono for this season, and funds have been allocated to support the establishment of new patios. The Program has been modified to remove the requirement for a liquor license in Orono only.
- 7.2 Architectural Conservancy of Ontario (ACO), Clarington Branch: - The proposed designation of the Fletcher Tree was discussed at the last ACO meeting. The team is planning Doors Open 2020 in June. The Branch is looking for new members.
- 7.3 Newcastle Village District Historical Society (NVDHS) – No Report.
- 7.4 Museum –The Museum and Library Boards merged as of January 1<sup>st</sup>, 2020. The Committee has not yet had its first meeting but is scheduled to meet in March. Upcoming events include: ‘Widowed at Waverley Place’ mystery, Clarington at Work public lecture, Bookmark/Cross-stitch Workshops and PA Day Camps/March Break Drop-in days.
- 7.5 Wilmot Creek Heritage Park – Nothing new to report. The project team is ready to participate in planning of the park when the developer is ready to move forward.

## 8 Project Reports

- 8.1 Municipal Inventory and Register Committee – No reports. The sub-committee will be evaluating 1593 Bloor Street, and consider the properties identified by Planning Services staff for next month. The sub-committee has also been considering the heritage-related options that were proposed as part of Neighbourhood Character Study, and would like to be prepared should there be appetite to move forward in

the future with any of the options to address heritage character noted in the Options/Analysis and Recommendations Report, dated December 2019.

- 8.2 Outreach/Education Committee: Sub-committee members have acquired information from a former resident of Veterans Avenue. Planning Services staff will provide any information available in the heritage files. Sub-committee is looking for a member to take the lead on this project.

## **9 New Business**

- 9.1 2020 Heritage Conferences: Committee members would like to start planning for heritage conferences being held this year; this will be added to the March meeting agenda.
- 9.2 Delpark Homes' Plan of Subdivision: Committee members discussed the proposed Delpark Homes plan of subdivision. The Recommendation Report for the application(s) is to be considered at the February 24, 2020 Planning & Development Committee meeting. Committee members discussed the importance of considering the value of the landscape surrounding built structures when evaluating heritage resources. Committee members expressed concern about the impact of the proposed residential development on the adjacent designated heritage property (1467 Prestonvale Road; designated in 1997), and asked Planning Services staff to provide any additional information available in the form of elevation drawings and/or supporting documentation to understand how the designated heritage property was considered in the design of the proposed development, in particular the height of the townhouses across the street from the designated dwelling.

### **20.09 Moved by V. Suppan, seconded by R. Sproule**

That Planning Service staff be requested to gather any information available, including elevations and supporting documentation, to assist the Committee in understanding how impacts to the designated heritage property, known as 1467 Prestonvale Road, have been considered in the design of the proposed development.

"Carried"

- 9.3 23 Church Street and 24 Lovers Lane: Committee members asked Planning Services staff to confirm whether the above noted properties are currently on the Cultural Heritage Resources List. In the event, the properties are not currently identified on the List, the Committee will consider their addition at its March meeting.
- 9.4 Toronto Star article "Historic mail-order house is re-addressed", Feb. 15, 2020 was shared with the Committee.
- 9.5 The Committee discussed the sale of the Goodyear Lands. The property is listed on the Municipal Register as a non-designated property.

## 10 Adjournment

K. Warren moved Adjournment 8:20 pm.

**Next Meeting:** March 17, 2020, 7:00 p.m. Clarington Municipal Offices, Room 1C

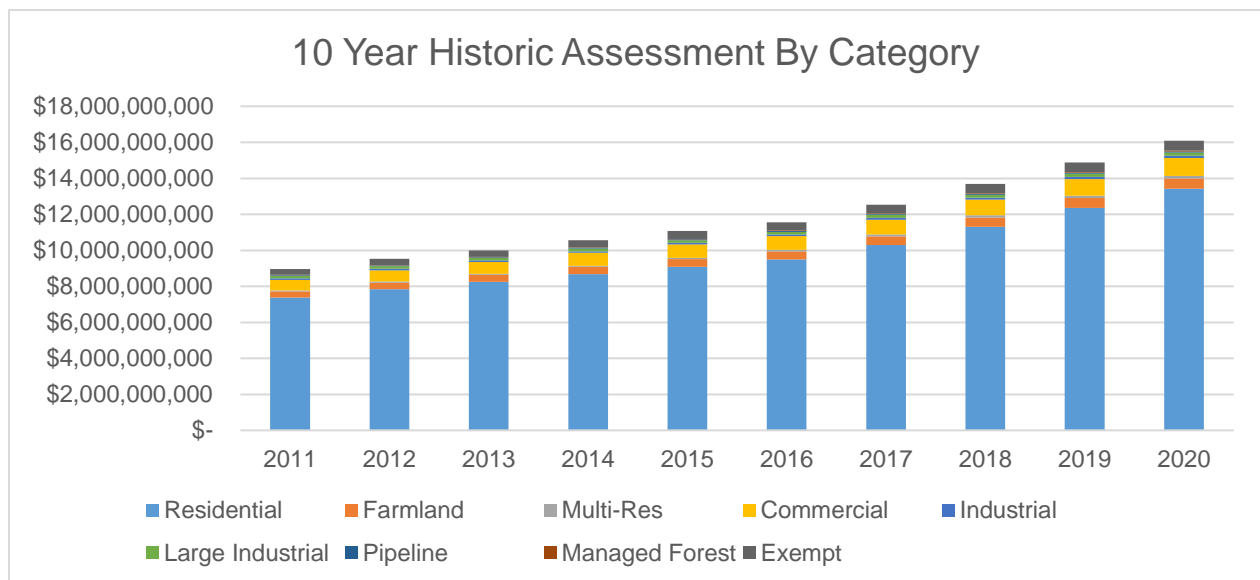
DRAFT

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**To:** Mayor and Council  
**From:** Trevor Pinn, CPA, CA – Director of Finance / Treasurer  
**Date:** February 25, 2020  
**Subject:** 10 Year Historic Property Assessment  
**File:**

At the Special GGC Meeting on February 25, 2020 a question was posed regarding the historic property assessment for the past 10 years.

The following chart shows the property assessment for the years 2011 to 2020 by property class. It should be noted that years 2013 to 2016 are one assessment cycle (based on values at January 1, 2012) and the years 2017 to 2020 are the most recent assessment cycle (based on values at January 1, 2016). The next assessment cycle for the years 2021 to 2024 will be based on assessed values at January 1, 2019 subject to the same four-year phase-in process.

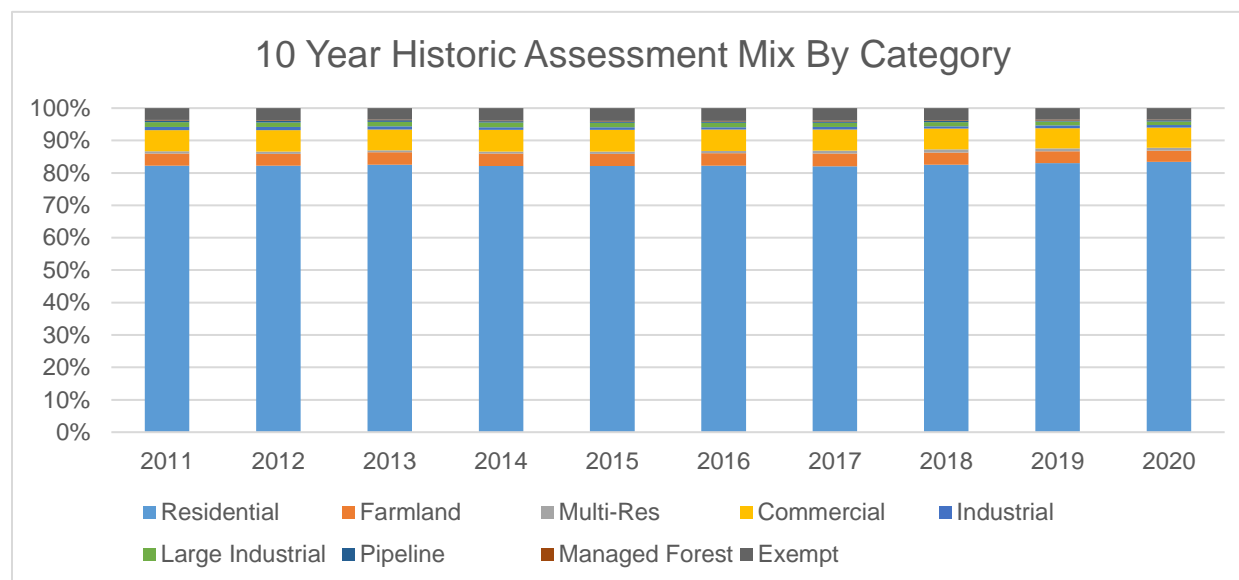


For better clarity the following table shows the figures, assessment cycles are colour coded.

	2011	2012	2013	2014	2015
Residential	\$ 7,378,645,283	\$ 7,840,918,171	\$ 8,256,038,273	\$ 8,677,926,076	\$ 9,090,174,354
Farmland	335,936,271	356,862,252	383,752,565	402,004,286	425,240,988
Multi-Res	63,081,828	65,402,730	63,726,974	65,618,796	69,673,830
Commercial	586,281,554	623,423,008	642,576,625	714,484,461	747,824,151
Industrial	84,556,555	95,715,243	90,167,581	83,913,333	82,767,701
Large Industrial	135,249,565	136,212,589	144,154,331	148,330,313	152,473,794
Pipeline	40,267,031	42,176,000	43,186,250	44,771,500	45,880,529
Managed Forest	17,598,167	19,317,970	19,746,703	21,453,461	23,414,808
Exempt	329,311,901	359,301,315	358,308,861	405,551,067	434,606,217
	\$ 8,970,928,155	\$ 9,539,329,278	\$ 10,001,658,163	\$ 10,564,053,293	\$ 11,072,056,372

	2016	2017	2018	2019	2020
Residential	\$ 9,498,685,112	\$ 10,290,046,209	\$ 11,304,596,725	\$ 12,353,533,512	\$ 13,429,232,259
Farmland	446,706,550	490,657,125	513,661,814	548,596,334	556,208,112
Multi-Res	80,842,300	108,710,185	124,012,803	136,333,156	147,798,100
Commercial	763,224,072	817,347,046	876,631,950	925,892,753	992,624,711
Industrial	84,674,053	103,877,212	106,567,417	125,299,526	129,276,482
Large Industrial	156,617,275	165,022,833	168,059,432	175,737,765	181,948,412
Pipeline	48,125,000	49,478,000	51,196,500	53,145,148	55,475,000
Managed Forest	25,243,600	28,978,589	32,432,890	35,081,997	38,231,800
Exempt	451,974,483	484,935,997	511,633,021	532,214,452	564,168,805
	\$ 11,556,092,445	\$ 12,539,053,196	\$ 13,688,792,552	\$ 14,885,834,643	\$ 16,094,963,681

A follow up question regarding the assessment mix is shown in the following chart. Approximately 90% of taxable assessment is residential (including farmland and multi-residential) with the remaining being non-residential, this has been relatively consistent over the past ten years.



I trust this provides a background for the assessment base of the Municipality over the past ten years.

If there are any questions, please let me know.

Thank you,

Trevor Pinn, CPA, CA  
Director of Finance / Treasurer

cc: Department Heads



If this information is required in an alternate format, please contact the Accessibility  
Co-ordinator at 905-623-3379 ext. 2131

**To:** Mayor and Council  
**From:** Trevor Pinn, CPA, CA – Director of Finance / Treasurer  
**Date:** February 26, 2020  
**Subject:** 10 Year Historic Net Growth in Assessment  
**File:**

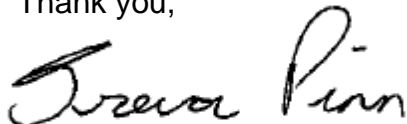
This memo is a follow up to my memo dated February 25, 2020 regarding the 10-year historical property assessment. A follow up was made for the net assessment growth for each year, as the previous information would have included market value growth.

Attached please find the annual net growth by tax class as provided by OPTA which is the Provincially supported software provider for property taxes. Please note that these are unweighted numbers, which means that they have not been adjusted for their tax impact.

I trust this provides a background for the assessment base of the Municipality over the past ten years.

If there are any questions, please let me know.

Thank you,



Trevor Pinn, CPA, CA  
Director of Finance / Treasurer

cc: Department Heads  
Jessica James, Manager, Taxation Services

# 2009-2019 Estimated Net Assessment Growth and Value Changes Based on Returned Roll Data

## Clarington Municipality, 1817

Property Class (RTC)	2009 Net Growth	2010 Net Growth	2011 Net Growth	2012 Net Growth	2013 Net Growth	2014 Net Growth	2015 Net Growth	2016 Net Growth	2017 Net Growth	2018 Net Growth	2019 Net Growth
<b>Taxable</b>											
R - Residential	116,466,080	127,161,537	203,913,003	181,544,144	163,028,697	163,908,176	159,184,556	178,822,167	345,973,622	356,312,344	360,604,858
M - Multi-Residential	-79,067	-975,500	70,502	0	1,009,472	3,127,861	10,203,462	14,052,580	882,819	-2,440,190	-3,118,500
C - Commercial	5,473,895	4,021,996	-18,189,361	7,515,614	23,407,448	1,344,524	-7,188,169	18,830,945	-16,466,095	1,518,288	-7,015,007
X - New Commercial	5,315,245	37,047,436	1,674,893	15,256,880	20,233,485	13,040,980	3,621,345	1,016,651	25,815,181	11,911,163	33,953,396
S - Shopping Centre	0	370,476	-23,017	-266,120	6,372,191	1,679,822	663,570	47,640	1,105,439	1,280,248	-4,711,784
Z - New Shopping Centre	0	2,052,952	24,494,350	-1,118,680	6,707,428	1,545,839	0	0	1,128,879	1,230,510	5,700,558
D - Office Building	-134,028	108,050	0	-71,720	0	0	0	10,704,610	12,396,508	-3,747,691	0
Y - New Office Building									7,529,653	0	-43,125
G - Parking Lot	70,617	0	0	-5,000	-103,500	0	0	460,000	1,740,121	0	0
I - Industrial	4,218,756	-2,116,489	5,841,999	-5,569,249	-8,459,381	-2,118,548	531,586	1,753,681	-199,509	5,805,826	2,671,215
J - New Industrial	5,180,891	-3,043,670	0	0	1,200,000	9,865	504,728	-64,502	387,675	10,724,309	-1,385,000
L - Large Industrial	859,730	459,400	-204,438	4,251,531	32,500	0	0	3,266,297	-2,663,543	1,739,687	269,525
P - Pipeline	720,250	-362,439	377,585	75,000	633,000	154,557	1,271,976	-31,000	326,250	545,797	909,668
F - Farmland	9,010,803	7,518,194	-1,533,032	-2,503,900	-6,807,193	-3,890,415	-5,431,917	6,714,480	-12,720,773	423,993	-24,423,942
T - Managed Forest	975,842	465,666	898,495	-169,400	676,986	893,957	734,023	1,585,019	1,083,991	259,002	706,246
<b>Total Taxable</b>	<b>148,079,014</b>	<b>172,707,609</b>	<b>217,320,979</b>	<b>198,939,100</b>	<b>207,931,133</b>	<b>179,696,618</b>	<b>164,095,160</b>	<b>237,158,568</b>	<b>366,320,218</b>	<b>385,563,286</b>	<b>364,118,108</b>
<b>Total Taxable Excluding RTQ H, I, J, K, N, S</b>	<b>147,340,652</b>	<b>172,949,711</b>	<b>213,324,906</b>	<b>198,939,100</b>	<b>176,243,090</b>	<b>181,419,718</b>	<b>164,000,322</b>	<b>210,054,068</b>	<b>360,743,406</b>	<b>379,386,603</b>	<b>364,017,504</b>
<b>Commercial Total</b>	<b>10,725,729</b>	<b>43,600,910</b>	<b>7,956,865</b>	<b>21,310,974</b>	<b>56,617,052</b>	<b>17,611,165</b>	<b>-2,903,254</b>	<b>31,059,846</b>	<b>33,249,686</b>	<b>12,192,518</b>	<b>27,884,038</b>
<b>Industrial Total</b>	<b>10,259,377</b>	<b>-4,700,759</b>	<b>5,637,561</b>	<b>-1,317,718</b>	<b>-7,226,881</b>	<b>-2,108,683</b>	<b>1,036,314</b>	<b>4,955,476</b>	<b>-2,475,377</b>	<b>18,269,822</b>	<b>1,555,740</b>

## PIL

R - Residential	-614,514	5,691,319	-649,648	1,721,650	12,601,768	-710,094	-2,657,844	91,000	-1,077,599	-229,236	96,250
C - Commercial	-1,753,914	-180,898	-893,500	-956,150	-592,317	-228,296	248,377	0	2,456,640	119,500	1,589,126
X - New Commercial					0	0	1,508,952	-1,531,000	0	0	50,000
I - Industrial	-87,500	1,642,596	178,697	0	28,553	0	0	19,878,500	296,898	75,003	0
F - Farmland	507,693	762,625	815,997	1,099,500	-2,499,761	-165,980	-27,565	0	0	-47,443	0
<b>Commercial Total</b>	<b>-1,753,914</b>	<b>-180,898</b>	<b>-893,500</b>	<b>-956,150</b>	<b>-592,317</b>	<b>-228,296</b>	<b>1,757,329</b>	<b>-1,531,000</b>	<b>2,456,640</b>	<b>119,500</b>	<b>1,639,126</b>
<b>Industrial Total</b>	<b>-87,500</b>	<b>1,642,596</b>	<b>178,697</b>	<b>0</b>	<b>28,553</b>	<b>0</b>	<b>0</b>	<b>19,878,500</b>	<b>296,898</b>	<b>75,003</b>	<b>0</b>
<b>Total PIL</b>	<b>-1,948,235</b>	<b>7,915,642</b>	<b>-548,454</b>	<b>1,865,000</b>	<b>9,538,243</b>	<b>-1,104,370</b>	<b>-928,080</b>	<b>18,438,500</b>	<b>1,675,939</b>	<b>-82,176</b>	<b>1,735,376</b>
<b>Total PIL Including RTQ H, I, J, K, N, S</b>	<b>-1,209,873</b>	<b>7,673,540</b>	<b>3,447,619</b>	<b>1,865,000</b>	<b>41,226,286</b>	<b>-2,827,470</b>	<b>-833,242</b>	<b>45,543,000</b>	<b>7,252,751</b>	<b>6,094,507</b>	<b>1,835,980</b>
<b>Total Taxable and PIL</b>	<b>146,130,779</b>	<b>180,623,251</b>	<b>216,772,525</b>	<b>200,804,100</b>	<b>217,469,376</b>	<b>178,592,248</b>	<b>163,167,080</b>	<b>255,597,068</b>	<b>367,996,157</b>	<b>385,481,110</b>	<b>365,853,484</b>
<b>E - Exempt</b>	<b>5,476,471</b>	<b>20,099,961</b>	<b>20,441,130</b>	<b>3,251,490</b>	<b>34,497,316</b>	<b>15,879,458</b>	<b>4,328,941</b>	<b>31,787,932</b>	<b>8,600,374</b>	<b>2,463,094</b>	<b>13,471,726</b>
<b>Grand Total</b>	<b>151,607,250</b>	<b>200,723,212</b>	<b>237,213,655</b>	<b>204,055,590</b>	<b>251,966,692</b>	<b>194,471,706</b>	<b>167,496,021</b>	<b>287,385,000</b>	<b>376,596,531</b>	<b>387,944,204</b>	<b>379,325,210</b>

