



General Government Committee

Agenda

Date: January 21, 2019

Time: 9:30 AM

Place: Council Chambers, 2nd Floor
Municipal Administrative Centre
40 Temperance Street
Bowmanville, Ontario



Inquiries & Accommodations: For inquiries about this agenda, or to make arrangements for accessibility accommodations for persons attending, please contact: Samantha Gray, Committee Coordinator, at 905-623-3379, ext. 2106 or by email at sgray@clarington.net.

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Noon Recess: Please be advised that, as per the Municipality of Clarington's Procedural By-law, this meeting will recess at 12:00 noon, for a one hour lunch break, unless otherwise determined by the Committee.

Cell Phones: Please ensure all cell phones, mobile and other electronic devices are turned off or placed on non-audible mode during the meeting.

Copies of Reports are available at www.clarington.net

Date: January 21, 2019
Time: 9:30 AM
Place: Council Chambers

1 Call to Order

2 New Business – Introduction

Members of Committee are encouraged to provide the Clerk's Department, in advance of the meeting, a copy of any motion the Member is intending to introduce, (preferably electronic) such that staff could have sufficient time to share the motion with all Members prior to the meeting.

3 Adopt the Agenda

4 Declaration of Interest

5 Announcements

6 Adoption of Minutes of Previous Meeting

- 6.1 January 7 Joint Minutes of the Joint General Government and Planning Page 5
Committees and Development Committees Meeting of January 7,
Minutes 2019

7 Delegations

- 7.1 Chris Newman, Coordinator, Firehouse Youth Centre, Regarding Report CSD-001-19,
Pilot Youth Centre, Courtice (The Loft)

- 7.2 Wendy Bracken, Regarding Regional [Report #2019-COW-3](#), 2019 Solid Waste
Management Servicing and Financing Study

- 7.3 Linda Gasser, Regarding Regional [Report #2019-COW-3](#), 2019 Solid Waste
Management Servicing and Financing Study

8 Communications - Receive for Information

- 8.1 Tyrone Minutes Minutes of the Tyrone Community Hall Board dated
November 21, 2018

- 8.2 MPAC Carla Y. Nell, Vice President, Municipal and Stakeholder
Relations, MPAC, Regarding 2018 Year-End Assessment Report

Date: January 21, 2019
Time: 9:30 AM
Place: Council Chambers

9 Communications – Direction

- 9.1 Regional Municipality of Durham Ralph Walton, Regional Clerk/Director of Legislative Services. Region of Durham, Regarding GO Rail Services Extension to Bowmanville Page 35

(Motion to Endorse)

- 9.2 Bowmanville BIA Laura Holmes, Secretary, Bowmanville BIA, Regarding Board of Management for the Historic Downtown Bowmanville BIA 2018-2022 term Page 38

(Motion for Direction)

- 9.3 Frances Tufts Frances Tufts, Regarding Inadequate Public Transportation in Ward 4

(Motion for Direction)

10 Presentations

No Presentations

11 Engineering Services Department

No Reports

12 Operations Department

No Reports

13 Emergency and Fire Services Department

No Reports

14 Community Services Department

- 14.1 CSD-001-19 Pilot Youth Centre, Courtice (The Loft) Page 39

15 Municipal Clerk's Department

- 15.1 CLD-003-19 2018 Accessibility Annual Status Update Page 56

16 Corporate Services Department

- 16.1 COD-002-19 Miscellaneous Catch Basin and Maintenance Hole Repairs Page 69

- 16.2 COD-003-19 Neighbourhood Character Study

17 Finance Department

- 17.1 FND-002-19 Budget Policy Page 73

18 Solicitor's Department

- 18.1 LGL-001-19 Assumption of Road Widening Page 84

19 Chief Administrative Office

No Reports

20 New Business – Consideration

21 Unfinished Business

- 21.1 Memo from Faye Langmaid, Acting Director of Planning Services, Regarding Durham Agricultural Advisory Committee Representative Appointment
[Referred from the January 7, 2019 Joint General Government and Planning and Development Committees Meeting]

22 Confidential Reports

No Reports

23 Adjournment

If this information is required in an alternate accessible format, please contact the Accessibility Coordinator at 905-623-3379 ext. 2131.

Minutes of a meeting of the General Government Committee held on Monday, January 7, 2019 at 9:30 AM in the Council Chambers.

Present Were: Mayor A. Foster, Councillor R. Hooper, Councillor J. Jones, Councillor J. Neal, Councillor C. Traill and Councillor M. Zwart

Regrets: Councillor G. Anderson

Staff Present: R. Albright, J. Caruana left the meeting at 12:00 PM, F. Langmaid, A. Greentree, F. Horvath, M. Marano, R. Maciver, C. Carr, G. Weir, J. Gallagher, S. Gray, S. Meredith arrived at the meeting at 1:00 PM

1 Call to Order

Mayor Foster called the meeting to order at 9:30 AM.

2 New Business – Introduction

Councillor Neal asked that a new business item, regarding fulfilling the role of the Strategic Initiatives Officer and amending the Purchasing By-law, be added to the New Business – Consideration section of the agenda.

3 Adopt the Agenda

Resolution #JC-001-19

Moved by Councillor Jones, seconded by Councillor Neal

That the Agenda be adopted as presented, with the addition of the new business items regarding a Strategic Initiatives Officer and Amending the Purchasing By-law.

Carried

4 Adoption of Minutes of Previous Meeting

Resolution #JC-002-19

Moved by Councillor Neal, seconded by Councillor Hooper

That the minutes of the meeting of the Joint General Government and Planning and Development Committees meeting held on December 10, 2018, be approved.

Carried

5 Declaration of Interest

There were no declarations of interest stated at this meeting.

6 Announcements

Members of Committee announced upcoming community events and matters of community interest.

7 Delegations

7.1 Michael Angemeer, President and CEO, Veridian Corporation and Ron Clark, Aird & Berlis LLP, Regarding Unfinished Business Item 22.2, Director Re-Appointments

Michael Angemeer, President and CEO, Veridian Corporation and Ron Clark, Aird & Berlis LLP, were present regarding Unfinished Business Item 22.2, Veridian Director Re-Appointments. Mr. Angemeer advised the Committee that he would be discussing the pre-merger closing and would be available to answer any questions. He explained that they have recently achieved Ontario Energy Board approval for the merger to close on April 1, 2019. Mr. Angemeer noted that, in anticipation of the merger, Veridian sent out a letter to the municipalities involved outlining the Directors' extensions into 2019 until the merger was complete to ensure continuity. He advised the Committee that he was available to answer any questions regarding pre-merger closing.

Ron Clark, Aird & Berlis LLP, advised the Committee that the merger participation agreement was signed months ago but is subject to a number of conditions in order for the amalgamation to be complete. He explained that the amalgamation date is April 1, 2019 as it is the start of a new quarter. Mr. Clark noted that the merger participation agreement includes a Shareholders Agreement, and that it will not be in place until April 1, 2019. Mr. Clark explained that the Shareholders Agreement includes how directors are appointed to the Board. He advised the Committee that, as of April 1, 2019, the Mayor or designate is appointed, and four independent Directors will be recommended who have previously served on the Board. Mr. Clark noted that, following the creation of the initial Board, the requirements to appoint directors will be staggered every 2-3 years, by a nomination committee with a 2/3 majority vote.

7.2 Libby Racansky, Regarding Report CAO-001-19, Update Regarding Municipal Climate Change Action

Libby Racansky was present, regarding Report CAO-001-19, Update Regarding Municipal Climate Change Action. Ms. Racansky would like the Committee to approve the hiring of a Climate Change Coordinator, to help mitigate the negative impacts of climate change. She would like the Committee to set climate change as a priority as it affects not only our health, safety and well-being but our financial and economic conditions. Ms. Racansky thanked the Inter-Departmental Climate Change Working Group and the CAO for their efforts to act upon climate change. She suggested that, if the Committee does not hire a Climate Change Coordinator, they consider updating the Clarington Tree By-law, establishing a new Environmental Committee, keeping the Greenbelt lands within the Provincial Plan and adding Climatology to the Municipality of Clarington's Strategic Plan. Ms. Racansky explained that Clarington's topography has changed and some areas are experiencing droughts or flooding. She advised the Committee that the Clarington Agricultural Advisory Committee invited Blackbird Ltd. to a meeting but they refused to discuss the problem. Ms. Racansky noted that mitigation of future removal of forested areas should be the first priority, and that immediate action is needed for climate change. She stated that negative climate change effects and improper development actions are causing the native species of vegetation to be replaced by the invasive ones that do not improve land conditions. Ms. Racansky noted that Bill 66 and exemptions to the *Planning Act* only contribute to the existing problem. She noted that there are undeveloped employment lands in Clarington and hopes that the Committee will accept only industries that do not affect our air, water and soil negatively. Ms. Racansky concluded by asking the Committee to do something to improve the Municipality of Clarington for the next generations and not to postpone any action on climate change.

7.3 Wendy Bracken, Regarding Report PSD-001-19, Matters Relating to a Durham York Energy Centre Ambient Air Monitoring Station 2018 Exceedance of Dioxins and Furans

Wendy Bracken was present regarding Report PSD-001-19, Matters Relating to a Durham York Energy Centre (DYEC) Ambient Air Monitoring Station 2018 Exceedance of Dioxins and Furans. Ms. Bracken advised the Committee that she is concerned with the Ministry's response that DYEC was unlikely to be the major contributor to the elevated concentrations. She explained that the Ministry used wind direction rationale only stating that "during the monitoring period the predominant winds were from the southwest and west which places the Courtice monitoring station upwind of the DYEC", and the Ministry did not consider the wind speed/lack of wind when making conclusions that the DYEC was not likely the source. Ms. Bracken noted that dioxin/furan concentrations correlate with the distance from the incinerator and the closer to the incinerator, the higher the concentration. She displayed a map for the Committee outlining the dioxin/furan concentrations. Ms. Bracken advised the Committee that low mixing and light winds should be advantageous to determining sources of emissions and the two original questions need to be pursued with the Ministry with further

clarification. She also noted that the Ministry did not answer Clarington's third question regarding what the AMESA data show. Ms. Bracken explained that the AMESA data can show trends and the Ministry has not made it clear in their response if they have looked at the AMESA data over the period of the exceedances. She advised the Committee that Clarington needs to determine if the Ministry has reviewed the AMESA data at time of exceedance, if they are doing so on a regular basis, and who at the Ministry is reviewing the AMESA data.

Suspend the Rules

Resolution #JC-003-19

Moved by Councillor Neal, seconded by Councillor Traill

That the Rules of Procedure be suspended to allow the delegation of Wendy Bracken to be extended for an additional two minutes.

Carried

Ms. Bracken mentioned that the Committee should ask for the Ministry's data validation review and toxicological assessment, as well as the signed assessments. She noted that further to dioxins and furans exceedances, major benzopyrene exceedances were also reported and, according to the Ambient Air Monitoring Report for Q2, the concentrations were 261% above the MECP Criterion at the Courtice WPCP and 178% above at the Rundle Road station and 178% above at the Rundle Road station. She explained that benzopyrene and dioxin/furan emissions are produced by poor combustion and that they are not naturally occurring, they are manmade and extremely toxic. Ms. Bracken noted that the frequency of dioxin/furan ambient air monitoring is only done over a 24 hour period every 24 days, and we do not know what is happening the other 23 days. She requested that Clarington:

- write the Ministry and ask for clarification and other supporting information highlighted above,
- write the Region to:
 - request copies of the AMESA work plan and identification of the experts, including their credentials, who are working on the plan,
 - request a complete list of all start-ups, shut-downs the incinerator has made since June 2016
 - post the above so that the public can have confidence that the AMESA monitoring is progressing and that the incinerator is operating properly.

Alter the Agenda

Resolution #JC-004-19

Moved by Councillor Neal, seconded by Councillor Traill

That the Agenda be altered to consider Unfinished Business Item 22.2, Director Re-Appointments, Report CAO-001-19, Update Regarding Municipal Climate Change Action and Regarding Report PSD-001-19, Matters Relating to a Durham York Energy Centre Ambient Air Monitoring Station 2018 Exceedance of Dioxins and Furans, at this time.

Carried

Recess

Resolution #JC-005-19

Moved by Councillor Traill, seconded by Councillor Neal

That the Committee recess for 5 minutes.

Carried

The meeting reconvened at 10:41 AM with Mayor Foster in the Chair.

22.2 Correspondence from Michael Angemeer, President and CEO, Veridian, Regarding Director Re-Appointments [Tabled from the December 17, 2018 Council Meeting]

Resolution #JC-006-19

Moved by Councillor Neal, seconded by Councillor Traill

That the Correspondence from Michael Angemeer, President and CEO, Veridian, regarding Director Re-Appointments be lifted from the table.

Carried

Resolution #JC-007-19

Moved by Councillor Neal, seconded by Councillor Hooper

That the Rules of Procedure be suspended to allow for the Committee to reconsider a decision of Council; and

That the following motion be reconsidered:

Resolution #C-334-18

That the call for nominations for the two community members for Veridian's Board be initiated.

Carried

Resolution #JC-008-19

Moved by Councillor Neal, seconded by Councillor Traill

That the process for the appointment of Clarington's citizen Directors for Veridian proceed; and

That the appointments be completed no later than March 31, 2019.

Carried on the following recorded vote:

Council Member	Yes	No	Declaration of Interest	Absent
Councillor Neal	X			
Councillor Traill	X			
Councillor Zwart	X			
Councillor Anderson				X
Councillor Hooper	X			
Councillor Jones	X			
Mayor Foster		X		

20.1 CAO-001-19 Update Regarding Municipal Climate Change Action

Resolution #JC-009-19

Moved by Councillor Neal, seconded by Councillor Zwart

That Report CAO-001-19, Update Regarding Municipal Climate Change Action, be referred to the 2019 Budget.

Motion Withdrawn

Resolution #JC-010-19

Moved by Councillor Neal, seconded by Councillor Zwart

That Report CAO-001-19, Update Regarding Municipal Climate Change Action, be referred to the January 14, 2019 Council meeting.

Carried

11.1 PSD-001-19 Matters Relating to a Durham York Energy Centre Ambient Air Monitoring Station 2018 Exceedance of Dioxins and Furans

Resolution #JC-011-19

Moved by Councillor Traill, seconded by Councillor Hooper

That Report PSD-001-19 be received;

That the questions outlined in Wendy Bracken's delegation of January 7, 2019, be referred to the Ministry of Environment and to the Region of Durham for follow-up; and

That, pending receipt of written responses from the Region and the Ministry, representatives from the Ministry and the Region be invited to make a presentation to a General Government Committee meeting.

Carried

8 Communications - Receive for Information

8.1 Minutes of the Ganaraska Region Conservation Authority dated November 29, 2018

8.2 Minutes of the Clarington Diversity Advisory Committee dated September 26, 2018

8.3 Minutes of the Newcastle Business Improvement Authority dated December 13, 2018

Resolution #JC-012-19

Moved by Councillor Hooper, seconded by Councillor Jones

That the Communication Items 8.1 to 8.3 be received for information.

Carried

9 Communications – Direction

9.1 Michelle Roth – Request to Extend the Use of Temporary Living Quarters at 9209 Grasshopper Park Road

Resolution #JC-013-19

Moved by Councillor Hooper, seconded by Councillor Neal

That the request from Michelle Roth to extend the use of temporary living quarters at 9209 Grasshopper Park Road, for a six month period, be approved, subject to signing a further Letter of Undertaking.

Carried

9.2 Melissa Dorsey, Regarding Cannabis By-law Request for Shared Dwellings

Resolution #JC-014-19

Moved by Councillor Neal, seconded by Councillor Jones

That Communication Item 9.2, from Melissa Dorsey, regarding Cannabis By-law Request for Shared Dwellings, be referred to the Region of Durham staff.

Carried

9.3 Valentine Lovekin, President and Karen Basta, Vice President, Newcastle Business Improvement Authority, Regarding a Request to Release Funds

Resolution #JC-015-19

Moved by Councillor Zwart, seconded by Councillor Hooper

That Communication Item 9.3, from Valentine Lovekin, President and Karen Basta, Vice President, Newcastle Business Improvement Authority, Regarding a Request to Release Funds, be referred to staff.

Carried

9.4 Colleen Goodchild, Manager, Policy Planning & Special Studies, The Regional Municipality of Durham – Regarding Nominations to the Durham Agricultural Advisory Committee and Durham Environmental Advisory Committee

Resolution #JC-016-19

Moved by Councillor Neal, seconded by Councillor Hooper

That the Clarington citizen nomination to the Durham Agricultural Advisory Committee, be referred to the Clarington Agricultural Advisory Committee.

Carried

- 8 -

Resolution #JC-017-19

Moved by Councillor Neal, seconded by Councillor Jones

That the vote be conducted to nominate one citizen as the Municipality of Clarington's appointee to the Durham Environmental Advisory Committee for a term ending December 31, 2022 or until a successor is appointed, in accordance with the Appointments to Boards and Committees Policy.

Carried

Recess

Resolution #JC-018-19

Moved by Councillor Traill, seconded by Councillor Zwart

That the Committee recess for 10 minutes.

Carried

The meeting reconvened at 11:13 AM with Mayor Foster in the Chair.

The following nomination was made in accordance with the voting process outlined in the Council Appointments to Boards and Committees Policy for the Durham Environmental Advisory Committee for a term ending December 31, 2022 or until a successor is appointed:

Jay Cuthbertson

9.5 Christopher Norris, Manager, Customer Experience, Durham Region Transit Commission, Regarding Nomination to the Durham Region Transit Advisory Committee

Resolution #JC-019-19

Moved by Councillor Neal, seconded by Councillor Jones

That the vote be conducted to nominate one citizen as the Municipality of Clarington's appointee to the Durham Region Transit Advisory Committee for a term ending December 31, 2022 or until a successor is appointed, in accordance with the Appointments to Boards and Committees Policy.