## 2009-2019 Estimated Net Assessment Growth (%) Based on Returned Roll Data

### Clarington Municipality, 1817

Property Class (RTC)	2009 Net Growth	2010 Net Growth	2011 Net Growth	2012 Net Growth	2013 Net Growth	2014 Net Growth	2015 Net Growth	2016 Net Growth	2017 Net Growth	2018 Net Growth	2019 Net Growth
<b>Taxable</b>											
R - Residential	1.76%	1.82%	2.77%	2.32%	1.98%	1.89%	1.76%	1.89%	3.37%	3.16%	2.93%
M - Multi-Residential	-0.13%	-1.58%	0.11%	0.00%	1.58%	4.77%	14.64%	17.38%	0.81%	-1.97%	-2.29%
C - Commercial	1.51%	1.03%	-4.38%	1.80%	5.55%	0.30%	-1.54%	3.99%	-3.20%	0.29%	-1.29%
X - New Commercial	48.62%	215.59%	2.94%	24.81%	27.05%	13.52%	3.26%	0.87%	21.96%	8.06%	20.54%
S - Shopping Centre	0.00%	0.75%	-0.04%	-0.47%	11.13%	2.60%	0.99%	0.07%	1.58%	1.75%	-6.14%
Z - New Shopping Centre			1132.87%	-3.99%	24.49%	4.45%	0.00%	0.00%	2.96%	3.03%	13.08%
D - Office Building	-0.79%	0.63%	0.00%	-0.39%	0.00%	0.00%	0.00%	54.34%	62.19%	-11.58%	0.00%
Y - New Office Building										0.00%	-0.54%
G - Parking Lot	19.59%	0.00%	0.00%	-0.96%	-19.15%	0.00%	0.00%	103.84%	159.83%	0.00%	0.00%
I - Industrial	6.16%	-2.72%	7.29%	-6.13%	-9.92%	-2.73%	0.70%	2.26%	-0.26%	7.37%	3.09%
J - New Industrial		-55.37%	0.00%	0.00%	42.86%	0.24%	12.11%	-1.35%	8.51%	216.51%	-8.80%
L - Large Industrial	0.66%	0.34%	-0.15%	3.12%	0.02%	0.00%	0.00%	2.09%	-1.61%	1.04%	0.15%
P - Pipeline	1.95%	-0.93%	0.94%	0.18%	1.47%	0.35%	2.77%	-0.06%	0.66%	1.07%	1.71%
F - Farmland	3.29%	2.47%	-0.46%	-0.71%	-1.80%	-0.98%	-1.29%	1.52%	-2.61%	0.08%	-4.49%
T - Managed Forest	6.68%	2.85%	5.11%	-0.88%	3.43%	4.17%	3.13%	6.28%	3.74%	0.80%	2.01%
<b>Total Taxable</b>	<b>1.94%</b>	<b>2.13%</b>	<b>2.53%</b>	<b>2.18%</b>	<b>2.17%</b>	<b>1.78%</b>	<b>1.55%</b>	<b>2.15%</b>	<b>3.07%</b>	<b>2.95%</b>	<b>2.56%</b>
<b>Total Taxable Excluding RTQ H, I, J, K, N, S</b>	<b>1.96%</b>	<b>2.16%</b>	<b>2.52%</b>	<b>2.21%</b>	<b>1.86%</b>	<b>1.83%</b>	<b>1.58%</b>	<b>1.93%</b>	<b>3.06%</b>	<b>2.94%</b>	<b>2.59%</b>
<b>Commercial Total</b>	<b>2.45%</b>	<b>9.20%</b>	<b>1.46%</b>	<b>3.66%</b>	<b>9.43%</b>	<b>2.62%</b>	<b>-0.41%</b>	<b>4.35%</b>	<b>4.37%</b>	<b>1.48%</b>	<b>3.20%</b>
<b>Industrial Total</b>	<b>5.14%</b>	<b>-2.17%</b>	<b>2.59%</b>	<b>-0.57%</b>	<b>-3.11%</b>	<b>-0.92%</b>	<b>0.44%</b>	<b>2.07%</b>	<b>-1.00%</b>	<b>7.26%</b>	<b>0.56%</b>
<b>PIL</b>											
R - Residential	-10.48%	103.41%	-5.58%	15.08%	93.32%	-2.63%	-9.76%	0.36%	-4.04%	-0.84%	0.34%
C - Commercial	-4.48%	-0.46%	-2.19%	-2.30%	-1.40%	-0.52%	0.55%	0.00%	5.04%	0.23%	2.89%
X - New Commercial								-100.00%			
I - Industrial	-57.00%	2219.72%	9.82%	0.00%	1.37%	0.00%	0.00%	924.15%	1.34%	0.33%	0.00%
F - Farmland	36.51%	37.34%	27.19%	27.09%	-44.61%	-4.96%	-0.81%	0.00%	0.00%	-1.12%	0.00%
<b>Commercial Total</b>	<b>-4.48%</b>	<b>-0.46%</b>	<b>-2.19%</b>	<b>-2.30%</b>	<b>-1.40%</b>	<b>-0.52%</b>	<b>3.88%</b>	<b>-3.12%</b>	<b>5.04%</b>	<b>0.23%</b>	<b>2.98%</b>
<b>Industrial Total</b>	<b>-57.00%</b>	<b>2219.72%</b>	<b>9.82%</b>	<b>0.00%</b>	<b>1.37%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>924.15%</b>	<b>1.34%</b>	<b>0.33%</b>	<b>0.00%</b>
<b>Total PIL</b>	<b>-4.18%</b>	<b>16.92%</b>	<b>-0.96%</b>	<b>3.16%</b>	<b>15.05%</b>	<b>-1.45%</b>	<b>-1.19%</b>	<b>22.98%</b>	<b>1.65%</b>	<b>-0.08%</b>	<b>1.56%</b>
<b>Total PIL Including RTQ H, I, J, K, N, S</b>	<b>-0.79%</b>	<b>4.97%</b>	<b>2.08%</b>	<b>1.08%</b>	<b>23.20%</b>	<b>-1.26%</b>	<b>-0.37%</b>	<b>19.82%</b>	<b>2.66%</b>	<b>2.13%</b>	<b>0.61%</b>
<b>Total Taxable and PIL</b>	<b>1.90%</b>	<b>2.22%</b>	<b>2.51%</b>	<b>2.19%</b>	<b>2.26%</b>	<b>1.76%</b>	<b>1.53%</b>	<b>2.30%</b>	<b>3.05%</b>	<b>2.92%</b>	<b>2.55%</b>
E - Exempt	1.92%	6.70%	6.21%	0.90%	9.63%	3.92%	1.00%	7.03%	1.77%	0.48%	2.53%
<b>Grand Total</b>	<b>1.90%</b>	<b>2.38%</b>	<b>2.64%</b>	<b>2.14%</b>	<b>2.52%</b>	<b>1.84%</b>	<b>1.51%</b>	<b>2.49%</b>	<b>3.01%</b>	<b>2.83%</b>	<b>2.55%</b>

If this information is required in an alternate format, please contact the Accessibility Co-ordinator at 905-623-3379 ext. 2131

**To:** Mayor and Council  
**From:** Trevor Pinn, CPA, CA – Director of Finance / Treasurer  
**Date:** February 27, 2020  
**Subject:** Five Year Historical Hydro Related Revenue  
**File:**

At the Special GGC Meeting on February 25, 2020 a question was posed regarding the historic hydro line right of way revenue collected by the Municipality from Hydro One as well as the Payments-in-Lieu of Taxes (PILS) paid by OPG.

Hydro lines are not taxed the same as regular property as it is not based on the tax rate and a current value assessment of the property.

Year	Local	Education Retained	Local Total	Region	Total
2015	497,037.48	1,922,712.15	2,419,749.64	829,704.85	3,249,454.49
2016	514,285.13	1,922,712.15	2,436,997.28	812,457.20	3,249,454.49
2017	521,561.14	1,924,053.77	2,445,614.90	806,106.96	3,251,721.87
2018*	471,772.88	1,718,726.61	2,190,499.49	714,211.90	2,904,711.39
2019	475,058.06	1,718,726.61	2,193,784.67	710,926.72	2,904,711.39

\*2018 Adjusted Value (Due to reduction of Acreage-land split to new roll#)–Adjustment completed in 2019

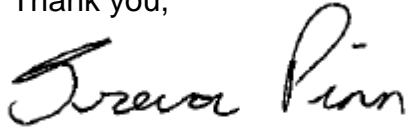
The Municipal PILS (including the education portion which is retained by the Municipality) for all OPG facilities in the Municipality are as follows:

Year	Local	Education Retained	Local Total	Region	Total
2015	1,231,098	2,023,007	3,254,105	1,993,936	5,248,041
2016	1,368,769	2,217,518	3,586,287	2,162,309	5,748,595
2017	1,348,509	2,144,437	3,492,945	2,084,187	5,577,132
2018	1,295,532	2,083,647	3,379,179	1,961,272	5,340,451
2019	1,252,909	2,035,828	3,288,736	1,874,968	5,163,704

Education retained is the portion of taxes which ordinarily is provided to the school boards. Under existing legislation the host municipalities retain this education portion. There has been talk in the past that this could change, however at this point we are not aware of any plans to change this treatment.

If there are any questions, please let me know.

Thank you,



Trevor Pinn, CPA, CA  
Director of Finance / Treasurer

cc: Department Heads  
Jessica James, Manager, Taxation Services

If this information is required in an alternate format, please contact the Accessibility  
Co-ordinator at 905-623-3379 ext. 2131

**To:** Mayor and Council  
**From:** Trevor Pinn, CPA, CA – Director of Finance / Treasurer  
**Date:** February 27, 2020  
**Subject:** Five Year Historical Hydro Line Right of Way Revenue  
**File:**

At the Special GGC Meeting on February 25, 2020 a question was posed regarding the historic revenue earned on interest and dividends from Veridian/Elexicon.

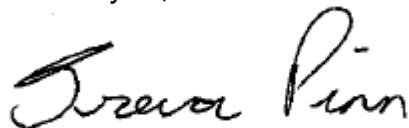
The historical investment income from Veridian/Elexicon is as follows:

	2015	2016	2017	2018	2019
Dividend Revenue	\$ 741,200	\$ 645,864	\$ 694,552	\$ 639,200	\$ 941,900
Promissory Note Revenue	407,680	431,530	407,980	407,980	257,743
	\$ 1,148,880	\$ 1,077,394	\$ 1,102,532	\$ 1,047,180	\$ 1,199,643

For 2020, budgeted figures have been adjusted as the dividend is expected to increase as the promissory note revenue decreases.

If there are any questions, please let me know.

Thank you,



Trevor Pinn, CPA, CA  
Director of Finance / Treasurer

cc: Department Heads

**From:** [Chambers, Michelle](#)  
**To:** [Chambers, Michelle](#)  
**Subject:** FW: February 24th GGC meeting - museum pay equity questions  
**Date:** February 28, 2020 3:39:42 PM

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**Subject:** February 24th GGC meeting - museum pay equity questions

**EXTERNAL**

Below please find responses to the questions posed by Councillor Traill at the February 24th GGC regarding the library museum merger, specifically:

**1. Q: What has been budgeted for pay equity?**

Answer: Nothing has been budgeted in 2020 for pay equity. Affiliated staff working in the museum and the library currently operate under two separate collective agreements, which expire at the end of 2020. The pay equity process for the museum will take place in 2021 after the negotiation of a harmonized collective agreement (combining the two collective agreements into a single agreement). Non-affiliated staff roles continue to evolve with the migration of some responsibilities to Library Administration. As such, non-affiliated position responsibilities will be evaluated once they become clearly defined. Any potential impact would be included in the 2021 budget, as appropriate.

**2. Q: What positions will be affected?**

Answer: All museum positions could potentially be affected. As opportunities arise in 2020 as a result of staff attrition (resignation/retirement/etc.) work will begin on harmonizing the job descriptions of museum and library staff.

**Linda Kent**

Library Director & CEO  
Clarington Public Library  
163 Church St.  
Bowmanville, Ont. L1C 1T7  
905-623-7322 ext 2702  
[www.clarington-library.on.ca](http://www.clarington-library.on.ca)

If this information is required in an alternate format, please contact the Accessibility  
Co-ordinator at 905-623-3379 ext. 2131

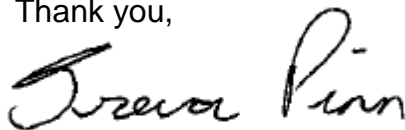
**To:** Mayor and Council  
**From:** Trevor Pinn, CPA, CA – Director of Finance / Treasurer  
**Date:** February 28, 2020  
**Subject:** 2020 Budget – Change in Salary and Benefits Budget Year to Year  
**File:**

Please find the following table which outlines the corporate change in 2019 Budget to 2020 Budget for salaries and benefits. Please note that the decrease in WSIB is a result of the discontinuation of a rebate program which is now a reduced rate.

Salary, Wage and Benefit Summary							
		2019		2020 Change \$		Change %	
1. Salaries and Wages	\$	34,779,399	\$	35,784,252	\$	1,004,853	2.89%
Salaries and Wages		34,779,399		35,784,252		1,004,853	2.89%
2. Employment Related Expenses		3,204,456		3,085,878		(118,579)	-3.70%
CPP		1,081,167		1,127,578		46,412	4.29%
EHT		676,081		695,736		19,655	2.91%
EI		489,175		479,282		(9,894)	-2.02%
WSIB		958,033		783,281		(174,752)	-18.24%
3. Benefits and Pension		6,811,067		7,138,424		327,357	4.81%
LTD,LIFE INS, DNTL, HLTH		3,577,046		3,816,866		239,820	6.70%
OMERS		3,234,021		3,321,558		87,537	2.71%
Grand Total	\$	44,794,922	\$	46,008,554	\$	1,213,631	2.71%

If there are any questions, please let me know.

Thank you,



Trevor Pinn, CPA, CA  
Director of Finance / Treasurer

cc: Department Heads  
Paul Creamer, Deputy Treasurer



If this information is required in an alternate format, please contact the Accessibility  
Co-ordinator at 905-623-3379 ext. 2131

**To:** Mayor Foster and Members of Council  
**From:** Anne Greentree, Municipal Clerk  
**Date:** February 28, 2020  
**Subject:** Delegation of Civil Marriage Ceremonies  
**File:** RC.37.01

This memo is further to the following recommendation from the Special Budget General Government Committee prior to consideration at the March 2, 2020 Council Meeting:

“That marriage ceremonies be contracted out.”

In order to assist in Council’s consideration of the matter, I felt it appropriate to provide Council with some background information, as well as preliminary investigation results.

## **Civil Marriages vs Religious Marriages?**

Recognized religious officials perform religious marriages, and a judge, justice of the peace or authorized municipal clerk performs civil marriages. The following are the applicable sections of the *Marriage Act* and its Regulations, respectively:

“20(1) No person shall solemnize a marriage unless he or she is authorized by or under section 24 or is registered under this section as a person authorized to solemnize marriage.”

“24(1) A judge, a justice of the peace or any other person of a class designated by the regulations may solemnize marriages under the authority of a licence.”

1.1 “For the purposes of subsection 24 (1) of the Act, the clerk of a local municipality is authorized to solemnize marriages under the authority of a licence.”<sup>1</sup>

If it is Council’s intent to permit other external officiants to perform civil marriage ceremonies on Municipal property on behalf of the Municipality, it would require the Municipal Clerk to delegate the Clerk’s authority.

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<sup>1</sup> The Registrar General has confirmed that the reference of “licence” is the marriage license for each couple.

## Background of Civil Marriages at Clarington

In the fall of 2004, the Minister of Consumer and Business Services changed the regulations under the [Marriage Act](#) which authorized clerks of local municipalities to perform civil marriages and to set fees to recover the cost of providing this service. In addition, if a municipality opts to offer the service, the Municipal Clerk has the ability to delegate the responsibility to perform marriages to any person, other than a Member of Council. Although all municipal clerks may perform marriage, not every municipality has opted in. For instance, Burlington, Hamilton, Milton or Halton Hills do not perform civil marriage ceremonies.

At the time, the Municipal Clerk's department was aware of a need in the community for civil ceremonies because the courts (i.e. justices of the peace and judges) were not able to continue at the same service levels. Arising out of [Report CLD-37-04](#), regarding civil marriage services, Council enacted [By-law 2004-253](#), setting out the civil marriage services location (the Council Chambers), times (Monday to Friday) and fee (\$250 + tax). The fee is effectively a rental fee for the Council Chambers. Since then, the Municipal Clerk and the Deputy Clerk have performed civil marriage ceremonies. Additionally, a number of years ago, in an effort to free up time while maintaining our service levels, the Clerk delegated the Administrative Assistant to the Clerk to also perform civil marriage ceremonies.

In accordance with the Municipal Clerk's legislated authority, per Section 228(4) of the *Municipal Act, 2001*, as follows, the Municipal Clerk delegated the Administrative Assistant to the Clerk to perform civil marriage ceremonies:

"The clerk may delegate in writing to any person, other than a member of council, any of the clerk's powers and duties under this and any other Act."

The process involves the officiant meeting with the couple, at least one week prior to the ceremony, for a half hour meeting to discuss the logistics of the ceremony and to select their ceremony. On the day of the ceremony, some ceremonies may require a wedding assistant (to hold the door or act as a witness or interpreter). The ceremony may take 15-30 minutes, depending on which of the ceremonies is chosen and time it might take to get larger groups organized.

## Office of the Registrar General

Staff have contacted the Office of the Registrar General (ORG) who confirmed that "delegating of civil ceremonies" is allowed. The ORG explained that the authority to perform civil marriages belongs to the Clerk who can delegate to others by sending a letter to the ORG with the details. However, the ORG noted that it is important to be mindful that it remains the Clerk's responsibility and they are responsible for everything including the registration book and ensuring that the person is trained and

knowledgeable of the *Marriage Act*. ORG Staff stated that the majority of municipalities keep civil ceremonies in house and that any who delegate externally typically delegate to retired staff, for the above reason. The ORG also noted that the appointments end with the employment of the Municipal Clerk, and must be reappointed by the new Clerk, the same as appointments as Deputy Division Registrars (for marriage licenses and burial permits).

## Discussion

### Statistics

Since 2004, the Municipal Clerk's Department has been offering the service of civil ceremonies to couples in the following general categories:

- Couples not wishing to have a religious ceremony
- Couples looking for a low-cost ceremony
- Couples who have planned an out-of-Province destination wedding, but who wish to have the legal civil portion performed in Ontario.

It should be noted that some of our business comes from referrals from previous ceremonies (i.e. "you did my sister's wedding"), which supports the notion that we are performing an excellent service. We do very little advertising (ie it is simply posted on our website) and it is extremely rare that we are not able to accommodate a request.

The following are statistics for civil marriage ceremonies in recent years:

2013	2014	2015	2016	2017	2018	2019
110	101	104	115	120	77	66

There is always a decline in the election years due to other time commitments of Clarington officiants. In addition, we have seen a recent decline in ceremonies due to the City of Oshawa providing the service beginning in the Spring of 2019.

## **Online Marriage Ceremony Request Service**

In an effort to streamline the process of booking a marriage ceremony, the Municipal Clerk's Department is days away from launching an online marriage ceremony request service (established at no hard dollar cost to the Municipality as it was created in house). This will free up frontline staff's time and allow couples to request a ceremony at their leisure, from the comfort of their home, 24 hours a day. Should Council ratify the recommendation from Committee, it should not affect this new online service. However, staff will need to modify the process of checking availability of officiants, which may slow down the approval of ceremony requests.

## **Other Municipalities**

We contacted the municipalities which were mentioned at the Budget Meeting as well as others, as ones that have delegated the authority to external officiants perform civil marriages. Findings are summarized in Schedule A, attached.

## **Suggestion of Provision of List of Officiants**

At the Budget Meeting, it was suggested that we would simply provide a list of local officiants for prospective couples. Clarington had historically been maintaining and providing a list of local officiants until 2013. If Clarington were to provide this list, it would be contrary to the attached directive from the ORG, dated May 31, 2013, which specifically instructs municipalities to stop distributing any local officiants lists both in person and on websites. It states that couples should be referred to [www.serviceontario.ca/Gettingmarried](http://www.serviceontario.ca/Gettingmarried), which would be noted on the website

## **Financial Impact**

The 2020 budget has \$28,000 in revenue for civil marriage ceremonies (\$275 + tax per ceremony) with no related expenses. Based on feedback from other municipalities which were contacted by staff, officiants are paid anywhere from \$130 - \$200 to perform the ceremony (plus mileage in some cases) thus this revenue for Clarington could be offset by officiant costs ranging from \$13,000 - \$20,000. Currently, the officiant costs equals approximately 1 hour of staff time per ceremony, being an average of less than \$75 per ceremony.

Additionally, any delegated officiants would need to be trained and would be required to provide their own insurance. It is expected that the bookings would continue to be made through the Municipal Clerk's Department.

While staff appreciates Council's concern for use of staff time, when deciding whether to approve the recommendation, Council is encouraged to consider whether the gain in staff time is worth the anticipated cost of paying for external officiants. There are some

soft costs that are difficult to quantify but would directly impact customer service. For example, there may be instances where the couple comes to get their license and want to book the pre-meeting and wedding. Sometimes, if an officiant is available, we will do the pre-meeting the same day (therefore, the couple does not need to make another trip). This type of service may not be possible with an outside officiant.

## **Roll Out**

Should council wish to proceed, staff will investigate further delegation of the civil ceremony service we provide, but this will take time to roll out – as we will need to engage and train the officiant(s). Staff will need to establish procedures (such as determining how many officiants, whether the Municipality is the primary contact or the officiant, how to efficiently book the officiant and the Council Chambers).

## **Recommendation**

The services currently offered are working extremely well. Staff view this motion as an opportunity to expand service to offer more opportunities for a ceremony to our customers, as other municipalities have done. Given the limitations set out in the legislation, the Municipality cannot technically contract out the services, but the Clerk may delegate. It is therefore recommended that Council pull the resolution “that marriage ceremonies be contracted out” and replace it with the following recommendation:

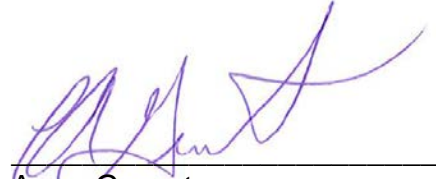
That Council encourages the Municipal Clerk to take advantage of the Clerk’s authority to delegate external officiants to perform civil marriage ceremonies to provide additional opportunities and free up staff time; and

That Council authorizes any Clerk delegated officiants to perform their marriage ceremonies on Municipal Property, including the Council Chambers, subject to availability and the Municipal Clerk’s approval.

## **Conclusion**

Civil marriage ceremonies have become a successful core service offered by the Municipal Clerk’s Department.

Staff had not identified, nor had it been identified by Grant Thornton through their Re-organizational review, as a requirement at this time to consider having external officiants relieve time from the Municipal Clerk or other delegates to perform marriage ceremonies. That said however, should Council wish to proceed to consider this option, staff recommends that the motion passed at Committee be replaced with the motion written above.



Anne Greentree  
Municipal Clerk

CAG/jg

Encl.

- c. A. Allison, CAO  
T. Pinn, Director of Finance/Treasurer

The following municipalities were contacted regarding their business model for providing civil marriage ceremonies:

Municipality	Delegated External Officiants?	Costs	Notes on Business Model
City of London	No	\$275 + HST; \$25/witness	Ceremonies are all performed by City staff (the City Clerk, Deputy Clerk, and a few other managers). M-F 9:00 to 3:30 PM
City of Windsor	No	\$250 with \$50 non-refundable	Ceremonies are all performed by City staff (Clerk, Deputy Clerk and some other staff). M-F; seven set times per day; at Town Hall
Municipality of Leamington	Two	\$245 during office hours; \$290 for translation services (i.e. Spanish); \$325 for after hours or offsite ceremonies; and \$.58 per km from Town Hall. The officiants currently cost \$130 but this is expected to increase shortly.	For 10-15 years and they perform approximately 30 ceremonies per year. The couple purchases the license and pays for ceremony at the Municipality. The Municipality does the booking and contacts the officiant. They have the couple complete a form and forward this information to the officiant. The Municipality contacts the couple several weeks ahead of the ceremony to confirm arrangements.
City of Oshawa	One	\$400 for the ceremony. Cost of officiant is \$150.	Service Oshawa oversees marriage ceremonies. They started in spring, 2019 and performed 74 in 2019. They delegated the ceremonies to one external person arising from a tender process. Currently the ceremonies are performed in the Council Chambers, but may be performed in the Oshawa parks in the spring.

Municipality	Delegated External Officiants?	Costs	Notes on Business Model
Township of South Stormont	One + four employees	\$300 + \$50 for rehearsal; \$100 remitted to the Municipality.	A francophone and former Cornwall City Clerk, has been doing ceremonies for 7 ½ years and was up to 140 per year which was too many, so she trained three (soon to be four) Stormont employees. This model originated because there were no trained employees (and no francophones) and the officiant approached the Township to offer the services. Now she does 20 – all external, anywhere in Municipality. The Council Chambers' ceremonies are done by employees. Officiant collects the revenue and remits twice a year to the Municipality (although the officiant does not recommend this as a standard model). Wedding book and spreadsheet are cross-referenced upon submission.
Vaughan	One, soon to be two + three employees	Business hours = \$419.80 including tax; after hours and offsite =\$532.80. Paid to Officiant = Year to year contract, because the rates are changed each year \$248/ceremony; \$315 for offsite + mileage.	Three employees can perform civil ceremonies. In 2018, implemented external marriage officiant. Hired the retired manager who used to oversee marriage ceremonies, who is also contracted out to help with other municipal (elections, etc.) The external officiant is the only one that does the offsite and after hours/weekends ceremonies.



Municipality	Delegated External Officiants?	Costs	Notes on Business Model
Township of Woolwich	Three external + three internal	Business Hours = \$250 + HST Non-Business Hours = \$350 + HST Your Preferred Location = \$350 + HST External officiants are paid \$40/hour + mileage. Internal staff officiants are paid the same for evening and weekend services they conduct.	In 2011, shortly after they started performing ceremonies, they expanded their civil marriage ceremony service by delegating to external officiants to provide ceremonies outside of the Council Chambers and outside of business hours with the intent to generate more revenue.

ServiceOntario

Thunder Bay Production and  
Verification Services Branch

P.O. Box 4600  
189 Red River Road  
Thunder Bay ON P7B 6L8

Toll free: 1 800 461-2158  
Telephone: 416 325-8305

ServiceOntario

Direction des services de  
production et de vérification -  
Thunder Bay

C.P. 4600  
189 Red River Road  
Thunder Bay ON P7B 6L8

Sans Frais: 1 800 461-2158  
Téléphone: 416 325-8305



To: Ontario Marriage Licence Issuers  
From: Sandra Leonetti  
Director and Deputy Registrar General  
Date: May 31, 2013  
Re: Getting Married in Ontario

As the marriage season is upon us, we recognize the important role of Marriage Licence Issuers when providing services to couples planning a wedding. I would like to communicate two updates:

**1 – New Notice – "Before You Get Married"**

As an important reminder to couples getting married to ensure that their marriage is performed properly and legally, an additional document has been developed which provides information about getting married in Ontario.

I ask that you include this bilingual "Before You Get Married" notice along with any other documentation you provide to couples when applying to purchase a marriage licence. A copy of the notice is attached to this memo and can be accessed online at <http://www.forms.ssb.gov.on.ca/mbs/ssb/forms/ssbforms.nsf?opendatabase&ENV=WWE>.

A supply of the "Before You Get Married" notice is being sent to you. Following this initial distribution, additional copies will be included in future orders for marriage licences.

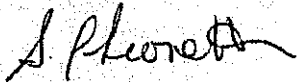
**2 – Link to ServiceOntario's website**

To assist in ensuring accurate information is provided to couples, we ask that you remove reference to any lists of religious officials you may have on your municipal website and/or refrain from providing paper lists to couples. Couples seeking a religious official to perform their marriage should be referred to the ServiceOntario webpage "Getting Married" ([ServiceOntario.ca/GettingMarried](http://ServiceOntario.ca/GettingMarried)). The webpage contains a current list of religious officials authorized to perform legal marriages in Ontario (alphabetically and by municipality) as well as other helpful information for couples. It is important that this be the only posted link as updates are made to the list on a weekly basis.

I would like to take this opportunity to remind Marriage Licence Issuers of your obligations and responsibilities under Ontario's *Marriage Act* (the "Act") when determining the couple's identity and capacity to marry. A current copy of the Act and its regulation can be obtained from the website at [www.e-laws.gov.on.ca](http://www.e-laws.gov.on.ca).

Should you have any questions regarding any of the above, please do not hesitate to contact the dedicated Division Registrar Helpline at 1-807-343-7431.

Thank you again for your continued support and cooperation.



**Sandra Leonetti**  
Director and Deputy Registrar General

Attachment

## Planning Services Department

If this information is required in an alternate format, please contact the Accessibility Co-ordinator at 905-623-3379 ext. 2131

**To:** Mayor and Members of Council  
**From:** Faye Langmaid, Acting Director of Planning Services  
**Date:** February 27, 2020  
**Subject:** **Planning and Development Committee Meeting, March 16, 2020**

The next Planning and Development Committee meeting is scheduled for March 16, 2020. There are no public meetings or urgent items on the agenda. As such, Council may wish to cancel the meeting. Cancellation of the meeting requires a resolution of Council and public notification.

Should the meeting proceed the possible reports are:


- Declaration of surplus lands on Port Darlington, this could be delayed and come forward with the rezoning application for these lands;
- Strategy on land disposals (this would be confidential). It is not time sensitive;
- Camp 30 – A response from owners to the demand letter is attached. On February 3, 2020 staff was asked to report as follows

20-016 "That Clarington commence a legal action to endorse the payment of \$500,000 and transfer of lands to the Jury Lands Foundation under the agreement with Kaitlin regarding Camp 30; and That the agreement be made public."

The Municipal Solicitor is not ready to report on this item on March 16.

- A removal of Holding. We are awaiting the sign-back on the conditions and payment of fees and have been informed it could take 3 – 4 more weeks by the developer.

If you have any questions, please do not hesitate to contact me.



Faye Langmaid  
Acting Director of Planning Services

cc: CAO  
Municipal Clerk

---

**From:** Enzo Bertucci <ebertucci@kaitlincorp.com>  
**Sent:** February 6, 2020 9:24 AM  
**To:** Langmaid, Faye <flangmaid@clarington.net>  
**Subject:** RE: Memo to Council

**Caution: External email. Do not click links or open attachments you do not trust.**

Hi Faye,

Further to our conversation regarding the status of our Lambs Road (Camp 30) project, I would like to provide you with the following update.

As a result of Clarington Planning Departments requirement of a Heritage Impact Study (requirement from Oct. 11/18 Pre-Consultation Meeting) we have engaged the services of Letourneau Heritage Consulting (LHC).

LHC takes a three-step approach to understanding and planning for cultural heritage resources proposed for redevelopment.

1. Understanding the significance of heritage resource (known and potential).
2. Understanding the condition of the property.
3. Understanding the heritage planning regulatory framework.

LHC will prepare an evaluation of the site and work with our design team and planners in order to assess what type of impacts new development may or may not have on the existing Heritage lands and buildings.

We have been told by LHC that they will have their report completed by end of March. This will allow us to then finalize our concept plans and prepare them for full submission to Municipality of Clarington in early April.

We have also met with the executive members of the Jury Lands Foundation on January 29/20 in order to provide them an update on where things were at with the Site. We communicated the same information as above and they indicated that they would appreciate a follow up meeting with us once the HIA is complete in order for them to provide their feedback on the findings and our proposal. We agreed to have this meeting and believe that working with the Jury Lands Foundation will help strengthen any proposal that comes forward at that time.

As well as the findings of the HIA we will also look to incorporate a number of the items that Clarington Planning Staff have identified as being important to the Site, such as the preservation of

the existing ring road and path (which was never contemplated to be protected in the 2016 Options Agreement).

I trust this is satisfactory and look forward to our continued discussions once the HIA is complete.

Regards,

**Enzo Bertucci**

Director, Land Development

**KAITLIN CORPORATION**

t. (905) 642-7050 x 110 | c. (416) 988-7223 | f. (905) 642-8820 | [ebertucci@kaitlincorp.com](mailto:ebertucci@kaitlincorp.com) | [www.kaitlincorp.com](http://www.kaitlincorp.com)

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**From:** Langmaid, Faye [<mailto:flangmaid@clarington.net>]

**Sent:** February 5, 2020 2:29 PM

**To:** Enzo Bertucci <[ebertucci@kaitlincorp.com](mailto:ebertucci@kaitlincorp.com)>

**Subject:** Memo to Council

As discussed.

If you would send along an outline of what your timing and steps are I will share that with Council members. Thanks

**Faye Langmaid**

Acting Director

Planning Services Department

Municipality of Clarington

40 Temperance Street, Bowmanville ON L1C 3A6

905-623-3379 ext. 2407 | 1-800-563-1195

[www.clarington.net](http://www.clarington.net)

## **Clarington Accessibility Advisory Committee**

**October 2, 2019, 6:30pm**

### **MAC Meeting Room 1A**

If this information is required in an alternate format, please contact the Accessibility Coordinator at 905-623-3379 ext. 2131.

**Present:** Shea-Lea Latchford, Chair  
Pinder DaSilva  
Tim Van Leeuwen  
Councillor Jones  
Marina Ross  
Sarah McConaghy  
Catherine McConaghy

**Also Present:** Jeannette Whynot – Accessibility Coordinator  
Sarah Taylor, Clarington resident

**Regrets:** Sylvia Jaspers-Fayer, Vice-Chair  
Deb Kalogris

The meeting was called to order at 6:33pm.

#### **1. Approval of September 2019 Meeting Minutes**

Moved by Sarah McConaghy and seconded by Marina Ross,

That the minutes of the September 4th, 2019 meeting be approved.

**Carried**

#### **2. Discussion: Committee Goals and Work Plan**

Jeannette Whynot provided the Committee with a copy of the previous committee work plan and explained the purpose of developing one. Now that the Committee has had a few meetings, it was an appropriate time to set goals and priorities for their term.

The Committee worked through past goals and projects and brainstormed new projects & initiatives for their term. Ms. Whynot will update the work plan chart based on the ideas brought forward and will provide the Committee with an updated version for their approval at the November 6<sup>th</sup> meeting.

#### **3. 2019 Budget Review**

Ms. Whynot advised the Committee that the majority of their budget had been spent for the year, but would provide a more detailed update in November once purchases were processed.

Ms. Whynot requested suggestions for informative or inspirational speakers in support of staff development/training. Pinder DaSilva suggested the Canadian Centre for Diversity and Inclusion (CCDI) and John Draper – Together We Rock.

Ms. Whynot advised that she would look into the suggestions made and requested that if other ideas come up to email her directly.

#### **4. AppleFest Coverage**

Committee members were asked to volunteer for two hour shifts at AppleFest. Ms. Whynot advised she would send out a summary email with everyone's shifts and information on where the tent would be.