Carried

The following nomination was made in accordance with the voting process outlined in the Council Appointments to Boards and Committees Policy for the Durham Region Transit Advisory Committee for a term ending December 31, 2022 or until a successor is appointed:

Richard Claxton-Oldfield

9.6 Marc Dupuis, Mayor, Municipality of Mattice-Val Cote, Regarding Paragraph 4 of the Declaration of Office

Resolution #JC-020-19

Moved by Councillor Traill, seconded by Councillor Zwart

That the following resolution, regarding Paragraph 4 of the Declaration of Office, be endorsed by the Municipality of Clarington:

Whereas the requirement for members of municipal Council to be faithful and to bear true allegiance to the Queen is considered by many to be outdated and representative of a different era, and;

Whereas said requirement can go against or be contrary to an individual's culture, principles and beliefs, and;

Whereas said requirement presents an obstacle for some individuals who would have otherwise been willing to run for Council and serve at the municipal level of government;

Now therefore be it resolved that the Ministry of Municipal Affairs and Housing and its Minister modify the wording of paragraph four of the Declaration of Office to make it more inclusive and representative of the times, and;

Be it further resolved that the Ministry consider replacing paragraph four of the Declaration of Office with the following wording: 1 will be faithful and bear true allegiance to my country, Canada, and to its three founding nations, and;

Be it further resolved that a copy of this resolution be forwarded to the Ministry of Municipal Affairs and Housing, to the Premier of Ontario, Doug Ford, to our provincial and federal parliament representatives, Guy Bourgouin and Carol Hughes, and to all Ontario municipalities.

Motion Lost

Resolution #JC-021-19

Moved by Councillor Neal, seconded by Councillor Hooper

That Communication Item 9.6, be received for information.

Carried

9.7 Joseph McKenna, Regarding the New Development on Bennett Road

Resolution #JC-022-19

Moved by Councillor Neal, seconded by Councillor Hooper

That Communication Item 9.7, from Joseph McKenna, regarding the New Development on Bennett Road, be referred to staff to report back by memo.

Carried

10 Presentations

10.1 DJ Nascimento, Account Executive, Mosey & Mosey, Regarding Report COD-001-19, Health Benefit Program Renewal & ASO Consideration

DJ Nascimento, Account Executive, Mosey & Mosey, was present regarding Report COD-001-19, Health Benefit Program Renewal & ASO Consideration. Mr. Nascimento noted that he will be summarizing and highlighting points from the Executive Summary from included in Report COD-001-19. He advised the Committee that they have over 45 years of employee group benefit experience and represent over 200 municipalities across Ontario. Mr. Nascimento explained that the Municipality of Clarington granted them authority to request information from Sun Life, to undertake a review and act on the Municipality of Clarington's behalf to negotiate the February 2019 renewal. He highlighted the savings available to the Municipality of Clarington under Local Authority Services (LAS) Group Benefit Program. Mr. Nascimento advised the Committee that the LAS Program includes more than 30 participants and over \$7 million in annual premiums. He recommended that the Municipality of Clarington accept the savings offer and retain the current funding arrangement, moving forward through a normal renewal process Mosey & Mosey will review other available funding arrangement such as Administrative Services Only (ASO).

Councillor Neal chaired this portion of the meeting.

11 Planning Department

11.1 PSD-001-19 Matters Relating to a Durham York Energy Centre Ambient Air Monitoring Station 2018 Exceedance of Dioxins and Furans

Report PSD-001-19, Matters Relating to a Durham York Energy Centre Ambient Air Monitoring Station 2018 Exceedance of Dioxins and Furans was considered earlier in the meeting.

11.2 PSD-002-19 2018 Results and Seasonal Sidewalk Patios Program Application, Guidelines and Approval Procedures

Resolution #JC-023-19

Moved by Councillor Traill, seconded by Councillor Hooper

That Report PSD-002-19 be received;

That the Application for Seasonal Sidewalk Patios on municipal property, Attachment 1 to Report PSD-002-19, be approved;

That, subject to the provisions outlined in the application and Boulevard By-law 2013-066, the Director of Engineering Services and the Director of Planning Services will review, circulate for comment, and approve the site plans for seasonal sidewalk patios;

That exceptions to the Traffic and Parking Bylaw 2014-059, Section 20(1) Retail Sales be granted for the sidewalk patio locations;

That Council approve allocating \$7500 from the Orono CIP 2018 grants to be used to provide an incentive should a restaurant in Orono wish to apply for an on-street outdoor patio;

That Council authorize staff to take all necessary actions to assist with the implementation for outdoor patios in future summer seasons; and

That all interested parties and any delegations be advised of Council's decision.
Carried

11.3 PSD-003-19 Community Improvement Annual Report for 2018

Resolution #JC-024-19

Moved by Mayor Foster, seconded by Councillor Hooper

That Report PSD-003-19 be received for information; and

That all interested parties listed in Report PSD-003-19 and any delegations be advised of this information report.
Carried

11.4 PSD-004-19 Environmental Stewardship, 2018 Annual Report

Resolution #JC-025-19

Moved by Mayor Foster, seconded by Councillor Jones

That Report PSD-004-19 be received for information.
Carried

11.5 PSD-005-19 Option to Opt-out of Private Cannabis Retail Stores

Resolution #JC-026-19

Moved by Mayor Foster, seconded by Councillor Traill

That Report PSD-005-19, Option to Opt-out of Private Cannabis Retail Stores, be referred to the January 14, 2019 Council meeting.
Carried

11.6 PSD-006-19 Heritage Incentive Grant, Annual Report for 2018

Resolution #JC-027-19

Moved by Councillor Hooper, seconded by Mayor Foster

That Report PSD-006-19 be received for information.
Carried

Recess

The Committee recessed for their one hour scheduled break as per the Procedural By-law.

The meeting reconvened at 1:00 PM with Councillor Hooper in the Chair.

12 Engineering Services Department

No Reports for this section of the Agenda.

13 Operations Department

13.1 OPD-001-19 Update on the Replacement of Emerald Ash Borer (EAB) Infected Trees

Resolution #JC-028-19

Moved by Councillor Traill, seconded by Mayor Foster

That Report OPD-001-19 be received for information.

Carried

Councillor Zwart chaired this portion of the meeting.

14 Emergency and Fire Services Department

14.1 ESD-001-19 Emergency Services Activity Report - Q3 2018

Resolution #JC-029-19

Moved by Mayor Foster, seconded by Councillor Jones

That Report ESD-001-19 be received for information.

Carried

15 Community Services Department

No Reports for this section of the Agenda.

Councillor Jones chaired this portion of the meeting.

16 Municipal Clerk's Department

16.1 CLD-001-19 Appointments to Various Boards & Committees – 2019-2022

Resolution #JC-030-19

Moved by Councillor Neal, seconded by Councillor Traill

That Report CLD-001-19 be received;

That the Committee consider the applications for appointments to the various boards and committees, and that the vote be conducted to appoint the citizen and Council representatives to the various boards and committees, in accordance with the Appointment to Boards and Committees Policy;

That the Municipal Clerk's Department be authorized to advertise for any remaining vacancies; and

That all interested parties listed in Report CLD-001-19 and any delegations be advised of Council's decision.

Carried

Accessibility Advisory Committee

Resolution #JC-031-19

Moved by Mayor Foster, seconded by Councillor Neal

That, should Shea-Lea Latchford be appointed, Section 8 of the Terms of Reference for the Clarington Accessibility Advisory Committee be waived in order to allow the appointment of an applicant for a third term.

Carried

Resolution #JC-032-19

Moved by Councillor Neal, seconded by Councillor Hooper

That the following individuals be appointed to the Accessibility Advisory Committee of Clarington for a term ending December 31, 2022 or until a successor is appointed:

Pinder DaSilva
Sylvia Jaspers-Fayer
Deb Kalogris
Shea-Lea Latchford
Marina Ross
Tim VanLeeuwen

Carried

Resolution #JC-033-19

Moved by Councillor Neal, seconded by Councillor Hooper

That Councillor Jones be appointed as the Council Representative to the Accessibility Advisory Committee for a term ending December 31, 2022 or until a successor is appointed.

Carried

Agricultural Advisory Committee

Resolution #JC-034-19

Moved by Mayor Foster, seconded by Councillor Hooper

That the following individuals be appointed to the Agricultural Advisory Committee of Clarington for a four year term ending December 31, 2022 or until a successor is appointed:

Tom Barrie
Eric Bowman
John Cartwright
Donald Rickard
Harri Sukhu

Resolution #JC-035-19

Moved by Councillor Neal, seconded by Councillor Traill

That Section 3 of the Terms of Reference for the Agricultural Advisory Committee be waived in order to allow the appointment of an additional non-farmer applicant.

Carried

Resolution #JC-036-19

Moved by Councillor Traill, seconded by Councillor Neal

That Councillor Zwart be nominated the Council Representative to the Agricultural Advisory Committee for a four year term ending December 31, 2022 or until a successor is appointed.

Carried

Resolution #JC-037-19

Moved by Mayor Foster, seconded by Councillor Hooper

That Councillor Zwart be appointed as the Council Representative to the Agricultural Advisory Committee for a four year term ending December 31, 2022 or until a successor is appointed.