#### **5. Updates:**

##### **Joint Durham Accessibility Advisory Committee Meeting & Awards Night**

To be held at the Region of Durham on October 30<sup>th</sup>. Information and registration information will be sent via email to all Committee members.

##### **MAC Accessible Entrance**

The Committee was advised that the power-door operator in the vestibule was relocated making it easier for people with disabilities to access

##### **Letter to Metrolinx re: Bus Service Reduction**

A letter has been drafted but not sent as of yet. Given the challenges faced with the GO Train extension, extra consideration needs to be given prior to a letter being sent. While it is not expected to cause any issues, due diligence is required. An update will be provided at the next meeting.

#### **6. Other Business**

Sarah Taylor brought forward the need to address respecting washroom spaces and respecting accessible parking spaces. In particular, she noted that at South Courtice Arena people use the accessible spaces as drop off points. Ms. Whynot advised she would bring this to the attention of the Community Services Department for action.

Marina Ross would like to see the #RespectTheSpace campaign address respecting invisible disabilities at parking spaces. She's seen people get hassled because they didn't "look" disabled. Ms. Whynot advised that is something the municipality can look into as they continue making content for this initiative.

Shea-Lea Latchford advised the Committee she was pleased with some of the updates



happening at Union Station in Toronto. In comparison to her last trip there she found it easier to navigate this time around.

## **7. Adjournment**

Moved by Pinder DaSilva and seconded by, Sarah McConaghy

That the meeting adjourn (end).

**Carried**

The meeting concluded at 7:51 pm.

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Chair

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Secretary

## **Clarington Accessibility Advisory Committee**

**November 6, 2019, 6:30pm**

### **MAC Meeting Room 1A**

If this information is required in an alternate format, please contact the Accessibility Coordinator at 905-623-3379 ext. 2131.

**Present:** Shea-Lea Latchford, Chair  
Sylvia Jaspers-Fayer, Vice-Chair  
Pinder DaSilva  
Tim Van Leeuwen  
Councillor Jones  
Marina Ross  
Deb Kalogris

**Also Present:** Jeannette Whynot – Accessibility Coordinator

**Regrets:** Sarah McConaghy  
Catherine McConaghy

The meeting was called to order at 6:31pm.

#### **1. Approval of October 2019 Meeting Minutes**

Moved by Tim Van Leeuwen and seconded by Marina Ross,

That the minutes of the October 2<sup>nd</sup>, 2019 meeting be approved.

**Carried**

#### **2. Review: Committee Goals and Work Plan Approval**

Ms. Whynot provided the Committee with a copy of their work plan, based on the discussion at the previous meeting. The work plan is divided into four categories: Marketing and Advertising, Events, Initiatives and Projects, and Meetings. The Committee went through the various goals listed in the work plan and mutually agreed that it was a good document that could be amended as necessary in the future.

Moved by Marina Ross and Seconded by Deb Kalogris,

That the 2019-2022 Accessibility Advisory Committee Work Plan be approved.

**Carried**

### **3. 2019 Budget Review**

Ms. Whynot advised the Committee that a budget update could be provided via email once invoices have been fully processed, but advised that generally speaking the majority of the Committee's budget had been spent.

### **4. AppleFest Review**

Committee members were provided a brief overview of the AppleFest booth they shared with the Diversity Committee in October. There was great interaction with the booth and the majority of their give-aways were distributed. There was great feedback from the community and Committee members who were able to attend.

Some suggestions for improvement: more kid-friendly questions for the spinning wheel. The majority of questions were for adults, but it was mostly children who were interested in playing. Committee members noted it was great to partner with the Diversity Committee because they were able to share the burden. Committee members mutually agreed they should continue partnering with the Diversity Committee at future events/festivals. Finally, the Committee noted the custom t-shirts were a great addition to the booth and helped everyone feel more "official".

### **5. AAC Meetings in 2020: Format and Departmental presentations**

Ms. Whynot asked the Committee if the format of their meetings was working or if they preferred something else. It was suggested by Ms. Whynot that she could arrange to have a guest presentation each meeting from a different department or division. In doing this, the Committee can better understand programs and services in the Municipality and offer suggestions for improvement. The Committee mutually agreed that monthly departmental presentations would be appreciated.

### **6. December AAC Meeting: Change Date or Cancel**

With Metrolinx and Durham Region Transit (DRT) are holding their annual accessibility meeting on Wednesday December 4<sup>th</sup>, 2019, Ms. Whynot advised the Committee they could cancel their meeting (which conflicts) or move it to Tuesday December 3<sup>rd</sup>. This would give all AAC members the opportunity to attend the accessibility meeting. It also has the added benefit of being held on International Day of Persons with Disabilities.

Moved by Sylvia Jaspers-Fayer and seconded by Marina Ross,

That the Wednesday December 4<sup>th</sup> Accessibility Advisory Committee meeting be moved to Tuesday December 3<sup>rd</sup> at 6:30pm.

**Carried**

The Committee requested that the meeting be held in Council Chambers and be a recognition event for the Accessibility Award Nominees. The Committee asked that the Mayor and members of Council be invited, along with the MP and MPP. All nominees will be invited to attend and will be presented a framed certificate of nomination. Food will be served and the evening will jointly celebrate International Day of Persons with Disabilities. It will not be a formal AAC meeting.

## **7. Updates**

### **Joint Durham Accessibility Advisory Committee Meeting & Awards Night**

Councillor Jones commented that the Joint Meeting and Awards Night held on October 30<sup>th</sup> at the Region was a great event and she learned a lot. She encouraged members to attend next year's event if possible.

### **Diversity and Inclusion Survey**

The Committee was asked to fill out the Diversity Committee's survey. The Committee is trying to get a sense of the diversity-related issues facing our community and the more people who complete the survey the better.

### **DRT to attend January AAC meeting**

Ms. Whynot advised that there will be a January meeting, to be held on Wednesday January 8<sup>th</sup> at 6:30pm. This meeting will largely focus on transit as a representative from DRT will be attending to give an update presentation to the Committee and engage in a Q&A session with the Committee.

There will be little to no other business on the agenda to ensure the DRT discussion is not rushed or cut short. Committee members are encouraged to prepare questions ahead of time.

## **8. Other Business**

Pinder DaSilva let the Committee know there is a Canada Learning Bond for children with disabilities who want post-secondary education.

Shea-Lea Latchford advised the Committee that the evening lighting crew working at the Municipal Administrative Centre (MAC) were parking in the accessible spaces on Church St. She advised they felt it was ok because it was after regular business hours. Ms. Whynot will let the buildings supervisor know so that he can address this with the contractor.

Sylvia Jaspers-Fayer inquired if the Committee would be doing anything to recognize December 3<sup>rd</sup>. Ms. Whynot advised that in addition to the event they've requested, she

would prepare information tables for each community centre and the Bowmanville Library Branch.

Marina Ross advised the Committee that she successfully advocated for an accessible counter at the City of Oshawa's Clerk's Department. Committee members congratulated her on a great accomplishment and encouraged her to keep the great work up at her employer's facility.

## **9. Adjournment**

Moved by Tim Van Leeuwen and seconded by, Pinder DaSilva

That the meeting adjourn (end).

**Carried**

The meeting concluded at 8:25 pm.

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Chair

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Secretary

## **Clarington Accessibility Advisory Committee**

**January 8, 2020, 6:30pm**

### **MAC Meeting Room 1A**

If this information is required in an alternate format, please contact the Accessibility Coordinator at 905-623-3379 ext. 2131.

**Present:** Shea-Lea Latchford, Chair  
Pinder DaSilva  
Tim Van Leeuwen – 7:40pm  
Councillor Jones  
Sarah McConaghy  
Catherine McConaghy  
Deb Kalogris

**Also Present:** Jeannette Whynot – Accessibility Coordinator  
Brad Eyre – Durham Region Transit

**Regrets:** Sylvia Jaspers-Fayer, Vice-Chair  
Marina Ross

The meeting was called to order at 6:35pm.

#### **1. Approval of November 2019 Meeting Minutes**

Moved by Pinder DaSilva and seconded by Deb Kalogris,

That the minutes of the November 6, 2019 meeting be approved.

**Carried**

#### **2. Approval of the Accessible Housing Checklist**

Ms. Whynot provided the Committee with a copy of their work plan, based on the discussion at the previous meeting. The work plan is divided into four categories: Marketing and Advertising, Events, Initiatives and Projects, and Meetings. The Committee went through the various goals listed in the work plan and mutually agreed that it was a good document that could be amended as necessary in the future.

Moved by Councillor Jones and Seconded by Deb Kalogris,

That the Accessible Housing Checklist be approved and shared as part of the Committee's comments when reviewing site plan approvals that include housing.

**Carried**

### 3. Q&A with Durham Region Transit

Shea-Lea Latchford welcomed Brad Eyre, Operations Supervisor for OnDemand and Specialized Serviced, Durham Region Transit (DRT), to the meeting. Prior to the meeting, Mr. Eyre was given some questions from the Committee to help guide the conversation.

One comment noted that the application for specialized service was extraordinarily long, 18 pages to be exact. Mr. Eyre noted that while the application is longer, it also ensures the people who need Specialized Service receive it, and receive the right kind of service. In the early days of Specialized Service, people would be approved indefinitely, which meant people who say broke an ankle were still using Specialized Service 7 years later. By making the application longer and having more service options, DRT is ensuring the people who need the service are receiving it.

Applications are typically processed within 2 weeks of being received. If there is going to be a delay, the applicant will be granted temporary service until it can be reviewed. To speed this up, Mr. Eyre suggested hand delivering the application to DRT, as it would save some time for the applicant. He also suggested that applicants ensure the form is filled out fully and completely – when information is missing or unclear, it delays the process.

DRT does not reimburse the cost of having a medical professional fill out the form. They recognize that this may be a financial burden to some people, but is essential for ensuring people get the right kind of service. The issue of fees for filling out an application was brought up to the Transit Executive Committee (TEC) recently. They recommended checking with ODSP to see if there were funds through their program.

The Integrated Service Model was also explained to the Committee. This model allows DRT to use their fleet of conventional busses to transport people with disabilities across their network. Instead of only having a specialized bus pick someone up and drop them off, DRT may use a specialized bus or contracted taxi to pick someone up and drop them off at a bus shelter. From the bus shelter, the person can take the conventional bus for the majority of their trip. If they cannot get to their final destination on their own, DRT will pick them up in a specialized vehicle or contracted taxi and take them to their final destination. Through this integrated system, DRT tries to limit the number of transfers within the trip.

Mr. Eyre provided the Committee with some updates that will, hopefully, positively impact the residents of Clarington. New bus shelters will have lights, making them safer for everyone. DRT will be providing a conventional bus to Newcastle, in light of Metrolinx ending their service to Newcastle later this year. On-Demand service is also coming to Clarington, which will help provide service to rural residents who have no bus service. It will also provide additional service to residents in non-peak times. On-Demand service does not require an application form – it is separate from specialized service and is available to all Clarington residents who are at least 1km away from a bus stop.

Ms. Whynot asked that DRT work to ensure the new services and changes are clearly and effectively communicated with the community. In the past, changes have not been well-communicated, leading to frustration and anger amongst those who rely on public transportation. Noting that there will be a lot of changes to routes, times and the introduction of On-Demand service, Ms. Whynot expressed the concern that residents will likely be very confused. Mr. Eyre assured the Committee that DRT would be communicating the changes to the public and that every effort would be made to ensure On-Demand was explained clearly.

The following additional information was provided for clarification, after the meeting:

As per to Durham Region Transit Report, 2020-DRT-02:

- Introduction of new Route 902 connecting Bowmanville to Oshawa along Highway 2 starting September 2020 to provide public transit service to residents in response to Metrolinx eliminating the existing GO Bus Route 90;
- New On Demand services connecting Uxbridge with York Region, and introducing service to Clarington to connect rural areas to the new Route 902 along with urban areas currently without service;
- Service enhancements to the Frequent Transit Network and PULSE (including the introduction of articulated buses)
- The introduction of DRT service on Highway 2 between downtown Oshawa and Clarington (to provide public transit service resulting from Metrolinx cancelling GO bus Route 90)
- Improved connections to Lakeshore East GO services
- New peak time service to key growth areas in Seaton, Kedron and West Whitby

#### **4. Other Business**

Sarah McConaghy asked how we can catch people who abuse accessible parking spaces and accessible permits. She noted that she's seen someone with an accessible parking permit stay in the car while someone else runs into a store. Since the person with a disability does not exit the car, why would they need to park in the accessible spot? Ms. Whynot noted that it's a hard thing to catch, but it could be flagged for by-law.

Sarah Taylor asked if the wheelchair accessible parking signs had been installed at the community centres. Ms. Whynot advised that they should have been done in December, but she would follow-up to make sure it was completed.



**5. Adjournment**

Moved by Sarah Taylor and seconded by, Pinder DaSilva

That the meeting adjourn (end).

**Carried**

The meeting concluded at 8:03 pm.

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Chair

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Secretary

Clarington Accessibility Advisory Committee  
February 5, 2020, 6:30PM  
MAC Meeting Room 1A

If this information is required in an alternate format, please contact the Accessibility Coordinator at 905-623-3379 ext. 2131.

**Present:** Shea-Lea Latchford, Chair  
Pinder DaSilva arrived at 6:50 PM  
Tim Van Leeuwen  
Councillor Jones  
Sylvia Jaspers-Fayer, Vice-Chair  
Deb Kalogris

**Also Present:** June Gallagher, Deputy Clerk

**Regrets:** Sarah McConaghy  
Catherine McConaghy  
Marina Ross

The meeting was called to order at 6:40 PM.

## 2. Minutes

Moved by Tim Van Leeuwen and seconded by Councillor Jones

That the minutes of the January 8, 2020 meeting be approved with the following noted as additional information:

As per to Durham Region Transit Report, 2020-DRT-02:

- Introduction of new Route 902 connecting Bowmanville to Oshawa along Highway 2 starting September 2020 to provide public transit service to residents in response to Metrolinx eliminating the existing GO Bus Route 90;
- New On Demand services connecting Uxbridge with York Region, and introducing service to Clarington to connect rural areas to the new Route 902 along with urban areas currently without service;
- Service enhancements to the Frequent Transit Network and PULSE (including the introduction of articulated buses)
- The introduction of DRT service on Highway 2 between downtown Oshawa and Clarington (to provide public transit service resulting from Metrolinx cancelling GO bus Route 90)
- Improved connections to Lakeshore East GO services
- New peak time service to key growth areas in Seaton, Kedron and West Whitby

- Expanded On Demand service throughout all rural areas of the Region, and piloting of new first mile/last mile service options.

Carried

The link to the Durham Region Transit Report, 2020-DRT-02 can be found on Page 18 of [their January 8, 2020 agenda](#).

The Committee expressed concern that the On Demand service requires a four hour lead time to book and that the ½ hour bus service provided much more freedom for riders.

### **3. Guest Presentation and Q&A**

#### **3.1. Tony Ricciardi, Manager of Construction, Regarding Accessibility of Infrastructure Projects**

Tony Ricciardi, Manager of Construction was present regarding Accessibility of Infrastructure Projects. Using a PowerPoint presentation, Mr. Ricciardi updated the Committee on the following pedestrian crossing improvements:

- 2020 Budget request to convert signals at King and Roenigk and at King and Temperance to Accessible Pedestrian Signals (APS)
- King and Scugog improvements scheduled to be complete in 2020
- Clarington Blvd. and Stevens Road was partially complete in 2019. The sidewalk will be done in the 2020 Budget request to install pedestrian countdown timers on all Clarington owned signals which will allow the Region to update their signal timing to improve pedestrian crossing movements.

Mr. Ricciardi advised the Committee on the following sidewalk improvements:

- Connection on Liberty Street from Longworth to Bons Avenue
- Waverley Street and Lawrence Gate
- Sidewalk replacement on Mill Street and 401
- Improved sidewalk crossing at Sprucewood Crescent and Guildwood Drive
- Accessible parking space access at the Shoppers Drug Mart in Newcastle

Mr. Ricciardi answered questions from the Committee.

### **4. Approval of the 2019 Annual Status Update**

The Committee briefly discussed the report and agreed to forward any comments to June Gallagher by Tuesday, February 11, 2020.

**5. Group Discussion: Plans for 2020****5.1. What events does the Committee want to participate in?**

The Committee reviewed the list of events provided by the Tourism Division and agreed to the following:

- Maplefest (May 2<sup>nd</sup>, 9-5) = volunteers at a booth shared with Tourism or Diversity Committee
- Canada Day Celebration (July 1<sup>st</sup> 5-10 PM at Garnet B Rickard) = Banners and tables in the lobby, no volunteers
- Bluesberry Festival (August 22<sup>nd</sup>, 9-5) = Ask Tourism or Diversity Committee to distribute materials on behalf of the Accessibility Advisory Committee
- Newcastle Harvest Festival (October 3<sup>rd</sup>, 9-2) = Tim Van Leeuwen will distribute materials up and down the festival, no booth.
- Apple Festival (October 17<sup>th</sup>, 9-5) = volunteers at a booth shared with Tourism or Diversity Committee

NEXT MEETING: Decide which volunteers will be working Maplefest

**5.2. Does the Committee want to sponsor staff training for National AccessAbility Week (May 26-June 1)?**

Moved by Pinder DaSilva, Seconded Deb Kalogris

Now therefore be it resolved that Staff report back on costs for a Lunch N Learn, as part of National AccessAbility Week in May, possibly featuring speakers from various departments, explaining their accessibility initiatives.

Carried

June Gallagher will check with Departments to explore the possibility of their participation. Additionally, June will investigate the possibility of video streaming/archiving, including to the public.

**5.3. Any other ways to celebrate National AccessAbility Week?**

The Committee agreed to similar celebrations as 2019, which are:

- Delegation, from the AAC, to the General Government Committee meeting
- Flag raising
- Proclamation
- Information tables at four recreation facilities and the Bowmanville Library Branch

In addition, the Committee agreed to investigate the possibility of a “sensory movie night” (lights up, sound down). June Gallagher to locate facility and a family movie (but not cartoon), perhaps “Happy Feet”. Pinder will also contact Cineplex to determine if they could host one as well.

NEXT MEETING: Plan for delegation at General Government Committee on June 1st.

## **6. Business Arising out of Previous Minutes**

### **6.1. Work Plan**

The Committee briefly discussed the work plan and agreed to review it individually, in more detail, before the next meeting. June Gallagher will re-send the work plan by email.

### **6.2. Wheelchair Accessible Parking Signs**

Arising out of a question at the January 8<sup>th</sup> meeting, June provided an update from George Acorn, Acting Director of Community Services. June Gallagher informed the Committee that the installation of property signs at the recreation facilities has not been completed. Mr. Acorn wanted to assure the AAC that “they have not lost sight of this item and will close the loop on it as soon as they can”.

NEXT MEETING: June to provide further update from Community Services

## **7. Other Business**

### **7.1 Newcastle Arena Board – Replacing the Automatic Door**

Shea Lea asked about the status of the replacement of the automatic door.

NEXT MEETING: June to provide update.

## **8. Adjournment**

Moved by Pinder and seconded by Deb

That the meeting adjourn at 7:57 PM.

Carried

**Next meeting: Wednesday March 4, 2020.**



If this information is required in an alternate format, please contact the Accessibility Co-ordinator at 905-623-3379 ext. 2131

Active Transportation and Safe Roads Advisory Committee  
September 5, 2019  
7:00 pm  
40 Temperance St., Bowmanville  
Boardroom 1C

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## **MINUTES**

Draft minutes not yet approved by Committee

Present: Frank Barter, Jim Boate, Angela Bramley, Melissa Claxton-Oldfield, Richard Oldfield, Bart Hawkins Kreps, Councilor Janice Jones, Arnold Mostert, Jeanne Winters

Regrets: Jerry Petryshyn, Rick Stockman

Staff Present: Ron Albright, Sean Bagshaw, Rob Brezina, Kristin Bullied, Greg Bunker, Peter Windolf

### **1. Agenda**

Moved by Jim Boate seconded by Bart Hawkins Kreps.

That the agenda be altered to add curb cuts to facilitate cycling commuter traffic, and Road Watch pamphlets

Carried

### **2. Minutes of April 17, 2019**

Moved by Jim Boate seconded by Bart Hawkins Kreps.

That the minutes of the ATSR meeting held on April 17, 2019 be approved.

Carried

### **3. Presentations**

#### **Durham Transportation System Discussion Paper**

Durham Region is currently reviewing their Official Plan (aka. Envision Durham) and have begun engaging with the public. Next discussion paper is transportation-related (includes active transportation) and is expected to be released in early October and will have a comment window of approx. 3 months. The Region has a municipal working group which includes a representative from Clarington to help guide the content of the discussion paper. When the paper is ready it will be posted online on the Durham Region website for comment

### **4. Discussion Items**

#### **Community Events update (Kids in the Park, Durham Active Transportation Forum, Family Safety Day, Ride4United Way, Bike Hub and others)**

Kids in the Park: small event, guests interested in bicycle lights and mostly attended for their kids

Durham Active Transportation Forum: well attended, discussion about Vision Zero, presentation regarding cross rides, presentation regarding Book 18 which is currently being updated

Family Safety Day: September 28 from 10am-2pm, looking for volunteers to attend

Ride4United Way: Annual charity ride organized by the United Way, typically the third weekend in August and attracts approx. 400 cyclists from different areas. Most attendees are mature riders (not youth-oriented). ATSR could attend to promote Clarington trails at the end of the ride

Bike Hub: place where casual or inexperienced cyclists can come out and learn about biking routes and simple repairs. Often run by volunteers and sometimes with staff, some hubs have pop-up locations, others are run regularly for six months of the year. Suggestion that Clarington could start with a pop-up to coincide with the grand opening of the Bowmanville Valley Trail extension in 2020.

Suggestion to organize a cycling trip or route in Clarington to help promote the town. Bowmanville has an approx. 20km route that is mostly bike friendly – may lead small groups through this route in May during Bike month. Create a map and promote a ride

Wild Wheels: library assisted with set-up and take-down, not a good time of year to host this type of event, not well attended

**Share the Road Signage on Old Scugog Rd - Angela Bramley**

Concern regarding lack of space on side of road for pedestrians and cyclists. Want to ensure drivers understand they should share the road and would like to see signage. Bollards are helping to slow traffic. Must consider the traffic impact after the improvements to RR57 and the intersection of RR57 and Taunton Rd

**Trail project updates - Peter Windolf, Ron Albright**

Soper Creek Trail Phase II is open for public use with only a few minor deficiencies to rectify. Committee members identified a concern with the steep hill and sharp turn when travelling south-bound from Sprucewood. It was recommended that a sign be installed to caution cyclists to slow down at this location.

Royalcrest Paving has been awarded the project to pave the Waterfront Trail between Toronto Street and Cobble Dick Road. They intend to start in October 2019 and complete the project before the end of fall.

The tender for paving the section of Waterfront Trail from Bowmanville Avenue to West Beach Road has now closed. It will be awarded to the low bidder for completion by spring 2020.

The Waterfront Trail was temporarily re-routed in 2017 due to the construction of the Lakebreeze subdivision. Now that the road work is complete the committee would like to see the route re-directed along the waterfront through the Port Darlington area. Staff will change the Waterfront Trail route signs and then notify the Waterfront Regeneration Trust to revise their online maps.

Farewell Creek Phase II: Council directed staff to locate the south end of the trail in the middle of valley instead of at top of the valley. Staff reviewed this option and indicated various concerns regarding steeper slope, removal of more vegetation and considerably higher cost. The matter will be discussed at the September 9<sup>th</sup> General Government Committee

Bowmanville Valley Trail extension: MTO has requested additional information prior to issuing their approval to proceed with the work below the 401 overpass. It is anticipated the additional information will be submitted soon so the project can be tendered this fall.

Bowmanville Ave bridge over the CN railway tracks requires rehabilitation. This work will provide an opportunity to construct a wider shoulder for cycling.

The Toyota Trail tender came in over budget. Staff are exploring options to reduce costs but may have to make some revisions to the plans and re-tender the project.



**Active and Sustainable School Travel Update - Rob Brezina**

Project to promote safe and sustainable travel to school. Funding was approved to hire a Travel Coordinator to work with a select group of schools throughout Durham Region. The Clarington schools selected were Charles Bowman Public School and St. Elizabeth Catholic Elementary School. The Travel Coordinator will begin working with schools at the end of September with implementation in October. Supporting documents have been created and are geared towards students

**Bicycle lights purchase**

Currently have 30-40 bicycle lights remaining and staff will purchase additional lights. Suggestion to consider purchasing other give-aways such as reflective zipper pulls, reflective Velcro/clip for pantleg, etc.

**Clarington Tourism Cycling Map**

Jim Boate has offered to work with Clarington Tourism staff to update the Clarington cycle route map. The small fold out maps were originally printed several years ago and are still popular for visiting cyclists.

**2020 Capital Budget**

An Active Transportation Master Plan will be proposed for 2020. The process will include engaging the public (and the ATSR Committee) and determining goals, objectives and priorities for active transportation, drafting a network, identifying barriers and facility types, determining costs and developing and implementation plan. Quinte West recently produced an Active Transportation Master Plan and is available online: <https://www.quintewest.ca/en/your-city-hall/active-transportation-plan.asp>

Roadside protection, detailed design for Parkway Ave

A trail connection from the new affordable housing development on Bowmanville Ave to connect with Rhonda Park is the only new trail project being considered for 2020.

Region has priority ranking for accessible signal upgrades including King and Roenigk Dr, King and Simpson. They welcome suggestions from ATSR.

**5. Other Business**

Curb cuts suggested at Phair Ave and Harry Gay Drive to facilitate cycling. Staff will consider the locations for our 2020 program

Ontario Government accepting input on electric scooters until September 12

Suggestion that Clarington install additional Road Watch program drop boxes

## **6. Next Meeting**

The next regular meeting is scheduled for **Thursday, December 5, 2019** at 7:00pm in Room 1C.

## **7. Motion to Adjourn**

Moved by Frank Barter seconded by Jim Boate  
That the meeting adjourn at 9:35 PM

Carried



If this information is required in an alternate format, please contact the Accessibility Co-ordinator at 905-623-3379 ext. 2131

Active Transportation and Safe Roads Advisory Committee  
December 5, 2019  
7:00 pm  
40 Temperance St., Bowmanville  
Boardroom 1C

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## **MINUTES**

Draft minutes not yet approved by Committee

Present: Frank Barter, Jim Boate, Angela Bramley, Richard Oldfield, Bart Hawkins Kreps, Jerry Petryshyn, Rick Stockman, Jeanne Winters

Regrets: Melissa Claxton-Oldfield, Councillor Janice Jones, Arnold Mostert

Staff Present: Ron Albright, Rob Brezina, Kristin Bullied, Greg Bunker, Peter Windolf

### **1. Agenda**

Moved by Frank Barter seconded by Bart Hawkins Kreps.

That the agenda be altered to add Durham Cycling Master Plan, School Safety Zone update and Bike Month.

Carried

### **2. Minutes of September 5, 2019**

Moved by Richard Oldfield seconded by Bart Hawkins Kreps.

That the minutes of the ATSR meeting held on September 5, 2019 be approved.

Carried

### **3. Discussion Items**

#### **Waterfront Trail crossing at Park Road**

OPG requested the support of the AT&SR Committee to address the Park Road Waterfront Trail Crossing concerns as it is difficult for drivers to see the trail when turning from Energy Drive onto Darlington Nuclear Station Rd. OPG has made improvements by installing lighting and solar powered pedestrian crossing signals. Further improvements could include: improved signage for pedestrians/cyclists, barrier installation (e.g., jersey barriers), re-routing of trail and/or seasonal Closure. Committee members suggested to move the trail further south. Clarington staff will arrange an on-site meeting with OPG to determine the best route, Committee members will be notified of meeting date and can attend. In the meantime, Clarington will install trail size stop signs at the existing crossing.

#### **AT&SR vests, flags and tablecloth for public events**

Staff have been in touch with a supplier to create a logo, table banner and flags (draft attached). Committee would also like to purchase a tablecloth.

Moved by Jim Boate

Seconded by Rick Stockman

That the Committee to move forward with purchasing the banner and flags.

Carried

Committee has requested a light-weight vest with ATSR wording to wear at community events.

#### **AT&SR Information brochures**

Wallet-size folding trail map will be updated. Looking for a map that shows all active transportation routes in Clarington that can be brought to events. Consider reaching out to Durham Region Active Transportation Committee to ask what materials they use.

Rob Brezina to advise committee when Safe Schools documentation is available. The next Active and Sustainable School travel Committee meeting is scheduled for February 2020 in which further information regarding the status of these materials will be presented.

#### **Events update**

Family Safety Day: well attended despite poor weather; likely largest event Committee attends; fits mandate of Committee.

**2020 Sports and Leisure Fair**

The committee attend last year's Fair at the Rickard Complex and would like to attend again in 2020. The event is run by the Community Services Department who will be contacted to provide the date and details of the 2020 Fair.

**Ontario Tech University – Improved Transportation**

Objective of the seminar was to gather and disseminate information related to improving transportation in the GTA and Durham Region. Four panelists provided their views on the existing state of our transportation systems and made suggestions on how to improve. All of the panelists emphasized the need to consider Active Transportation at the earliest planning stages of new developments. Please see attached for further details.

**University of Toronto Transit Research Institute**

This event brought together 35 experts in various fields to discuss urban transportation modes and 'complete communities' which are designed to promote active and public transportation. Please see attached for further details.

Oshawa Report on Improved Transportation: equipped a cyclist with sensors to monitor distance from vehicles while riding to assist in determining the safest bike routes.

**Traffic Calming options and concerns**

One of the most prominent concerns on Old Scugog Rd is speeding. To address this, Engineering has purchased semi-permanent solar-powered radar message boards that can display speeds or a message. Committee member would like to see some way to convey to drivers they have to share the road such as signage with pedestrian, cyclist and car. The radar message boards can display a message and staff will review the option to paint bike symbol on road.

Engineering Dept. traffic staff to look into option of painting bike symbol on Old Scugog Rd. in Spring 2020.

Concern regarding lack of lighting at the Pebblestone Rd and Courtice Rd intersection.

Concern regarding large trucks speeding through the intersection of Regional Road 3 and Old Scugog Rd.

Committee member was researching traffic calming measures such as bump outs and speedbumps and other methods that force drivers to slow down. Particular concern on West Beach Rd. Staff are looking to put together a traffic calming toolkit. Changing speed limits can be considered but must match roadside environments. Committee member suggested rumble strips, however staff indicated noise concerns for neighbouring buildings.

### **Ontario E-Scooter Pilot program**

Ontario is allowing the use of E-Scooters and each Municipality will have to decide if/how they will be used on roads, trails and parks. Max speed of e-scooters is 32 KPH.

## **4. Other Business**

### **Trail projects update**

Waterfront Trail paving through the Samuel Wilmot Nature Area is now complete.

Waterfront Trail paving from West Beach Rd to Bowmanville Ave is in progress but will carry over into the spring of 2020.

Farewell Creek Trail Phase II: Engineering staff were recently informed that a portion of property along the trail route was acquired through an Ecological Gift Program and under the terms of this program, a trail may not be permitted. Staff are following-up with Environment Canada to confirm what would need to be done to allow trail construction across the ecological gift lands.

Toyota Trail will be re-tendered with revisions to bring it within budget. Staff will make changes to the trail design to reduce the cost. Also now have to consider Orange Ambulance's proposed helipad as helicopters can no longer land at Bowmanville hospital. The preferred alternate location of the helipad conflicts with the planned Toyota trail.

### **Outdoor Recreation Needs Assessment**

This assessment provides recommendations for outdoor recreation needs in Clarington for the next 15 years, including recreational trails. The assessment won't recommend potential locations for new trails but it will gauge the level of support in the community. The final report will be submitted to Council in spring 2020.

### **Active Transportation Masterplan**

An Active Transportation Master Plan is included in the Engineering Department proposed 2020 budget. If approved, staff would draft a Terms of Reference for the RFP and would obtain input from the Committee prior to finalizing.

### **Durham Cycling Master Plan**

Durham Region is updating their Cycling Master Plan and will be forming a steering committee.

### **School Safety Zone Update**

Funding was approved to hire a Travel Coordinator to work with a select group of schools throughout Durham Region. Staff met with the Travel Coordinator to complete a transportation safety audit around the two chosen schools in

Clarington - Charles Bowman Public School and St. Elizabeth Catholic Elementary School.

### **Bike Month**

Bike month runs from May 27-June 30. May 27 is bike to Work Day, May 25-29 is bike to school week. Suggestion that Clarington promote biking during bike month

### **Plowing multi-use trails**

Oshawa, Whitby, Ajax and Pickering plow many of their multi-use paths during the winter season. Clarington has several sections of trail that are used year round. One of the most used sections of trail is in the Bowmanville Valley between Roenigk Dr. to Baseline Rd. Operations staff investigated the feasibility and cost for winter maintenance on that section of trail a few years ago. The AT&SR Committee would like Council to reconsider winter maintenance on this heavily used section of trail. The committee suggested that maintenance would include snow plowing only. If the creek floods and deposits ice chunks on the trail, the committee would not expect removal of the ice chunks to be part of this maintenance.

Moved by Rick Stockman

Seconded by Bart Hawkins Kreps

That Clarington Council consider approving a pilot project to plow snow on the Bowmanville Valley Trail from Roenigk Dr. to Baseline Rd. during the winter.

Carried

## **5. Next Meeting**

The next regular meeting is scheduled for **Wednesday, March 11, 2020** at 7:00pm in Room 1C.

## **6. Motion to Adjourn**

Moved by Jeanne Winters seconded by Jerry Petryshyn

That the meeting adjourn at 9:55 PM

Carried



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November 21, 2019 Frank Barter

Report on "Improved Transportation" Seminar

October 16, 2019

The seminar was held at the Ontario Tech University, Business building, 2000 Simcoe St. N, Oshawa. Richard and Frank were delegates from our Committee. The principal moderator for the day was Shilpa Dogra, Associate professor of Kinesiology, OTU. She introduced the speakers and outlined the proceedings for the day. Some of the VIPs were, Steven Murphy- President of OTU, Dan Carter- Mayor of Oshawa, John Henry -Regional chair.



### The Panel

• Moderators

- **Shilpa Dogra**, Associate Professor, Kinesiology (Faculty of Health Sciences)
- **Julie MacIsaac**, Director of Innovation and Transformation, City of Oshawa

• Panelists

- **Ranjit Gill**, Transportation Engineer, City of Oshawa
- **Greg Evans**, Director of the Southern Ontario Centre for Atmospheric Aerosol Research, University of Toronto
- **Meghann Lloyd**, Associate Professor, Motor Behaviour and Physical Activity Lab, Ontario Tech University
- **Judy Farvolden**, Executive Director, Transportation Research Institute, University of Toronto

The objective of the seminar was to gather and disseminate information relating to Improved transportation in the GTA and Durham region. To accomplish this the procedure was divided into four panels with four professionals each who gave their view of the current situation and ideas of what can be done. After their presentations they were open to questions and suggestions from the delegates. The panelists topics were, *Healthy Inclusive Cities; Electrification and Automation; The role of Ride-sharing (Uber etc.) and The big picture.*

Each of the four panels were quite detailed with emphases on getting people out of their vehicles and into a mind set for Active transportation. An elaborate explanation of the Uber vs City transit in Innisfil, Ontario delved into monetary savings by that area with substantial savings to date.

All of the speakers emphasized the need for better access to roads and areas for bicyclists and pedestrians starting at the planning stage. The seminar was recorded and is available on line from the OTU and is well worth watching to see specifically what each professional has in their mind and it is a good source to be accessed.