Carried

Committee of Adjustment

The following individuals were appointed to the Committee of Adjustment for a term ending December 31, 2022 or until a successor is appointed:

John Bate
Dave Eastman
Glynn Green
Shelley Pohjola
Todd Taylor
Gord Wallace

Ganaraska Forest Recreational User Committee

Resolution #JC-038-19

Moved by Councillor Hooper, seconded by Mayor Foster

That Anthony Wood be appointed to the Ganaraska Forest Recreational User Committee for a term ending December 31, 2022 or until a successor is appointed.
Carried

Heritage Committee

Resolution #JC-039-19

Moved by Mayor Foster, seconded by Councillor Zwart

That the following individuals be appointed to the Heritage Committee of Clarington for a term ending December 31, 2022 or until a successor is appointed:

Steven Conway
Robert Malone
Victor Suppan
Peter Vogel
Katharine Warren

Carried

Resolution #JC-040-19

Moved by Mayor Foster, seconded by Councillor Neal

That Councillor Hooper be nominated as the Council Representative to the Heritage Committee for a term ending December 31, 2022 or until a successor is appointed.
Carried

Resolution #JC-041-19

Moved by Councillor Neal, seconded by Mayor Foster

That Councillor Hooper be appointed as the Council Representative to the Heritage Committee for a term ending December 31, 2022 or until a successor is appointed.
Carried

Clarington Heritage Committee – Terms of Reference

Resolution #JC-042-19

Moved by Councillor Hooper, seconded by Mayor Foster

Whereas the Clarington Heritage Committee is of the opinion that the Committee would benefit from the addition of a member representing the local branch of the Architectural Conservancy of Ontario;

And whereas Section 2 of By-law 2006-079, governing the Clarington Heritage Committee and appointments to the Committee, states that the Terms of Reference for the Clarington Heritage Committee may be amended from time to time by Council resolution;

And whereas Clarington Council agrees with the recommendation of the Clarington Heritage Committee to amend the Terms of Reference; and

Now therefore be it resolved that the Clarington Heritage Committee Terms of Reference, as approved on April 10, 2006 as part of Report PSD-039-06, be amended to add the following to Section 4.2:

“A representative from the local branch of the Architectural Conservancy of Ontario (ACO).”

Carried

Energy from Waste - Waste Management Advisory Committee

Resolution #JC-043-19

Moved by Councillor Neal, seconded by Councillor Hooper

That the following individuals be appointed to the Energy from Waste - Waste Management Advisory Committee of Clarington for a term ending December 31, 2020 or until a successor is appointed:

Wendy Bracken
Kerry Meydam
Harri Sukhu

Carried

Livestock Valuers

Resolution #JC-044-19

Moved by Mayor Foster, seconded by Councillor Hooper

That the following individuals be appointed as the Livestock Valuers of Clarington for a term ending December 31, 2022 or until a successor is appointed:

Milton Dakin
Brad Found

Carried

Museums and Archives Board

The following individuals were appointed to the Museums and Archives Board for a term ending December 31, 2022 or until a successor is appointed:

Rick McEachern
Stephen Middleton
Marilyn Morawetz
Suzanne Reiner
Marina Ross

Carried

Resolution #JC-045-19

Moved by Councillor Neal, seconded by Councillor Traill

That Mayor Foster and Councillor Anderson be appointed as the Council Representatives to the Museums and Archives Board for a term ending December 31, 2022 or until a successor is appointed.

Carried

Newcastle Arena Board

Resolution #JC-046-19

Moved by Mayor Foster, seconded by Councillor Hooper

That the following individuals be appointed to the Newcastle Arena Board for a term ending December 31, 2022 or until a successor is appointed:

Dave Bouma
Peter Kennedy
Shea-Lea Latchford
Gary Oliver
Todd Taylor
Sue White

That Councillor Anderson and Councillor Zwart be nominated as the Council Representatives to the Newcastle Arena Board of Clarington for a term ending December 31, 2022 or until a successor is appointed.

Carried

Newcastle Village Community Hall Board

Resolution #JC-047-19

Moved by Councillor Neal, seconded by Mayor Foster

That Councillor Anderson and Councillor Zwart be appointed as the Council Representatives to the Newcastle Hall Board of Clarington for a term ending December 31, 2022 or until a successor is appointed.

Carried

Property Standards Committee

The following individuals were appointed to the Property Standards Committee for a term ending December 31, 2022 or until a successor is appointed:

Steven Cooke
Dave Eastman
Glynn Green
Shelley Pohjola
Harri Sukhu
Anthony Wood

Public Library Board

Resolution #JC-048-19

Moved by Mayor Foster, seconded by Councillor Traill

That the following appointments be made in accordance with the voting process outlined in the Council Appointments to Boards and Committees Policy to the Public Library Board of Clarington for a term ending December 31, 2022 or until a successor is appointed:

Steven Cooke
Terri Gray
Judy Hagerman
Chris Hinbest
Justin MacLean
Laila Shafi
Connor Visser

That Councillor Anderson and Councillor Hooper be nominated as the Council Representatives to the Public Library Board of Clarington for a term ending December 31, 2022 or until a successor is appointed.

Carried

Resolution #JC-049-19

Moved by Councillor Zwart, seconded by Councillor Neal

That Councillor Neal be nominated as the Council Representatives to the Public Library Board of Clarington for a term ending December 31, 2022 or until a successor is appointed.

Carried

Councillor Hooper and Councillor Neal were appointed as the Council Representatives, in accordance with the voting process outlined in the Council Appointments to Boards and Committees Policy, to the Public Library Board of Clarington for a term ending December 31, 2022 or until a successor is appointed.

Samuel Wilmot Nature Area Management Advisory Committee

Resolution #JC-050-19

Moved by Councillor Hooper, seconded by Mayor Foster

That the following individuals be appointed to the Samuel Wilmot Nature Area Management Advisory Committee of Clarington for a term ending December 31, 2022 or until a successor is appointed:

Leo Blindenbach
Thomas Hossie
Rod McArthur
Kate Potter
Brian Reid
Patrick Robert Bothwell
Meaghan Vandenbrink

That Councillor Traill be appointed as the Council Representative for the Samuel Wilmot Nature Area Management Advisory Committee for a term ending December 31, 2022 or until a successor is appointed.

Carried

Recess

Resolution #JC-051-19

Moved by Mayor Foster, seconded by Councillor Neal

That the Committee recess for 10 minutes.

Carried

The meeting reconvened at 2:20 PM with Councillor Jones in the Chair.

Durham Active Transportation Committee

The following nomination was made in accordance with the voting process outlined in the Council Appointments to Boards and Committees Policy for the Durham Region Transit Advisory Committee for a term ending December 31, 2022 or until a successor is appointed:

Constance Gray

Resolution #JC-052-19

Moved by Councillor Neal, seconded by Councillor Traill

That Councillor Anderson be appointed as the Regional Councillor Representative for a term ending December 31, 2022 or until a successor is appointed.

Carried

Solina Hall Board

Resolution #JC-053-19

Moved by Councillor Neal, seconded by Councillor Traill

That Councillor Jones and Councillor Neal be appointed to the Solina Hall Board as the Council Representatives for a term ending December 31, 2022 or until a successor is appointed.

Carried

Tyrone Hall Board

Resolution #JC-054-19

Moved by Councillor Traill, seconded by Councillor Neal

That Councillor Traill be appointed as the Council Representative to the Tyrone Hall Board for a term ending December 31, 2022 or until a successor is appointed.

Carried

Clarington Task Force on Affordable Housing

Resolution #JC-055-19

Moved by Mayor Foster, seconded by Councillor Neal

That Wendy Partner be appointed to the Clarington Task Force on Affordable Housing.

Carried

Clarington Active Transportation Committee

Resolution #JC-056-19

Moved by Councillor Neal, seconded by Councillor Zwart

That Councillor Jones be nominated as the Council Representatives to the Clarington Active Transportation Committee for a term ending December 31, 2022 or until a successor is appointed.

Carried

Resolution #JC-057-19

Moved by Councillor Neal, seconded by Councillor Zwart

That Councillor Jones be appointed as the Council Representatives to the Clarington Active Transportation Committee for a term ending December 31, 2022 or until a successor is appointed.

Carried

Bethesda House

Resolution #JC-058-19

Moved by Councillor Traill, seconded by Mayor Foster

That Councillor Anderson be nominated as the Council Representative to the Bethesda House for a term ending December 31, 2022 or until a successor is appointed.

Carried

Resolution #JC-059-19

Moved by Councillor Traill, seconded by Mayor Foster

That Councillor Anderson be appointed as the Council Representative to the Bethesda House for a term ending December 31, 2022 or until a successor is appointed.

Carried

Bowmanville BIA, Bowmanville CIP, Bowmanville Santa Claus Parade Committee

Resolution #JC-060-19

Moved by Mayor Foster, seconded by Councillor Traill

That Councillor Hooper be nominated as the Council Representative to the Bowmanville BIA, Bowmanville CIP and Bowmanville Santa Claus Parade Committee for a term ending December 31, 2022 or until a successor is appointed.

Carried

Resolution #JC-061-19

Moved by Mayor Foster, seconded by Councillor Traill

That Councillor Hooper be appointed as the Council Representative to the Bowmanville BIA, Bowmanville CIP and Bowmanville Santa Claus Parade Committee for a term ending December 31, 2022 or until a successor is appointed.

Carried

Newcastle BIA, Newcastle Village CIP, Orono BIA, Orono CIP

Resolution #JC-062-19

Moved by Councillor Neal, seconded by Councillor Traill

That Councillor Anderson be nominated as the Council representative to the Newcastle BIA and Newcastle Village CIP for a term ending December 31, 2022 or until a successor is appointed; and

That Councillor Zwart be nominated as the Council representative to the Orono BIA, Orono CIP for a term ending December 31, 2022 or until a successor is appointed.

Carried

Resolution #JC-063-19

Moved by Councillor Neal, seconded by Councillor Traill

That Councillor Anderson be appointed as the Council representative to the Newcastle BIA and Newcastle Village CIP for a term ending December 31, 2022 or until a successor is appointed; and

That Councillor Zwart be appointed as the Council representative to the Orono BIA, Orono CIP for a term ending December 31, 2022 or until a successor is appointed.