<https://mediasite.uoit.ca/Mediasite/Catalog/catalogs/mediasiteadmin-ub2080-event>

## **University of Toronto Transit Research Institute**

**UTTRI brings together 35 experts from engineering, economics, policy, urban geography and planning and computer science.**

**Urban transportation mode used by drivers, cyclists, pedestrians and transit riders.**

**Complete communities provide options for getting around both your neighbourhood and the city. You don't need to drive or even own a car in a complete community, and it is possible to have a high quality of life without one.**

**In contrast to more contemporary suburbs, which have been designed for getting around in a car, complete communities cater to pedestrians and are supported by exceptional public transit. They are great places to walk and cycle, not just for recreation but as a form of transportation. In these communities, you can walk to do your groceries, go to school, get your hair cut or undertake everyday tasks.**

**Transit is frequent and abundant for longer trips. They are ideal places for car share services, since using a car is one of a handful of movement options.**

**Why do these options work in complete communities, but not elsewhere? Complete communities are planned and designed with a mix of uses, combined or in proximity.**

**As higher densities make local retail and services viable, the "nearness" of many uses makes walking/cycling pleasant, and makes it more likely that you will interact locally.**

## **University of Toronto Transit Research Institute**

**UTTRI brings together 35 experts from engineering, economics, policy, urban geography and planning and computer science.**

**Urban transportation mode used by drivers, cyclists, pedestrians and transit riders.**

**Complete communities provide options for getting around both your neighbourhood and the city. You don't need to drive or even own a car in a complete community, and it is possible to have a high quality of life without one.**

**Affordable Housing Task Force  
Tuesday, December 17, 2019 at 10:00 a.m.  
Municipal Administrative Centre, 40 Temperance Street, Bowmanville  
Meeting Room 1A**

**ATTENDEES:**

Wendy Partner, Chair  
Councillor Ron Hooper, Municipality of Clarington (attended until 10:40 a.m.)  
Councillor Janice Jones, Municipality of Clarington  
Alan Robins, Director, Housing Services Division, Region of Durham  
Joyce Kufra, Parkview Lodge (attended until 11:00 a.m.)  
Henry Wildeboer, Former Pastor/Durham Christian Homes (attended until 11:45 a.m.)  
Carlo Pellarin, Manager, Development Review Branch, Municipality of Clarington\  
Jeannette Whynot, Accessibility Coordinator, Municipality of Clarington  
Justin MacLean, Corporate Policy Analyst, Municipality of Clarington  
Heather Keyzers, Community Coordinator, Municipality of Clarington

**GUESTS:**

Patti Bell and Tracy Greig, Durham Region Non-Profit Housing Corporation

**REGRETS:**

Mayor Adrian Foster  
Councillor Corinna Traill, Municipality of Clarington  
Charlie Trim, Parkview Lodge  
Carron Jensen, Imaging Home Group  
Selena Blake, DAFRS  
Milt Dakin, Forestree Place  
Erin O'Reilly, DAFRS  
Wanda Huntington, DAFRS  
Anthony Adrien, CMHC

**APPROVAL OF MINUTES**

Moved by Joyce Kufra, Seconded by Councillor Hoper

THAT the Minutes dated November 19, 2019 be approved.

“CARRIED”

**PRESENTATION**

Tracy Greig provided a PowerPoint Presentation entitled “The Good Neighbour Pilot Project – An Innovative Microhome Housing Concept” highlighting the following:

- Background of Durham Region Non-Profit Housing Corporation
- Mission Statement
- The Microhome – With Thanks
- The Microhome – Our Motivation
- What is the Good Neighbour Pilot Project?
- Community Impacts
- Environmental Impacts
- Financial Impacts
- Facility Impacts
- Technology Impacts
- Next Steps
- Contacts

### **STATUS OF REPORT CAO-013-19 – AFFORDABLE HOUSING TOOLKIT**

Justin provided a brief update on Report CAO-013-19 the Affordable Housing Toolkit. Since the report was released there has been requests for staff to meet with interested developers. Carlo noted that he has had inquiries.

### **UPDATE ON THE REGION OF DURHAM'S NATIONAL HOUSING DAY**

Alan provided an update on the National Housing Day that the Region hosted on November 22<sup>nd</sup>. He stated approximately 80 people were in attendance which included CMHC, Provincial staff, community partners, local municipalities, young professional and the Salvation Army.

Cornerstone Developments Ltd. received the Award of Achievement.

### **OTHER BUSINESS**

Wendy and Justin reiterated that the Committee's mandate is on affordable rental units.

Alan stated that the Region is committed to providing 1000 new units over the next 5 years. He also stated that he will be providing Regional Council with an update in April or May on the Master Housing Strategy Plan.

Wendy noted that Bob Malone will be taking a leave of absence from the Committee. Wendy will send a card to Bob on the Committee's behalf.

### **NEXT STEPS**

Justin noted that the Toolkit will be updated and circulated in the new year with hopes that this will bring more interest in developing affordable housing.

**ADJOURNMENT**

The meeting adjourned at 11:46 a.m.

**NEXT MEETING**

To be determined.



## Agricultural Advisory Committee of Clarington Meeting

**Thursday, January 9, 2020**

Members Present: Brenda Metcalf      Eric Bowman      Jennifer Knox  
Ted Watson      Tom Barrie      Ben Eastman  
Richard Rekker      John Cartwright      Les Caswell  
Henry Zekveld      Councillor Zwart

Regrets: Don Rickard

Staff: Amy Burke - Planning Services

Guests: Pam Lancaster – Ganaraska Region Conservation Authority  
Jamie Davidson – Central Lake Ontario Conservation Authority  
April Stevenson – Highway of Heroes Tree Campaign

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Brenda welcomed all to the meeting, with introductions.

No pecuniary interests declared.

### Election of Chair

**020-01** Moved by Tom Barrie, seconded by Richard Rekker

*That Eric Bowman be Chair if he is willing to stand.*

Eric Bowman confirmed that he is willing to stand as Committee Chair.

**Carried**

**020-02** Moved by Tom Barrie, seconded by Richard Rekker

*That John Cartwright be Vice-Chair if he is willing to stand.*

John Cartwright confirmed that he is willing to stand as Committee Chair.

**Carried**

The Committee thanked Brenda for her leadership and dedication as Committee Chair for the past years.

### Adoption of Agenda

**020-03** Moved by Tom Barrie, seconded by Brenda Metcalf

*That the Agenda for January 9, 2020 be adopted.*

**Carried**

## Approval of Minutes

**020-04** Moved by Richard Rekker, seconded by Ted Watson

*That the minutes of the December 12, 2019 meeting be approved.*

**Carried**

## Presentation:

**Highway of Heroes Tree Campaign** – April Stevenson provided an overview of this new initiative. HOH aims to plant 2 million trees by 2022. Private Landowner Partnership program offers qualified landowners planted native seedlings, with possible savings of up to 80% on planting costs. Preference is given to sites that are at least 2.5 acres and within 30 km of the Highway 401 corridor. The program process was reviewed, including the site assessment and survival assessment processes. For program details or to complete an eligibility for and apply, visit [www.hohtribute.ca/plp](http://www.hohtribute.ca/plp).

**Clean Water – Healthy Land Financial Assistance Program** – Pam Lancaster provided an overview of the 2020 offering of this program for GRCA's area within Clarington. Any project on property within GRCA's area that can improve, maintain, or protect water quality, quantity and/or aquatic or terrestrial habitat may be eligible for funding under the CWHLFAP. Funding must be approved before the project has begun. A number of agricultural project categories exist, which have had good uptake. In 2019, 9 projects on 8 properties were approved for a total allocation of \$11,056 in grant funding. The total funding allocation in Clarington since the program was launched in 2007 is \$226,100. CWHLFAP information is found at [www.grca.on.ca](http://www.grca.on.ca).

**CLOCA's Updated Watershed Management Plans** – Jamie Davidson reviewed the purpose, history and evolution of CLOCA's watershed management plans, the scope of the plan updates carried out and out for public review and comment. A new evaluation framework for evaluating watershed health is proposed that includes measurable indicators and goals for specific attributes (e.g. forest cover). Actions to achieve these goals distinguish responsibility for implementation (e.g. CLOCA, local municipality, community). A component of the new proposal includes the resurrection of land stewardship and restoration programming for landowners. The disparity of programs for land stewardship across Clarington is a longstanding concern voiced by the Committee. The Committee discussed the challenge facing the development and implementation of watershed health and land use planning policy in light of a growing population; achieving natural heritage targets needs to recognize the increasing importance of maintaining agricultural land.

## Business Arising from Minutes

**Security from Trespass and Protecting Food Safety Act, 2019:** Letter of support sent to Hon. Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs, in support of introducing legislation to protect farm families and food safety.

**Line Fences Repeal Act, 2019:** Prior to the meeting, Richard circulated to the Committee Ontario Federation of Agriculture's position letter on the proposed Act,



stating OFA's opposition to repeal as it would result in more "Red Tape". OFA's position is supported by the Durham Region Federation of Agriculture.

**Emerald Ash Borer Funding Assistance:** Committee motion 019-26 from last meeting endorsed by General Government Committee of Council on January 6. Final consideration at Council on January 20.

**Fireworks By-law 2015-047:** Clerk's report responding to the request for tighter regulations to protect livestock considered by General Government Committee on January 6. Report recommendation does not recommend by-law amendments. Endorsed by Council. Final consideration at Council on January 20.

#### Correspondence, Council Items and Referrals

None.

#### Liaison Reports:

**Durham Agriculture Advisory Committee:** December meeting minutes indicate that local municipalities have mapping of tile drain infrastructure. Matter discussed by Staff and Clarington Engineering Services has confirmed that the Municipality does not have information relating to tile drained lands or drainage pipe locations on private property in Clarington.

**Durham Region Federation of Agriculture:** No updates.

**Clarington Board of Trade:** Breakfast with Mayor Foster event taking place on January 21, 7:30am, at Bowmanville Creek Retirement Community.

**Farm Connections:** Annual General Meeting will be held on January 30, 7:00pm at Blackstock Recreation Complex with guest speaker Rod Black.

#### New Business

**Canadian Tire Motorsport Park Fly Over Support Request:** CTMP applying for a Canadian Armed Forces aircraft flyover as low as 500 feet for one of three marquee 2020 events. Flyover can consist of up to two passes of either the Canadian Snowbirds CT-114 Tutor 7 or 9 plane fleet, or the CF-18 Demo Jet. There would also be practice slots for the aircrafts of either 45 minutes (minimum) for the CT-114 fleet or 25 minutes (minimum) for the CF-18. Request for letter of support from the Municipality endorsed by General Government Committee on January 6. Final consideration at Council on January 20. The Committee discussed the potential for spooking of livestock in the area. Per the request of the Committee, Staff will request an update from CTMP when a decision on CTMP's application has been issued.

**Region of Durham Broadband Strategy:** Region of Durham has launched two surveys to gather feedback and contribute to improving broadband access across the region - one targeted to Durham residents (with additional questions for farms) and one targeted to businesses. Visit [www.durham.ca/broadband](http://www.durham.ca/broadband) to complete surveys. Survey

closes April 30, 2020. Question raised regarding broadband expansion and the potential implications for the tax levy; Staff to discuss with Municipal Treasurer.

**2020 Trees for Rural Roads Program:** 2020 applications will open on January 16. Applications available at [www.clarington.net/treesforruralroads](http://www.clarington.net/treesforruralroads). Application deadline – March 31, 2020.

**2019 AACC Accomplishments:** Brenda will present the Committee's 2019 accomplishments to Council at the February 3, 2020 Planning & Development Committee meeting.

Next Meeting: **Thursday, February 13, 2020 @ 7:30 pm**

Guest T.B.D.

Future Agendas:

Philip Lawrence, MP, Northumberland-Peterborough South

Hon. Erin O'Toole, MP, Durham

Robert Schafer re: Tyrone Mills Ltd.

Clarington Engineering and Region of Durham Works re: 2020 capital projects

Brianna Ames of Fairlife (Coca-Cola)

Clarington Engineering Services (Building Division) re: National Building Code changes for farm structures anticipated for 2020 (once the changes have been confirmed)

Simon Gill, Durham Region Economic Development & Tourism re: an update on the Durham Region Agricultural Strategy and Durham Region Broadband Strategy



**Clarington Diversity Advisory Committee  
Thursday, January 23, 2020, 7:00 PM  
MAC Meeting Room 1C**

If this information is required in an alternate format, please contact the Accessibility Coordinator at 905-623-3379 ext 2131

**Present:** Councillor Ron Hooper  
Derryck Lamptey  
Rajeshwari Saharan  
John Sawdon (at 8:15 p.m.)  
Laila Shafi  
Rachel Traore

**Also Present:** Erica Mittag – Community Development Coordinator

**Regrets:** Ashfaque Choudhry

The meeting called to order at 7:12 p.m.

**1. Adoption of Agenda**

Moved by Rachel Traore, seconded by Laila Shafi

That the agenda of the meeting of January 23, 2020 be approved.

**Carried**

**2. Adoption of Minutes**

Moved by Rachel Traore, seconded by Laila Shafi

That the minutes of the meeting of October 24, 2019 be approved.

**Carried**

**3. Communications – Received for Information or Direction**

None received at this time.

#### **4. Community Diversity Survey Highlights**

Erica Mittag provided an overview summary of the highlights of the community survey that was conducted throughout the month of November 2019. 139 responses were received. Erica to check with Communications to see if there are any statistics on click rate / completion rate. The Committee discussed the themes of the responses. The survey results will be used to inform the Committee's workplan.

#### **5. Community Updates**

Erica Mittag provided an update that applications have been received by the Clerks' Department for the vacancies on the Diversity Advisory Committee. They are being considered by Council at the General Government Committee meeting January 27, 2020.

For the Love of Art Clarington Mayor's Gala is coming up Saturday, February 21, 2020 at 7:30 p.m. to 11:00 p.m. at the Clarington Public Library Courtice Branch. Tickets are \$50 and the event proceeds support our local art community through the Visual Arts Centre of Clarington and A Gift of Art Gallery Newcastle.

#### **6. Council Updates**

Councillor Hooper noted he had spoken with some staff members who were not aware of the Diversity Advisory Committee. Increased communication to the municipal staff team and the public to be included as part of the communication plan of the Committee.

#### **7. Diversity Lens**

Erica Mittag provided a presentation on Diversity Lens. A Diversity Lens helps you see things from new perspectives and helps you become more aware of the diversity around you; it assists you in addressing systemic barriers and inequities people face. A Diversity Lens is a tool, typically a series of questions, that allows you to reflect on diversity in the development of policies and programs. It helps individuals make informed decisions through a better awareness. Full presentation is attached.

Laila Shafi and Erica Mittag will prepare a draft Diversity Lens to share at the next Committee meeting.

#### **8. Mission / Vision / Workplan roundtable**

The Committee members would like to revisit their draft workplan to incorporate the responses received through the Community Diversity Survey. Rachel Traore and Erica Mittag will work to revise the draft workplan and will bring suggested changes to the next Committee meeting.

## **9. Other Business**

A budget for the Committee was submitted for Council consideration through the Community Services Department as part of the municipal budget process. Results of the request will be known by March.

The Committee will provide an update on their activities to Council through a staff report to General Government Committee. Erica Mittag to draft the staff report, with input from the Committee. Draft report to be shared at the next Committee meeting. Members of the Diversity Advisory Committee could attend as a delegation to support the report when it is considered.

The meeting was adjourned at 8:35 p.m.

Moved by Rachel Traore, seconded by Laila Shafi

That the meeting be adjourned.

**Carried**

**Next meeting: Thursday, February 27, 2020, 7:00 p.m.  
Municipal Administrative Centre, Room 1C**

\* Bowmanville Library entrance is closed due to construction. Please use the main doors to the Municipal Administrative Centre located on the north side of the building (top of the ramp) \*

# DIVERSITY LENS

December 2019

# WHY A DIVERSITY LENS?

Acts like a pair of glasses

Helps you see things from new perspectives

More effective through clearer focus and complete view

Become more aware of diversity around you

Address systemic barriers and inequities people face

- City of Ottawa, Equity and Inclusion Lens Handbook

# WHO USES A DIVERSITY LENS?

- ▶ Elected Officials
- ▶ Municipal Staff
- ▶ Committees, Community partners, consultants and other agencies that choose to use the Lens



# WHAT IS A DIVERSITY LENS?

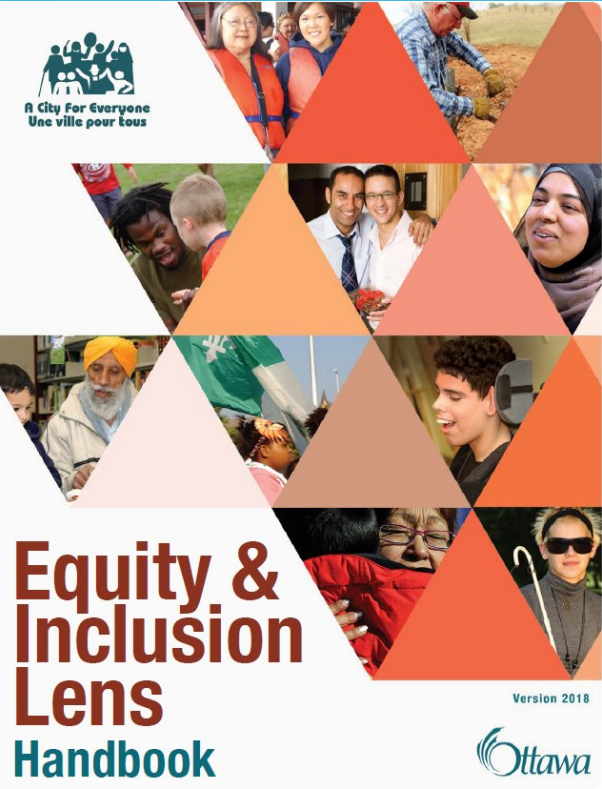
It is a tool that:

- ▶ Creates awareness of diversity in the development of policies and programs
- ▶ Provides a step by step method for analyzing policies and programs in light of diversity
- ▶ Allows for the identification of possible options for improving the policy / program while respecting and promoting diversity and inclusion
- ▶ Helps individuals make informed decisions through a better awareness

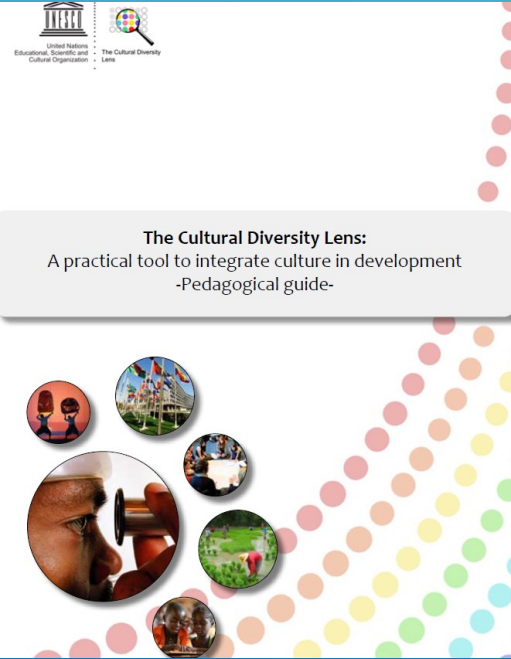
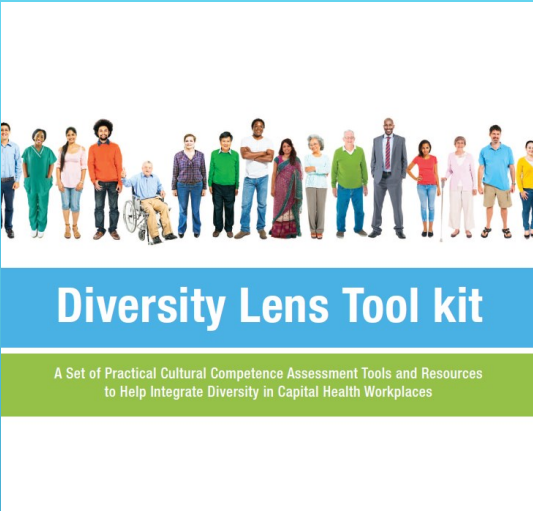
# HOW DOES A DIVERSITY LENS WORK?

- ▶ Set of questions, reflection statements and resources meant to help consider the concepts of diversity and inclusion in the development, revision, implementation and evaluation of programs, policies and practices

# EXAMPLES OF DIVERSITY LENS



## ACHIEVING THE VISION OF AN INCLUSIVE PEEL REGION: A Diversity, Equity, and Inclusion Organizational Self-Assessment Tool



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Minutes of the **Clarington Heritage Committee** held on February 18, 2020, at 7:00 PM, at the Clarington Municipal Offices in Room 1C.

Members Present Were: Peter Vogel, Victor Suppan, Katharine Warren, Ron Sproule, Noel Gamble, Marina Ross (Museum), David Reesor, Councillor Ron Hooper

Regrets: Steve Conway, Myno Van Dyke (NVDHS), Jason Moore (ACO)

Staff Present: Sarah Allin, Planning Services

Guests:

The properties designated in 2019 were honoured at the February 10<sup>th</sup> Council meeting in recognition of Ontario Heritage Week. Vice Chair P. Vogel provided a summary of each newly designated property, including 26 Concession Street W. (Dundurn), 120 Wellington Street (Central Public School), and 2503 Concession Road 8 (Haydon Community Hall). Representatives of the properties were presented with a heritage plaque from the Mayor.

## 1 Declaration of Pecuniary Interest

There were no disclosures of interest stated at this meeting.

## 2 Adoption of Agenda

20.05 Moved by N. Gamble, seconded by M. Ross

That the Agenda be adopted.

"Carried"

## 3 Adoption of Minutes of Previous Meeting

20.06 Moved by R. Sproule, seconded by R. Hooper

That the minutes of the January 21, 2020 Clarington Heritage Committee meeting be adopted.

"Carried"

## 4 Delegations/Presentations None

## 5 Business Arising

### 5.1 1593 Bloor Street

Following the Heritage Committee's motion on January 21, 2020 to undertake an evaluation of the property, a site visit has been arranged. Members of the Municipal Inventory and Register sub-committee have committed to attend.

## 5.2 879 Regional Road 17

Committee members considered the correspondence from Brookfield (dated Feb. 3, 2020) to Council that was referred back to staff for consultation with the Heritage Committee. The Brookfield correspondence was in response to the Heritage Committee's motion of January 21, 2020 that the owners further document the house for posterity and the scope of the documentation. Committee members discussed the value of further documentation in the case of 879 Regional Road 17 and considered the submission of elevation and perspective photographs to be satisfactory in this case. Committee members would also like to see the property be considered for commemoration in the naming of a park or a commemorative plaque.

### 20.07 Moved by K. Warren, seconded by N. Gamble

That the Heritage Committee recommends the scope of the documentation of the property known as 879 Regional Road 17 include elevation and perspective photographs of each side of the dwelling, along with elevation photographs of all entrances, and notable architectural features (for example the gothic arched window).

"Carried"

### 20.08 Moved by K. Warren, seconded by M. Ross

That the naming of a local park named after the Allin family and/or the implementation of a commemorative plaque be referred to staff for consideration.

"Carried"

## 5.3 Fletcher Tree

The Chair of the Heritage Committee spoke in support of the staff report recommending the designation of the Fletcher Tree at the February 3, 2020 Planning & Development Committee meeting. R. McEachern also spoke in support of the Fletcher Tree report. The Committee sent a letter to the Architectural Conservancy of Ontario Clarington Branch to thank the organization for its support of this initiative. The Fletcher Tree Report (PSD-004-20) recommendations were adopted by Council at its February 10, 2020 meeting. The next step will be the issuance of the Notice of Intent to Designate the Fletcher Tree.

## 5.4 Planning Services Heritage Overview

Planning Services staff provided a brief overview of anticipated heritage planning activities for this year, including the drafting of standardized requirements for documenting heritage properties, review and development of heritage file archiving practices, and heritage components of secondary plan exercises.

Committee members indicated that a move towards the standardization of documentation and archiving practices has been on the Committee's radar for

some time. It is timely to undertake such an exercise now that the Committee has standardized its own property evaluations.

## 5.5 Cultural Heritage Resources Property Inquiries

Planning staff asked the Committee to consider evaluating 64 & 76 Mill Street North in Newcastle, and 1679 Highway 2 in Courtice in response to inquiries received on these properties.

## 6 Correspondence and Council Referrals: None.

## 7 Reports from other Committees

- 7.1 Orono Community Improvement Plan – The Orono Community Improvement Plan Liaison Group met in January. There has been continuous uptake of the Community Improvement Plan Grant Programs in Orono. Several new businesses have opened recently, including a pizza place, a new bakery, and the relocated Soper Creek Yarn. The General Store has also augmented its baked goods section. Tenders for work on the Orono Town Hall are imminent. There is a new mural at the north end of Main Street, new amenity signage on the Buttercup Hollow sign at Main and Station Streets, and artistic bike racks to be installed this year as part of the public art project initiative supported by OMAFRA funding. The Sidewalk Patio Program is available in Orono for this season, and funds have been allocated to support the establishment of new patios. The Program has been modified to remove the requirement for a liquor license in Orono only.
- 7.2 Architectural Conservancy of Ontario (ACO), Clarington Branch: - The proposed designation of the Fletcher Tree was discussed at the last ACO meeting. The team is planning Doors Open 2020 in June. The Branch is looking for new members.
- 7.3 Newcastle Village District Historical Society (NVDHS) – No Report.
- 7.4 Museum –The Museum and Library Boards merged as of January 1<sup>st</sup>, 2020. The Committee has not yet had its first meeting but is scheduled to meet in March. Upcoming events include: ‘Widowed at Waverley Place’ mystery, Clarington at Work public lecture, Bookmark/Cross-stitch Workshops and PA Day Camps/March Break Drop-in days.
- 7.5 Wilmot Creek Heritage Park – Nothing new to report. The project team is ready to participate in planning of the park when the developer is ready to move forward.

## 8 Project Reports

- 8.1 Municipal Inventory and Register Committee – No reports. The sub-committee will be evaluating 1593 Bloor Street, and consider the properties identified by Planning Services staff for next month. The sub-committee has also been considering the heritage-related options that were proposed as part of Neighbourhood Character Study, and would like to be prepared should there be appetite to move forward in



the future with any of the options to address heritage character noted in the Options/Analysis and Recommendations Report, dated December 2019.

- 8.2 Outreach/Education Committee: Sub-committee members have acquired information from a former resident of Veterans Avenue. Planning Services staff will provide any information available in the heritage files. Sub-committee is looking for a member to take the lead on this project.

## 9 New Business

- 9.1 2020 Heritage Conferences: Committee members would like to start planning for heritage conferences being held this year; this will be added to the March meeting agenda.
- 9.2 Delpark Homes' Plan of Subdivision: Committee members discussed the proposed Delpark Homes plan of subdivision. The Recommendation Report for the application(s) is to be considered at the February 24, 2020 Planning & Development Committee meeting. Committee members discussed the importance of considering the value of the landscape surrounding built structures when evaluating heritage resources. Committee members expressed concern about the impact of the proposed residential development on the adjacent designated heritage property (1467 Prestonvale Road; designated in 1997), and asked Planning Services staff to provide any additional information available in the form of elevation drawings and/or supporting documentation to understand how the designated heritage property was considered in the design of the proposed development, in particular the height of the townhouses across the street from the designated dwelling.

### 20.09 Moved by V. Suppan, seconded by R. Sproule

That Planning Service staff be requested to gather any information available, including elevations and supporting documentation, to assist the Committee in understanding how impacts to the designated heritage property, known as 1467 Prestonvale Road, have been considered in the design of the proposed development.

"Carried"

- 9.3 23 Church Street and 24 Lovers Lane: Committee members asked Planning Services staff to confirm whether the above noted properties are currently on the Cultural Heritage Resources List. In the event, the properties are not currently identified on the List, the Committee will consider their addition at its March meeting.
- 9.4 Toronto Star article "Historic mail-order house is re-addressed", Feb. 15, 2020 was shared with the Committee.
- 9.5 The Committee discussed the sale of the Goodyear Lands. The property is listed on the Municipal Register as a non-designated property.

## 10 Adjournment

K. Warren moved Adjournment 8:20 pm.

**Next Meeting:** March 17, 2020, 7:00 p.m. Clarington Municipal Offices, Room 1C

DRAFT



# **Newcastle Memorial Arena Management Board**

## **Municipality of Clarington**

### **Minutes of Meeting – Tuesday, February 4, 2020**

**(Not yet approved by committee)**

**In Attendance** – Dave Bouma - Chair                      Bryan Wiltshire – Arena Manager  
Shea-Lea Latchford, Todd Taylor, Susan White, Councillor Granville Anderson,  
Councillor Margaret Zwart

**Regrets:** Gary Oliver

1. **Agenda - Motion #20-004**

Moved by Sue White, seconded by Todd Taylor **THAT:** the Agenda be accepted as proposed.

**CARRIED**

2. **Acceptance of Minutes - Motion #20-005**

Moved by Todd Taylor, seconded by Dave Bouma **THAT:** the minutes of January 14, 2020 meeting be accepted as amended.

**CARRIED**

3. **NVMMA** - Met with Executive to discuss a number of issues facing the league, i.e. ice time and fees . We will meet again in March.

4. **Manager's Report** – Municipality of Clarington provided snow removal which allowed for more parking at the rear of the building. The garage door spring broke, after considering the age of the door it was decided to replace the door. We are waiting for a quote for the shower and instant hot water tank.

2.

5. **Financial Report - Motion #20-006** – Moved by Sue White, seconded by Dave Bouma **THAT:** the 2020 Budget be accepted as presented.

**CARRIED**

6. **New Business** – We are in the process of gathering reports for the O&M 3-5 year plan.

**Next Meeting – Tuesday, March 10, 2020**

**Adjournment Motion #20-007**

Moved by Todd Taylor, seconded by Dave Bouma **THAT:** the meeting be adjourned.

**CARRIED**

The meeting adjourned at 8:40 PM

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Chair

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Secretary

## Committee Report to Council

If this information is required in an alternate accessible format, please contact the Accessibility Coordinator at 905-623-3379 ext. 2131.

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**Report To:** Council

**Report Number:** GGR-004-20

**Date of Meeting:** March 2, 2020

**Report Subject:** General Government Committee Meeting of February 18, 2020

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### Recommendations:

#### 1. Receive for Information

- (a) Item 9.1 Minutes of the Orono Business Improvement Area dated January 16, 2020
- (b) Item 9.2 Susan Cassel, City Clerk, City of Pickering, Regarding Decommissioning of the Pickering Nuclear Generating Station
- (c) Item 10.1 Dianne Gould-Brown, City Clerk, City of Sarnia, Regarding Ontario Power Generation's Deep Geologic Repository Project
- (d) EGD-001-20 Building Activity Update January 1 to December 31, 2019

#### 2. David Crome, Regarding Declaration of Climate Emergency

Whereas residents of Clarington have experienced the results of climate change through flooding, high lake levels, ice storms, invasive species, severe weather fluctuations and increase wind events;

Whereas Municipal governments currently have direct or indirect control over approximately 44 per cent of GHG emissions in Canada and therefore have a crucial role to play in responding to the threat of climate change through policies, programs and capital investments that reduce greenhouse gas emission (GHG) and improve the adaptive capacity to extreme weather events;

Whereas the Region of Durham and area municipalities including Pickering, Ajax and Whitby have acknowledged the role of municipalities in responding to climate

change by declaring a climate emergency and are taking decisive action to adapt to and mitigate climate change; and

Whereas, the Municipality of Clarington is taking action to implement climate change mitigation and adaptation actions that are within our control through energy conservation and demand management planning and the development of the Clarington Climate Action Plan;

Now therefore be it resolved:

That the Municipality of Clarington declare a climate emergency for the purposes of naming, framing and deepening our commitment to protecting our economy, ecosystems and community from climate change;

That in response to this emergency declaration, the need to reduce overall GHG emissions in the Municipality of Clarington and to continue to prepare for the potential impacts of climate change be prioritized in all Municipal business decisions;

That by declaring a climate emergency the Municipality of Clarington joins more than 400 Canadian municipalities and 1300 local governments in 25 countries in committing to respond to climate change by reducing GHG emissions;

That the Mayor, on behalf of Council, be directed to forward this resolution to the Right Honorable Justin Trudeau, Prime Minister of Canada, with the request that the Federal Government dedicate funding to develop and fund programs that assist residents, businesses and municipalities to reduce GHG emissions and adapt to climate change;

That the Mayor, on behalf of Council, be directed to forward this resolution to the Honourable Doug Ford, Premier of Ontario, with the request that the Government of Ontario dedicate funding to develop and fund programs that assist residents, businesses and municipalities to reduce GHG emissions and adapt to climate change; and

That the Clerk be directed to circulate this resolution to the Region of Durham, Durham Region area municipalities, the Honourable Erin O'Toole, MP (Durham), Honourable Philip Lawrence MP (Northumberland-Peterborough South), Lindsey Park, MPP (Durham), David Piccini, MPP (Northumberland-Peterborough South).

### **3. Sarah Delicate, Regarding MP Derek Sloane's Letter Regarding the Potential for Severe Flooding**

That the concerns expressed in Sarah Delicate's correspondence, containing MP Derek Sloane's correspondence regarding Potential for Severe Flooding, be endorsed in principle and a similar letter be forwarded to the Prime Minister.

4. Peggy Johnson, Secretary Treasurer, Rainy River District Municipal Association, Regarding Fair and Equitable Property Taxation Revenue on Railway Right-of-Ways Collected by Municipalities in Ontario

That the following resolution from Rainy River District Municipal Association, regarding Fair and Equitable Property Taxation Revenue on Railway Right-of-Ways Collected by Municipalities in Ontario, be endorsed by the Municipality of Clarington:

Whereas in 2018 the Province of Ontario adjusted the tax rate for acreage for railway right-a-ways throughout Ontario which specifically impacted Rainy River, Kenora and Thunder Bay districts in a positive fashion; and

Whereas in other provinces and jurisdictions the railway companies remit a more equitable share of taxes to their local tax base by using a per tonne-mile concept; and

Whereas rail traffic continues to increase and the train length has more than doubled, which results in rail traffic congestion, increased wait times, noise pollution and unknown environmental concerns; and

Whereas the Province of Ontario should review fees based on inflation and current conditions on an annual basis to ensure that Ontario does not continue to fall further behind in their approach to railway property taxation; and

Whereas fair and equitable taxation revenue on railway property will reduce the financial pressure on the Province to provide financial support to municipalities going forward;

Therefore be it resolved that the Rainy River District Municipal Association call upon the Minister of Finance of the Province of Ontario to undertake ongoing consideration of municipal taxation for railroad right-of-way properties based on a per tonne-mile concept; and

Further be it resolved that the Rainy River District Municipal Association send this resolution to every Municipal Council within the Province of Ontario seeking their support, the Premier of Ontario, the Minister of Finance of Ontario, Local MPPs, Local MPs, NOMA, ROMA AND AMO.

**5. Hancock Road Servicing at Baseline Road - Certificate of Acceptance and Assumption By-Law**

That Report EGD-002-20 be received;

That the Acting Director of Engineering Services be authorized to issue a 'Certificate of Acceptance' for the Final Works, which includes final stage roads and other related works constructed within Plan SPA 2006-0033;

That Council approve the by-law attached to Report EGD-002-20 assuming certain streets within Plan SPA 2006-0033 as public highways; and

That all interested parties listed in Report EGD-002-20 be advised of Council's decision.

**6. Farewell Creek Trail Phase 2 Ecological Gifts Program Update**

That Report EGD-003-20 be received;

That staff be authorized to submit a formal request to Environment Canada to proceed with the unauthorized change in use, as defined by the *Income Tax Act*, of building Phase 2 of the Farewell Creek Trail;

That the tax levied by the Federal Government (estimated to be \$22,500) for and unauthorized change in use as defined in Section 207.31 (a) (ii) representing 50% of the fair market value of the ecological gift lands at the time of the unauthorized use (2020) be funded from the 2019 Capital account 110-32-325-83288-7401, Farewell Creek Trail, Phase 2; and

That additional funding for the Council recommended trail route, as per Resolution #C-204-19, through these ecological lands be considered for approval as part of the 2020 Budget.

**7. Whistle Cessation**

That, in the event that staff do not hear back from Canadian National Railway on, or before, March 31, 2020 regarding whistle cessation, Staff be directed to forward a formal written complaint to the Canadian Transportation Agency.

**8. Establishing a Motor Vehicle Collision Cost Recovery Program and Amendment to Fees By-Law Schedule B**

That Report ESD-002-20 be received;

That the Motor Vehicle Collision Cost Recovery Program for Municipal Roadways (both Municipal and Regional Roads), be approved; and

That the by-law to amend Schedule B of By-law 2010-142, a by-law regarding the payment of fees for information and services provided by the Municipality of Clarington, attached to Report ESD-002-20 as Attachment 1, be approved.

**9. 2019 Accessibility Annual Status Update**

That Report CLD-003-20 be received; and

That Report CLD-003-20 be placed on the municipal website.