Carried

St. Mary's Cement Community Relations Committee

Resolution #JC-064-19

Moved by Councillor Traill, seconded by Councillor Hooper

That Councillor Neal be nominated as the Council representative to the St. Mary's Cement Community Relations Committee for a term ending December 31, 2022 or until a successor is appointed.

Carried

Resolution #JC-065-19

Moved by Councillor Traill, seconded by Councillor Hooper

That Councillor Neal be appointed as the Council representative to the St. Mary's Cement Community Relations Committee for a term ending December 31, 2022 or until a successor is appointed.

Carried

Visual Arts Centre

Resolution #JC-066-19

Moved by Councillor Neal, seconded by Councillor Hooper

That Councillor Traill be nominated as the Council representative to the Visual Arts Centre for a term ending December 31, 2022 or until a successor is appointed.

Carried

Resolution #JC-067-19

Moved by Councillor Neal, seconded by Councillor Hooper

That Councillor Traill be appointed as the Council representative to the Visual Arts Centre for a term ending December 31, 2022 or until a successor is appointed.

Carried

16.2 CLD-002-19 Discontinuance of Abandoned Cemeteries Board

Resolution #JC-068-19

Moved by Councillor Neal, seconded by Councillor Hooper

That Report CLD-002-19 be received;

That the Clarington Abandoned Cemeteries Board be disbanded;

That the existing members of the Clarington Abandoned Cemeteries Board be thanked for their work on the Committee; and

That all interested parties listed in Report CLD-002-19 and any delegations be advised of Council's decision.

Carried

Mayor Foster chaired this portion of the meeting.

17 Corporate Services Department

17.1 COD-001-19 Health Benefit Program Renewal & ASO Consideration

Resolution #JC-069-19

Moved by Councillor Neal, seconded by Councillor Traill

That Report COD-001-19, Health Benefit Program Renewal & ASO Consideration be referred to the January 14, 2019 Council meeting;

That staff be directed to provide information regarding the commission structure and other requests arising out of Committee questions during the DJ Nascimento presentation; and

That a copy of the Moreneau Shepell report be forwarded to Members of Council.
Carried

18 Finance Department

18.1 FND-001-19 Temporary Borrowing By-law for 2019

Resolution #JC-070-19

Moved by Councillor Neal, seconded by Councillor Hooper

That Report FND-001-19 be received; and

That the By-law attached to Report FND-001-19 be approved.
Carried

19 Solicitor's Department

No Reports for this section of the Agenda.

20 Chief Administrative Office

20.1 CAO-001-19 Update Regarding Municipal Climate Change Action

Report CAO-001-19, Update Regarding Municipal Climate Change Action was considered earlier in the meeting.

21 New Business – Consideration

21.1 Fulfilling a Role of the Strategic Initiatives Officer

Resolution #JC-071-19

Moved by Councillor Neal, seconded by Councillor Traill

That staff be directed to forthwith fill on a contract basis the role of strategic corporate initiatives officer, reporting to the CAO, and with the contract to be approved by Council; and

That the purchasing By-law be amended to require the approval by Council for the hiring of external consultants, except where the same are required by law.

Carried on the following recorded vote:

Council Member	Yes	No	Declaration of Interest	Absent
Councillor Neal	X			
Councillor Traill	X			
Councillor Zwart	X			
Councillor Anderson				X
Councillor Hooper		X		
Councillor Jones	X			
Mayor Foster		X		

22 Unfinished Business

22.1 CLD-020-18 2018 Municipal Elections Accessibility Report [Tabled from the December 10, 2018 Joint General Government and Planning and Development Committees Meeting]

Resolution #JC-072-19

Moved by Councillor Traill, seconded by Councillor Jones

That the matter of Report CLD-020-18, regarding 2018 Municipal Elections Accessibility Report, be lifted from the table.

Carried

The following resolution was then before Committee for consideration.

Resolution #JC-073-19

Moved by Councillor Traill, seconded by Councillor Hooper

That Report CLD-020-18 be received for information;

That a copy of Report CLD-020-18 be placed on the municipal website;

That a copy of Report CLD-020-18 be forwarded to Elections Ontario, Elections Canada, and the Ministry of Municipal Affairs and Housing;

That the Council of the Municipality of Clarington endorse Internet and Telephone Voting for Advance Polls and Voting Day as the preferred method of voting for the Municipality of Clarington, beginning with the 2022 Municipal Elections; and

That Attachment 2 to Report CLD-006-17, the draft by-law to authorize the use of internet and telephone voting, and to repeal By-law 2013-038 (which authorizes the use of vote tabulators, special ballots, and accessible equipment for Municipal Elections), be approved.

Motion Divided – Paragraphs 1, 2 and 3 carried
and Paragraphs 4 and 5 referred as amended
(See following motions)

Resolution #JC-074-19

Moved by Councillor Traill, seconded by Councillor Hooper

That the foregoing Resolution #JC-073-19, be divided to vote on Paragraphs 1, 2, and 3 and Paragraphs 4 and 5.

Carried

Paragraphs 1, 2, and 3 of the foregoing Resolution #JC-073-19 was then put to a vote and carried.

Resolution #JC-075-19

Moved by Councillor Traill, seconded by Councillor Neal

That Paragraphs 4 and 5 of the foregoing Resolution # JC-073-19, be referred to the January 14, 2019 Council meeting.

Carried as Amended

Resolution #JC-076-19

Moved by Councillor Neal, seconded by Councillor Traill

That the foregoing Resolution #JC-075-19 be amended by adding the following at the end:

That staff be directed to report back on the difficulties of other municipalities with telephone voting.

Carried

The foregoing Resolution #JC-075-19 was then put to a vote and carried as amended.

22.2 Correspondence from Michael Angemeer, President and CEO, Veridian, Regarding Director Re-Appointments [Tabled from the December 17, 2018 Council Meeting]

Correspondence from Michael Angemeer, President and CEO, Veridian, Regarding Director Re-Appointments was considered earlier in the meeting.

23 Confidential Reports

There were no items considered under this section of the Agenda.

24 Adjournment

Resolution #JC-077-19

Moved by Councillor Neal, seconded by Councillor Traill

That the meeting adjourn at 3:01 PM

Carried

Mayor

Deputy Clerk



December 21, 2018

The Honourable Doug Ford
Premier of Ontario
Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

The Regional
Municipality
of Durham

Corporate Services
Department
Legislative Services

605 Rossland Rd. E.
Level 1
PO Box 623
Whitby, ON L1N 6A3
Canada

905-668-7711
1-800-372-1102
Fax: 905-668-9963

durham.ca

Don Beaton, BCom, M.P.A.
Commissioner of Corporate
Services

Dear Premier Ford:

RE: GO Rail Service Extension to Bowmanville
Our File: D21

Council of the Region of Durham, at its meeting held on December 19, 2018, adopted the following recommendations of the Planning & Economic Development Committee:

"Whereas, the Regional Municipality of Durham has, for nearly 30 years, supported the easterly extension of the GO Rail service to Bowmanville, which has included a crossing of Highway 401 from the CNR Kingston line (now owned by GO) to the CPR Belleville line between Thornton Road and Stevenson Road, with a terminus in Bowmanville, west of Regional Road 57;

Therefore be it resolved:

1. That the Region of Durham Council requests the Provincial government and Metrolinx to confirm the commitment to extend GO Rail service north of Highway 401 through Oshawa to Bowmanville by 2024 and proactively resolve all pending negotiations with CN and CP rail, understanding that this project has substantial economic and environmental benefits, will spur significant public and private investment, will create much needed job opportunities for the community both for the short and long term, has widespread community support - including from the residents, business community, development industry, Durham's post-secondary institutions, commuters, youth, and the agricultural community - and is embedded in the land use, transportation and transit plans of Oshawa, Clarington and the Region of Durham;
2. That the Region of Durham Council further requests Metrolinx to keep the Region apprised of the status of the aforementioned negotiations and the progress of the overall undertaking on a regular basis;

If you require this information in an accessible format, please contact 1-800-372-1102 extension 2097.

3. That Town of Whitby, City of Oshawa, Municipality of Clarington, County of Northumberland, Municipality of Port Hope, Town of Cobourg, County of Peterborough and City of Peterborough be forwarded a copy of this resolution and based on their support of the GO Rail Service Extension to Bowmanville that they also request that the Province and Metrolinx stand by the commitment to complete this project by 2024;
4. That Region of Durham staff be authorized to engage the other stakeholders such as area municipal councils, boards of trade, and the local development and business community by providing them a copy of this resolution and requesting that they join their municipal partners in calling upon the Province and Metrolinx to stand by the commitment to extend GO Rail service through Oshawa to Bowmanville by 2024; and
5. That copies of this resolution be forwarded to the Honourable Doug Ford, Premier of the Province of Ontario; the Honourable Jeff Yurek, Minister of Transportation; Durham MPPs; Durham MPs; the Durham area municipalities; David Piccini, MPP, Northumberland-Peterborough South; the Chair, and the President and Chief Executive Officer of Metrolinx."