**10. Partners for Climate Protection Program**

That Report CAO-005-20 be received;

That Council endorse the attached Resolution (as Attachment 1 to Report CAO-005-20) to join the Federation of Canadian Municipalities – International Council for Local Environmental Initiatives (FCM-ICLEI) Partners for Climate Protection (PCP) program;

Whereas the Municipality of Clarington's Inter-departmental Climate Change Working Group (ICCWG) is developing the Clarington Climate Action Plan, which will include: a corporate greenhouse gas (GHG) inventory and forecast, corporate GHG reduction target, actions to reduce GHG emissions, and a strategy to implement and monitor the implementation of the Clarington's corporate climate actions;

Whereas the Federation of Canadian Municipalities (FCM) and the International Council for Local Environmental Initiatives (ICLEI) have established the Partners for Climate Protection (PCP) program to provide a forum for municipal governments to share their knowledge and experience with other municipal governments on how to reduce GHG emissions;

Whereas over 350 municipal governments across Canada representing more than 65 per cent of the population have already committed to reducing corporate and community GHG emissions through the PCP program since its inception in 1994;

Whereas the PCP program is based on a five-milestone framework that involves completing a GHG inventory and forecast, setting a GHG reduction

target, developing a local action plan, implementing the plan, and monitoring progress and reporting results;

Be it resolved that the Municipality of Clarington communicate to FCM and ICLEI Canada its participation in the PCP program and its commitment to achieving the milestones set out in the PCP five-milestone framework;

Be it resolved that the Municipality of Clarington appoint the following:

Doran Hoge  
Councillor Zwart

to oversee implementation of the PCP milestones and be the points of contact for the PCP program within the Municipality.

That Councillor Zwart be appointed for the Municipality of Clarington to the FCM-ICLEI PCP program;

That the Mayor and Clerk be authorized to sign any related agreements and/or reports;

That staff be directed to undertake the Five-Milestone Framework of the PCP program as part of the Clarington Climate Action Plan, which is currently under development; and

That all interested parties listed in Report CAO-005-20 and any delegations be advised of Council's decision.

## **11. Plastic Cups**

That staff be directed to review with the Hall Boards and the Bowmanville Older Adult Association the matter of using compostable cups instead of single use plastic cups, and report back to a General Government Committee meeting; and

That staff update the General Government Committee, at the same time, regarding the same issue at Garnet B. Rickard Recreation Complex.



**12. 2019 Budget Actuals**

That Staff provide 2019 actual results as part of the 2020 budget documents.

**13. Councillors' Boardroom**

That Staff be directed to assess the configuration of the Councillors' Boardroom, and the noise from the vicinity and what can be done about the issue.

**14. CAO Review Committee**

That a review Committee for the CAO be established consisting of the Mayor and two Councillors, which would report annually to a closed session of the General Government Committee.

**15. Fill**

That Staff report back on whether fill from outside Clarington is being brought into fill sites in Clarington.

**16. Award of Geotechnical Services Consulting for Slope Stability Investigation, Analysis and Report of Farewell Creek Trail Phase 2**

That Report EGD-018-19 be received;

That the proposal received from Golder Associates Limited of Whitby, Ontario, being the lowest bidder of the compliant quotations using the roster process meeting all terms, conditions and specifications of the quotation request for Geotechnical Investigation and Recommendations - Slope Stability and Trail Design, be awarded the contract in the amount of \$50,371.20 (Net HST Rebate);

That the funds required in the amount of \$50,371.20 (Net HST Rebate) be drawn from the following 2019 budget account:

Farewell Creek Trail Phase 2	#110-32-325-83288-7401	\$50,371.20
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That the funds required to support amending CIMA+'s current PO in the amount of \$2,880 (net HST) be drawn from the following 2019 budget account:

Farewell Creek Trail Phase 2	#110-32-325-83288-7401	\$ 2,880.00
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That all interested parties listed in Report EGD-018-19 and any delegations be advised of Council's decision.

## Committee Report to Council

If this information is required in an alternate accessible format, please contact the Accessibility Coordinator at 905-623-3379 ext. 2131.

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**Report To:** Council

**Report Number:** GGR-005-20

**Date of Meeting:** March 2, 2020

**Report Subject:** Special General Government Committee Meeting of February 24, 2020

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### Recommendations:

#### 1. Receive for Information

- (a) Item 6.1 Petition from Melinda Diebel Regarding Recommendation #3 in Report CAO-006-20, Organizational Structure Review - Implementation Plan (Grant Thornton Recommendation #8: Outsource Animal Services)

#### 2. Organizational Structure Review - Implementation Plan

That Report CAO-006-20 be received;

That Council endorse the organizational structure changes generally as set out in this Report;

That Grant Thornton Recommendation #8: Outsource Animal Services, be received for information;

That Animal Services remain status quo, thus Animal Services will not be outsourced;

That the Correspondence Items 7.1 regarding Recommendation #3 in Report CAO-006-20, Organizational Structure Review - Implementation Plan (Grant Thornton Recommendation #8: Outsource Animal Services), be received;

That staff be directed to apply for funding under the next intake of the Audit and Accountability Fund in order to assist with the implementation of Recommendation #26 (Key Performance Indicators);

That non-statutory Deputy Director positions be eliminated;

That Staff be directed to review the content of staff positions across departments, and KPI's, with the funding to be considered as part of the 2020 Budget; and

That all interested parties listed in Report CAO-006-20 and any delegations be advised of Council's decision.

### 3. 2020 Operating and Capital Budgets

That Report FND-002-20 be received;

That Council approve the 2020 Operating and Capital budgets, including “external agencies” as outlined in the 2020 Draft Budget Book, at an estimated tax levy impact of 2.12%, exclusive of tax policy impacts, as directed in FND-002-20;

That Reserve and Reserve Fund contributions and new Reserve/Reserve funds be approved as shown in the 2020 Draft Budget Book;

That the financing of capital projects, as outlined in the attached documents, be approved with the following amendments:

- a. That Capital Project 32-325-21100 Farewell Creek Trail - Phase 2 (Townline Rd to Phase 1 Trail) in the amount of \$196,000, be funded from the Tax Rate Stabilization Reserve Fund.
- b. That the proposed four new full-time firefighter positions, in the amount of \$318,400, be added to the 2020 Budget, with contributions to the Future Staffing Reserve Fund in the amount of \$250,000 be reallocated to fund these positions, and the remaining \$68,400 be funded through the tax levy;
- c. The Newcastle Community Park Phase 1 (Skateboard Park) in the amount of \$300,000 be included in the 2020 Budget, to be funded through Development Charges as possible; and

That the non-Development Charge portion, be funded through the Parkland Dedication Reserve Fund;

- d. That replacement of two tandem dump trucks (Capital Project 36-388-10110 - Fleet Replacement – Roads) in the amount of \$500,000, be deleted;
- e. That the Employee Engagement Survey in the amount of \$7,600, be deleted;
- f. That the Bond Head Parkette and bluffs shoreline erosion mitigation; long-term strategies for beach nourishment and erosion prevention, in the amount of \$61,100 be added to the 2020 Budget, to be funded through the tax levy;
- g. That the Cedarcrest Shoreline Study, in the amount of \$30,000 be added to the 2020 Budget, to be funded through the tax levy;
- h. That Council Ward 1 – Conferences, be reduced by \$1,500 to \$0;  
That Council Ward 2 – Conferences, be reduced by \$1,500 to \$0;  
That Council Ward 3 – Conferences, be reduced by \$1,500 to \$0; and  
That Reg. Councillor Ward 1 & 2 – Conferences, be reduced by \$1,500 to \$0.
- i. That \$100,000 be added to the 2020 Budget, funded through tax levy and placed in a reserve, to fund the review of the content of staff positions across departments, and KPI's, as was approved through consideration of staff Report CAO-006-20;

- j. That the Veterans Banners, in the amount of \$6,500, be added to the 2020 Budget, to be funded through the tax levy;
- k. That Internal Audit – Consulting, in the amount of \$40,000.00, be reduced to \$0;
- l. That the air quality peer review in the amount of \$30,000 be added to the 2020 Budget, to be funded by the tax levy;
- m. That the accessibility upgrades for the Orono Town Hall in the amount \$75,000 be added and funded through the tax levy; and  
That that a loan in the amount of \$75,000 be extended to the Orono Town Hall Board;
- n. That the George Street reconstruction in the amount of \$25,000 be added to the 2020 Budget, to be funded by the tax levy;
- o. That the unspent funds from 2019 Budget, in account 100-32-334-10390-7540 Safe Roads - Rd Improvements – Improvements (approximately \$50,000), be carried over to the 2020 Budget to be allocated to the Wilmot Creek Railway Crossing improvements;
- p. That Parkway Ave. Reconstruction in the amount of \$385,000 be added to the 2020 Budget with \$360,000 to be financed through the Road Capital Reserve Fund;
- q. That Patterson Road bank stabilization remediation work to correct the erosion of the bank on Patterson Road in the amount of \$200,000, be added to the 2020 Budget and funded through the Tax Rate Stabilization Reserve Fund.

That any cash flow shortfall in the Development Charges Reserve Funds be interim financed from the Municipal Capital Works Reserve Fund and General Municipal Reserve Fund, to be repaid with interest, as cash flow permits;

That Report FND-002-20 be adopted by resolution in accordance with provisions of Ontario Regulation 284/09 of the *Municipal Act, 2001*;

That the appropriate by-laws to levy the 2020 tax requirement for Municipal, Regional and Education purposes be forwarded to Council for approval, once final tax policy information is available;

That marriage ceremony services be contracted out; and

That all interested parties listed in Report FND-002-20 and any delegations be advised of Council's decision.

#### **4. Organizational Structure Review - Implementation Plan – Confidential Matter**

That Resolution #CGG -009-20, passed in Closed Session to give direction to staff, be ratified.

## Committee Report to Council

If this information is required in an alternate accessible format, please contact the Accessibility Coordinator at 905-623-3379 ext. 2131.

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**Report To:** Council

**Report Number:** PDR-003-20

**Date of Meeting:** March 2, 2020

**Report Subject:** Planning and Development Committee Meeting of February 24, 2020

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### Recommendations:

#### 1. Receive for Information

(a) Item 10.1 Doug Robertson, CAO/Clerk/Director, Economic Development, Village of Merrickville-Wolford, Regarding Provincially Significant Wetlands Designation

(b) Item 15.3 Response from the Minister of Municipal Affairs and Housing

#### 2. Memo from Amy Burke, Acting Manager, Special Projects, Regarding Communication Items 11.3 and 11.4

Whereas the Municipality of Clarington has been well served by Central Lake Ontario, Kawartha Region and Ganaraska Region Conservation Authorities; and

Whereas the Municipality of Clarington and Durham Region rely on the expert advice of Conservation Authorities regarding land use planning proposals, source water protection and watershed integrity; and

Whereas Conservation Authorities provide expert information, knowledge and advice regarding flood management and water quality monitoring; and

Whereas Conservation Authorities provide programs to residents that include recreation, education, preservation and restoration projects that protect natural vegetation, species at risk and soil erosion; and

Whereas the Provincial Government is reviewing mandated programs, core services and potential funding of Conservation Authorities;

Now therefore be it resolved that the Municipality of Clarington supports the continuation of the programs and services provided by Conservation Authorities to municipalities and requests that the Provincial Government provide clear direction to maintain core services and provide stable funding to Conservation Authorities in order to provide these services; and

That this resolution be forwarded to the Minister of Environment, Conservation & Parks; the Minister of Natural Resources and Forestry; Premier Ford; all Durham Region MPP's; Northumberland - Peterborough South MPP; Central Lake Ontario Conservation Authority; Ganaraska Region Conservation Authority; the Association of Municipalities of Ontario; all Durham Region and Greater Toronto Area municipalities.

**3. Memo from Carlo Pellarin, Manager of Development Review,  
Regarding Exemption Request for 46 Lawson Road, Courtice to Allow a  
Minor Variance within Two-Years of a Zoning By-law Amendment**

That Council deny the request to file a minor variance application within the two-year period of an applicant-initiated zoning by-law amendment for the subject lands based on the following reasons:

1. The request is not for a technical or housekeeping issue;
2. The intent of the zoning regulation to restrict the outside width of the garage was to ensure the development respects and reinforces the existing building types of nearby properties in terms of scale and built form, in accordance with Section 5.4.1 of the Clarington Official Plan; and
3. The request undermines Council's original intent when it passed the zoning bylaw amendment.

**4. Judy Smith, Director Municipal Governance, Clerk/Freedom of  
Information Coordinator, Municipality of Chatham-Kent, Regarding  
Support Role of Conservation Authorities**

Tracey Dickson, Archives/Administrative Support, The Corporation of the County of Prince Edward, Regarding Quinte Conservation Authority

That Judy Smith, Director Municipal Governance, Clerk/Freedom of Information Coordinator, Municipality of Chatham-Kent, Regarding Support Role of Conservation Authorities, and Tracey Dickson, Archives/Administrative Support, The Corporation of the County of Prince Edward, Regarding Quinte Conservation Authority, be advised of Council's decision.

5. John Paul Newman, Director of Corporate Services/Municipal Clerk,  
Township of Scugog, Regarding Support of Bill 156 - Security from  
Trespass and Protecting Food Safety Act, 2019

That the following resolution from the Township of Scugog, regarding Bill 156,  
Security from Trespass and Protecting Food Safety Act, 2019, be endorsed by the  
Municipality of Clarington:

Whereas the Provincial Government has introduced Bill 156 — Security from  
Trespass and Protecting Food Safety Act, 2019; and

Whereas Scugog farms are places of business where we grow and produce  
food, raise animals and make our living; and

Whereas Scugog farms are also private homes, where private citizens have the  
expectation that people cannot enter their homes without permission; and

Whereas Ontario farms have come under increasing threat from trespassers  
and activists who illegally enter property, barn and buildings, trespassing under  
false pretenses to gain entry, seizing private property, threatening the health  
and safety of farms, employees, livestock and crops; and

Whereas existing laws are not doing enough to protect farms and homes from  
the risk of unwarranted trespassers and activists; and

Whereas all animal production is governed by strict codes of practice, and  
Ontario livestock farmers are required to satisfy standards of care requirements  
outlined under national codes of practice which ensure animal health, safety,  
and welfare are promoted and maintained; and

Whereas Bill 156 — Security from Trespass and Protecting Food Safety Act  
strikes a balance to protect farms while also recognizing a citizen's right to  
protest;

Now therefore be it resolved:

That the Township of Scugog supports Bill 156 — Security from Trespass and  
Protecting Food Safety Act; and

That a copy of this resolution be sent to the Hon. Doug Ford, Premier of  
Ontario, the Hon. Ernie Hardeman, Minister of Agriculture, Food and Rural  
Affairs, the Hon. Sylvia Jones, Solicitor General of Ontario, the Hon. Doug  
Downey, Attorney General of Ontario, Lindsey Park, Member of Provincial  
Parliament, Durham, Randy Pettapiece and Toby Barrett, Parliamentary  
Assistants to the Minister of Agriculture, Food and Rural Affairs, John Vanthof,  
Deputy Leader, Official Opposition, Critic, Agriculture and Food, Rural  
Development, Sarah Singh, Deputy Leader, Official Opposition, the Region of  
Durham and all municipalities within Durham Region.

**6. Mitch Morawetz, President, Durham Region Federation of Agriculture, Regarding Support of Bill 156 - Security from Trespass and Protecting Food Safety Act, 2019**

That the concerns expressed in Mitch Morawetz's correspondence, regarding Bill 156 - Security from Trespass and Protecting Food Safety Act, 2019, be endorsed, in principle, and a similar letter be forwarded to the Minister Hardeman.

**7. Applications by Delpark Homes (Prestonvale) Inc. to permit a 78 Dwelling in Courtice**

That Report PSD-006-20 be received;

That the revised application for Draft Plan of Subdivision S-C-2018-0005 submitted by Delpark Homes (Prestonvale) Inc., to permit the development of 78 residential units, be supported subject to the conditions generally as contained in Attachment 2 to Report PSD-006-20;

That the application to amend the Zoning By-law by Delpark Homes (Prestonvale) Inc. be approved and the By-law in Attachment 3 to Report PSD-006-20 be passed;

That once all requirements of draft subdivision approval are satisfied, the By-law authorizing the Removal of the (H) Holding Symbol be approved;

That the Durham Regional Planning Department and Municipal Property Assessment Corporation be forwarded a copy of report PSD-006-20 and Council's decision; and

That all interested parties listed in Report PSD-006-20 and any delegations be advised of Council's decision.

**8. Apartment-in-House By-law Amendment**

That Report PSD-007-20 be received;

That the amendment to the Apartment-in-House By-law be approved as contained in Attachment 1 to Report PSD-007-20; and

That all interested parties listed in Report PSD-007-20 and any delegations be advised of Council's decision.



MUNICIPALITY OF CLARINGTON

COUNCIL

RESOLUTION # \_\_\_\_\_

DATE March 2, 2020

MOVED BY: m. Zwart

SECONDED BY: [Signature]

That Council rescind the following Resolution #C-204-19, regarding Farewell Creek Trail Realignment which changed the original route:

That Staff be directed to site the ending of the Farewell Trail in the ravine north of Pinedale Blvd. but south of the original route such that it remains above the top of bank for the creek, and south of the drainage manhole; and

That any additional cost be funded at the discretion of the Director of Finance.

If this information is required in an alternate format, please contact the Accessibility  
Co-ordinator at 905-623-3379 ext. 2131

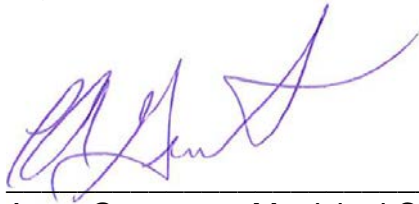
**To:** Mayor Foster and Members of Council  
**From:** Anne Greentree, Municipal Clerk  
**Date:** March 2, 2020  
**Subject:** Council Meeting, March 2, 2020– Update  
**File:** PG.25.05.Council Agenda

Please be advised of the following addition to the Council agenda for the meeting to be held on Monday, March 2, 2020:

**14. Unfinished Business – Additional Item**

14.3 Confidential Verbal Update from the Chief Administrative Officer and the Acting Director of Planning Services, Regarding a Property Matter

In accordance with Section 6.1.3 of the Procedural By-law this matter is considered urgent in nature and therefore has been added to tonight's agenda.



Anne Greentree, Municipal Clerk

CAG/mc

c. A. Allison, Chief Administrative Officer  
Department Heads