Ralph Walton,
Regional Clerk/Director of Legislative Services

RW/tf

c: Please see attached list

- c: The Honourable Jeff Yurek, Minister of Transportation
Donald Wright, Chair of the Board of Metrolinx
Phil Verster, President & Chief Executive Officer, Metrolinx
Peter Bethlenfalvy, MPP (Pickering/Uxbridge)
Rod Phillips, MPP (Ajax)
Lorne Coe, MPP (Whitby)
Jennifer French, MPP (Oshawa)
Lindsey Park, MPP (Durham)
Laurie Scott, MPP (Haliburton/Kawartha Lakes/Brock)
David Piccini, MPP (Northumberland-Peterborough South)
Jennifer O'Connell, MP (Pickering/Uxbridge)
Mark Holland, MP (Ajax)
Celina Caesar-Chavannes, MP (Whitby)
Dr. Colin Carrie, MP (Oshawa)
Erin O'Toole, MP (Durham)
Jamie Schmale, MP (Haliburton/Kawartha Lakes/Brock)
Kim Rudd, MP (Northumberland-Peterborough South)
N. Wellsbury, Clerk, Town of Ajax
T. Gettinby, CAO/Clerk, Township of Brock
A. Greentree, Clerk, Municipality of Clarington
A. Brouwer, Clerk, City of Oshawa
S. Cassel, Clerk, City of Pickering
J.P. Newman, Clerk, Township of Scugog
D. Leroux, Clerk, Township of Uxbridge
C. Harris, Clerk, Town of Whitby
M. Ellis, Deputy Clerk, County of Northumberland
B. Gilmer, Clerk, Municipality of Port Hope
B. Larmer, Clerk Town of Cobourg
L. Fawn, Clerk, County of Peterborough
J. Kennedy, Clerk, City of Peterborough
E. Baxter-Trahair, Chief Administrative Officer
B. Bridgeman, Commissioner of Planning and Economic Development

HISTORIC
DOWNTOWN BOWMANVILLE
SHOP • DINE • DISCOVER

January 17, 2019

Samantha Gray
Committee Coordinator
Municipality of Clarington

Ms. Gray,

For the information of Council, please be advised that the Board of Management for the Historic Downtown Bowmanville Business Centre (BIA) for 2019 is as follows:

Edgar Lucas, Chair
7 King St E, Bowmanville, ON, L1C 1N1
905-623-6411

Gerri Lucas, Treasurer
7 King St E, Bowmanville, ON, L1C 1N1
905-623-6411

Laura Holmes, Secretary
20 King St W, Bowmanville, ON, L1C 1R3
905-419-3331

Justin Barry, Director
13 King St W, Bowmanville, ON, L1C 1R2
905-623-3132

Cathy Holmes, Director
20 King St W, Bowmanville, ON, L1C 1R3
905-419-3331

Carrie Hooper, Director
39 King St W, Bowmanville, ON, L1C 1R2
905-623-5747

Ron Hooper, Council Liaison
39 King St W, Bowmanville, ON, L1C 1R2
905-623-5747

Morgan James, Director
62 King St W, Bowmanville, ON, L1C 1R4
905-623-8001

Correspondence with the Historic Downtown Bowmanville Business Centre (BIA) can be sent

By post: Historic Downtown Bowmanville Business Centre
PO Box 365, Bowmanville, ON, L1C 3L1

Electronically: Attn: Laura Holmes
secretary@bowmanville.com

Sincerely,



Laura Holmes
Secretary, HDB BIA

Community Services Report

If this information is required in an alternate accessible format, please contact the Accessibility Coordinator at 905-623-3379 ext. 2131.

Report To: General Government Committee

Date of Meeting: January 21, 2019

Report Number: CSD-001-19 **Resolution:**

File Number: **By-law Number:**

Report Subject: Pilot Youth Centre, Courtice (The Loft)

Recommendations:

1. That Report CSD-001-19 be received;
2. That 2019 funding requirements for the Courtice Youth Centre and the Newcastle Youth Centre be referred to the John Howard Society of Durham Region 2019 grant submission and considered by Council during the 2019 budget process; and
3. That all interested parties listed in Report CSD-001-19 and any delegations be advised of Council's decision.

Report Overview

In May 2018 Council approved the operation of a six month pilot youth centre in Courtice to be operated by the John Howard Society of Durham Region. Report CSD-006-18 recommended that staff report back to the General Government Committee prior to the end of the six month pilot project.

1. Background

- 1.1 At the Council meeting of May 22, 2018, Council approved the Resolution #C-186-18:

“That Report CSD-006-18 be received;

That Council approve a six month pilot project Youth Centre operated by the John Howard Society, located at South Courtice Arena, with a scheduled opening date of September 4, 2018;

That the \$50,000 approved in the 2018 budget be drawn from Community Services Youth Centre Pilot Account #100-42-426-10496-7161 and provided to the John Howard Society to operate the youth centre;

That Council approve the proposed additional cost of \$7,700 to operate the youth centre for six months, including Saturdays to be funded from Unclassified Administration-Contingency Account 100-21-211-x-7298 for 2018 only;

That staff report back to Council prior to the end of the six month pilot project; and

That all interested parties listed in Report CSD-006-18 and any delegations be advised of Council’s decision.”

- 1.2 The Courtice Youth Centre (The Loft) opened its doors to Clarington youth (12-18 yrs.) on September 4, 2018. Hours of operation are Tuesday to Thursday 3:00-7:00 p.m., Friday 3:00-9:00 p.m. and Saturday 12:00-6:00 p.m. The centre is open 24 hours per week. Since opening, the centre has developed a steady following and is attracting youth between the ages of 12-15 years.
- 1.3 During the planning stages, staff of the Community Services Department and John Howard Society developed attendance targets that could assist in determining the success of the centres during their pilot period.
- 1.4 The targets established were based on total number of youth visits and total number of registered individuals that visited the centre. The target established was 1,000 visits over the pilot period (average eight youth per day) with the centre attracting 80 registered youth over the same term.

- 1.5 In addition, this report will provide information on the following areas to reflect the work the John Howard Society has undertaken during the pilot period to engage and support youth.
- Community Volunteer Hours - number of youth engaged in community hours through centre and number of hours completed.
 - Programming – weekly programs/activities offered.

2. Youth Centre Attendance, Activities and Feedback

- 2.1 The youth centre is built on a philosophy of offering a safe, encouraging, non-judgemental and anti-oppressive space for all youth across the Municipality of Clarington to actively participate in recreational, social and life skills programs and activities. The foundation of this philosophy is built around actively engaging local youth and designing a space in which they feel comfortable to share their voice.
- 2.2 The six month pilot period for The Loft concludes March 2, 2019. The following is a summary of total attendance, gender and age distribution for the first 14 weeks of operation for the period of September 4 – December 8, 2018.

The Loft Youth Centre - Attendance		
Total Visits	Average Weekly Visits	Total Registered Youth
1046	75	360

The Loft Youth Centre - Gender Identification	
*This is not a mandatory requirement of the sign in system and youth can choose not to identify	
Male	Female
59%	41%

The Loft Youth Centre – Age Breakdown	
12-15 yrs.	16-18 yrs.
99%	1%

Volunteer/Community Engagement

- 2.3 In order for youth to graduate high school with their grade 12 diploma they must complete a minimum of 40 hours of community involvement/volunteering. The community involvement requirement is designed to provide students with the opportunity to develop awareness and understanding about civic responsibility. It also provides the opportunity for students to learn more about themselves and possible career opportunities.
- 2.4 To date, the centre has 31 youth who have completed 55 hours of volunteer duties. As some youth struggle to finding opportunities to complete the 40 hour volunteer requirement, John Howard Society staff are working with them to assist in finding opportunities to complete this requirement while giving back to their community and developing skills.

Life and Social Skills

- 2.5 These programs are the foundation for the operation of the centre. Since opening the centre in September, staff continue to work with youth on basic life skills. This work focuses around areas such as cleaning up after yourself, working as part of a team, healthy relationships, emotion regulation, conflict resolution and peer mentorship.

Recreation Programming

- 2.6 Since the opening of The Loft John Howard Society staff have been engaging youth attending the centre and involving them in the planning of recreation opportunities and events they are interested in.
- 2.7 Youth participating have had over 50 opportunities for creative expression. Youth have been involved in projects that include the painting of wooden furniture, creating wall art that is proudly displayed in the youth centre, to creating Christmas centrepieces. The youth have enjoyed a variety of mediums and created projects independently as well as part of a group.
- 2.8 In addition, youth and staff utilize the gymnasium at the South Courtice Arena weekly on Tuesdays and Thursdays. The staff plan a variety of physical activities during this time including sports such as basketball, volleyball, soccer and dodgeball, as well as interactive mindfulness activities such as yoga.

Engage Clarington Survey

- 2.9 Since early October a community feedback survey has been available on the municipal website and in print form at The Loft for youth and/or parents to complete and provide feedback. The survey has been actively promoted through the social media channels of both the Municipality and the John Howard Society. As of December 18 the survey has received 63 responses. Survey results for The Loft have been included in this report (Attachment 1).

3. Youth Centre Space and Location

- 3.1 Feedback received to date from both staff of the John Howard Society as well as youth is the current dedicated space at the South Courtice Arena is working well. The size of the room allows for multiple activities occurring at the same time. The South Courtice Arena offers the additional amenities of the gymnasium and outdoor fields/basketball courts during the warmer weather months which have been an asset to the centre.
- 3.2 Based on the first four months of operation Community Services Department staff as well as John Howard Society staff believe that for the short term (2019) this location is working well. As The Loft continues to establish itself in Courtice, further research should be undertaken to determine if the space continues to remain adequate to meet the growing youth needs and if the South Courtice Arena is the best medium/long term location for Courtice youth. Future facility and budget planning will include looking at how the centre evolves, challenges and future needs.

4. Financial Implications

- 4.1 The John Howard Society agency budget for 2019 includes a funding request for both the Courtice and Newcastle youth centres from the end of the pilot periods to year end.

- 4.2 While this report does not include data on the Newcastle Youth Centre, staff will report back to Committee in the spring prior to the end of that pilot period. Any approved funding for the Newcastle Youth Centre beyond the pilot period will be held by the Municipality until Council has received the pilot project report and approved the continued operation of the centre.

4. Conclusion

- 5.1 The Youth Centre operating out of the South Courtice Arena has been met with steady community support and positive feedback from both parents and youth. The John Howard Society continues to work with municipal staff and community youth serving agencies to further their reach in the community and increase awareness of the centre's opportunities.
- 5.2 It is respectfully recommended that Council approve the Recommendations outlined in Report CSD-001-19.

5. Strategic Plan Application

Not applicable.



Submitted by:

Joseph P. Caruana,
Director of Community Services



Reviewed by:

(for) Andrew C. Allison, B. Comm, LL.B
CAO

Staff Contact: Joe Caruana, Director of Community Services 905-623-3379 Ext. 2502 or jcaruana@clarington.net

Attachments:

Attachment 1: The Loft Youth Centre Feedback Report

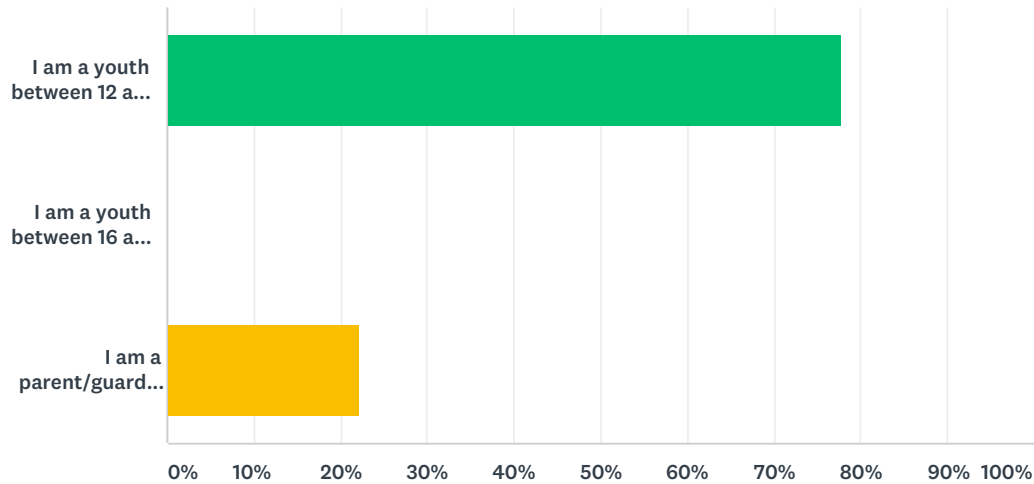
The following is a list of interested parties to be notified of Council's decision:

Dianna Eastwood, Executive Director, John Howard Society of Durham Region

The Loft Youth Centre Feedback

Q1 Please tell us about yourself.

Answered: 63 Skipped: 0

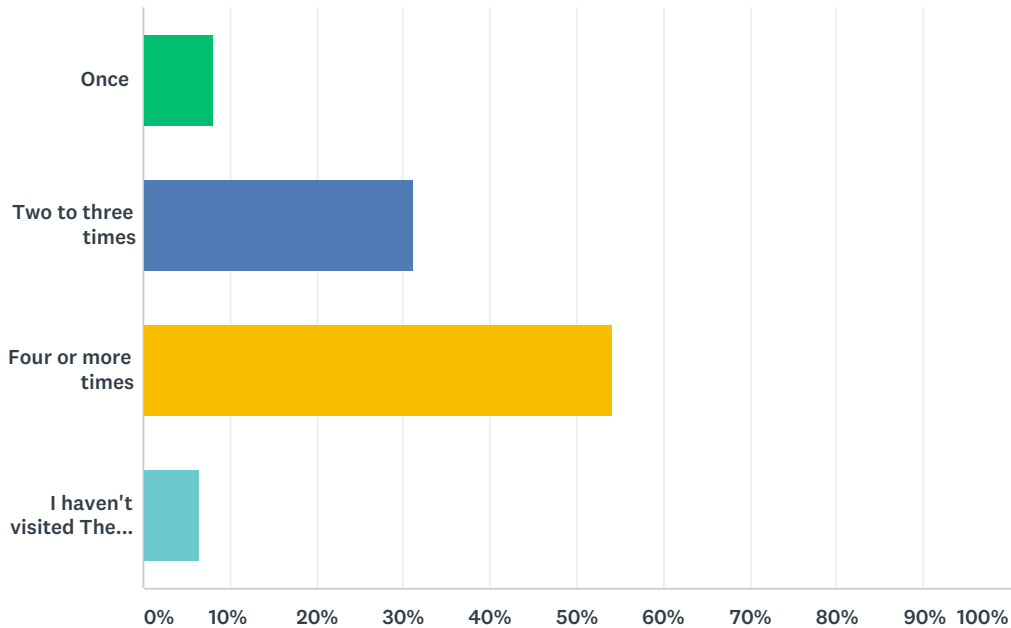


ANSWER CHOICES	RESPONSES	
I am a youth between 12 and 15 years of age.	77.78%	49
I am a youth between 16 and 18 years of age.	0.00%	0
I am a parent/guardian completing the survey on behalf of my child. Please tell us the age of your child.	22.22%	14
TOTAL		63

#	I AM A PARENT/GUARDIAN COMPLETING THE SURVEY ON BEHALF OF MY CHILD. PLEASE TELL US THE AGE OF YOUR CHILD.	DATE
1	13	11/22/2018 9:40 AM
2	12	11/21/2018 2:08 PM
3	12	11/20/2018 3:03 PM
4	12	10/18/2018 11:28 AM
5	15	10/17/2018 6:59 PM
6	13	10/17/2018 6:55 PM
7	12	10/17/2018 6:38 PM
8	14	10/17/2018 6:20 PM
9	14	10/17/2018 6:20 PM
10	12	10/17/2018 6:12 PM
11	15	10/17/2018 6:09 PM
12	12	10/17/2018 6:08 PM
13	13	10/16/2018 9:20 AM
14	15	10/11/2018 3:23 AM

Q2 How many times have you or your youth visited The Loft?

Answered: 61 Skipped: 2

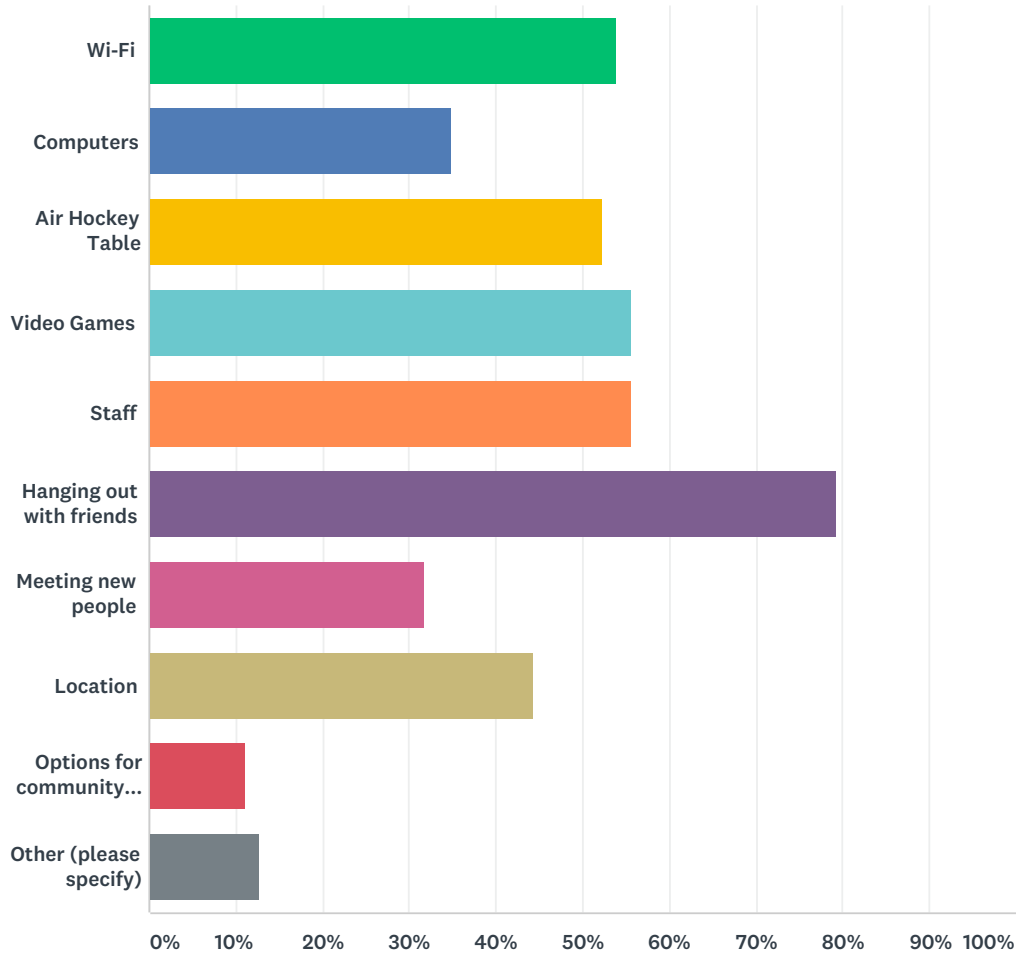


ANSWER CHOICES		RESPONSES	
Once		8.20%	5
Two to three times		31.15%	19
Four or more times		54.10%	33
I haven't visited The Loft, and neither has my youth. (Please explain why)		6.56%	4
TOTAL			61

#	I HAVEN'T VISITED THE LOFT, AND NEITHER HAS MY YOUTH. (PLEASE EXPLAIN WHY)	DATE
1	I haven't had the time but I want to.	11/22/2018 10:54 AM
2	Because I have been doing other things. I want to come though.	11/22/2018 10:35 AM
3	I did not go	11/21/2018 2:21 PM
4	It's attracted the worst kids in Courtice to hang out and cause trouble in the arena.	10/16/2018 9:20 AM

Q3 What do you like about The Loft Youth Centre?

Answered: 63 Skipped: 0



ANSWER CHOICES	RESPONSES	
Wi-Fi	53.97%	34
Computers	34.92%	22
Air Hockey Table	52.38%	33
Video Games	55.56%	35
Staff	55.56%	35
Hanging out with friends	79.37%	50
Meeting new people	31.75%	20
Location	44.44%	28
Options for community service hours	11.11%	7
Other (please specify)	12.70%	8
Total Respondents: 63		

The Loft Youth Centre Feedback

#	OTHER (PLEASE SPECIFY)	DATE
1	You can add more up to date consoles.	11/22/2018 10:33 AM
2	Pool Table	11/21/2018 2:22 PM
3	Pool Table	11/21/2018 2:19 PM
4	Pool Table	11/5/2018 2:09 PM
5	Pool Table	11/5/2018 2:04 PM
6	Later times	11/5/2018 1:52 PM
7	The guitar	10/17/2018 6:59 PM
8	Definitely not the location.	10/16/2018 9:20 AM

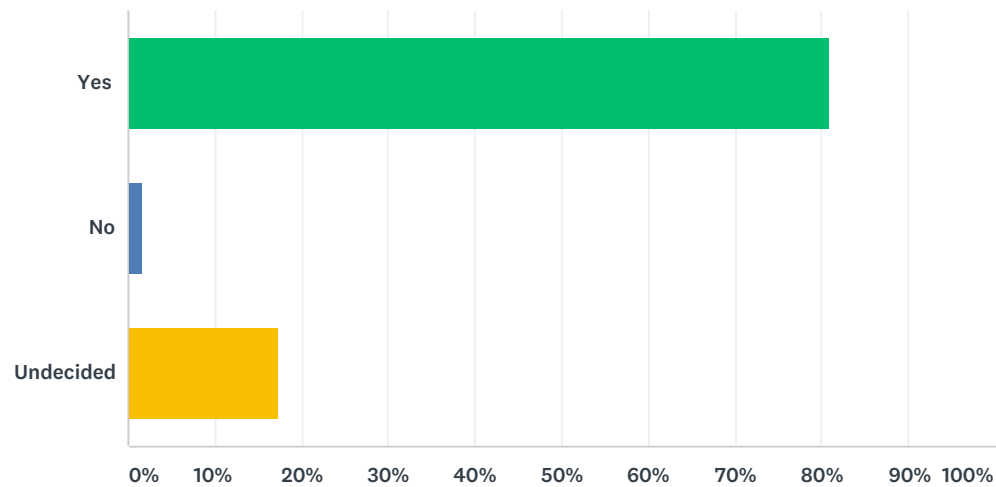
Q4 Is there anything missing that would make The Loft better?

Answered: 33 Skipped: 30

#	RESPONSES	DATE
1	No	11/22/2018 11:14 AM
2	A Ping Pong Table.	11/22/2018 11:04 AM
3	Sports. Kool-aid	11/22/2018 10:58 AM
4	No	11/22/2018 10:54 AM
5	More arts and crafts. Also, more snacks.	11/22/2018 10:50 AM
6	Dart Board	11/22/2018 10:30 AM
7	Ping Pong	11/22/2018 9:40 AM
8	Ping Pong Table	11/21/2018 3:01 PM
9	Ping Pong Table & Dart Board	11/21/2018 2:50 PM
10	Later Hours	11/21/2018 2:17 PM
11	No	11/21/2018 2:08 PM
12	Bigger space, but great location	11/20/2018 4:10 PM
13	More food	11/20/2018 4:08 PM
14	Nope	11/20/2018 4:05 PM
15	Fort nite	11/5/2018 2:08 PM
16	No	11/5/2018 2:04 PM
17	Open Later	11/5/2018 1:56 PM
18	Later times	11/5/2018 1:54 PM
19	More time and more variety of food	11/5/2018 1:51 PM
20	Open hours a little later	11/5/2018 12:00 PM
21	Open hours a little longer	11/5/2018 11:59 AM
22	Maybe a chance to cook/bake	11/5/2018 11:53 AM
23	If it was open on Mondays	11/5/2018 11:51 AM
24	No	11/5/2018 11:34 AM
25	Nope	11/5/2018 10:50 AM
26	Nope	10/17/2018 6:59 PM
27	Not that I can think of	10/17/2018 6:20 PM
28	No	10/17/2018 6:20 PM
29	Music program	10/17/2018 6:09 PM
30	Open more often	10/17/2018 6:08 PM
31	It should be a standalone building.	10/16/2018 9:20 AM
32	Special theme nights	10/11/2018 3:23 AM
33	More safety. Someone tried to sell me drugs last wk. i haven't been back since.	10/9/2018 9:06 AM

Q5 Are you interested in the activities offered at The Loft?

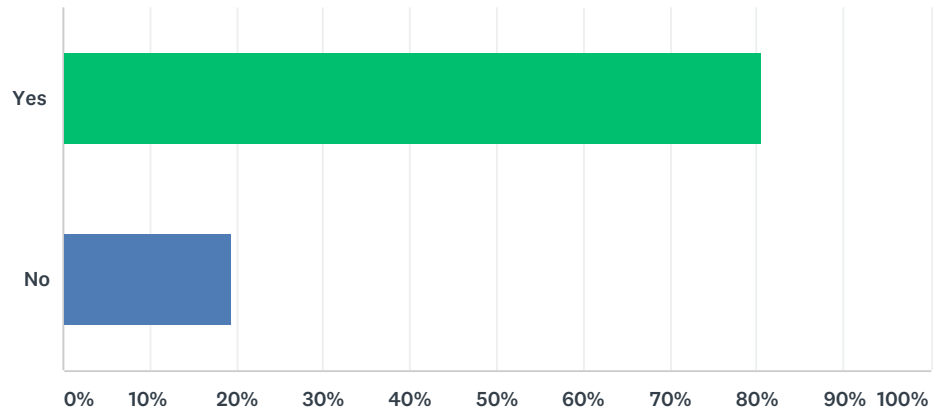
Answered: 63 Skipped: 0



ANSWER CHOICES		RESPONSES	
Yes		80.95%	51
No		1.59%	1
Undecided		17.46%	11
TOTAL			63

Q6 Do you plan to visit The Loft on a regular basis?

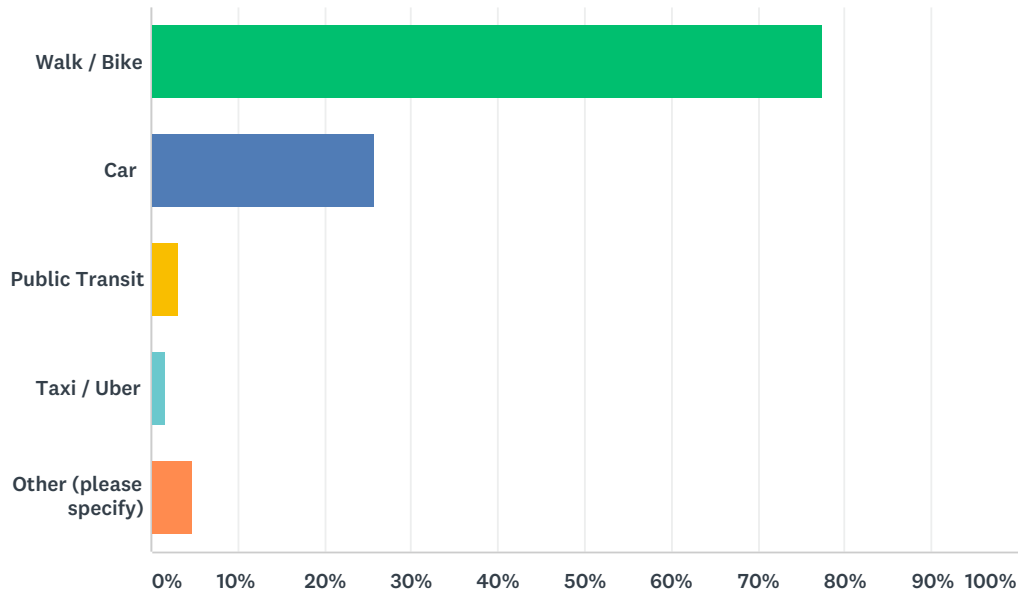
Answered: 62 Skipped: 1



ANSWER CHOICES		RESPONSES	
Yes		80.65%	50
No		19.35%	12
TOTAL			62

Q7 How do you travel to The Loft? (Check all that apply)

Answered: 62 Skipped: 1

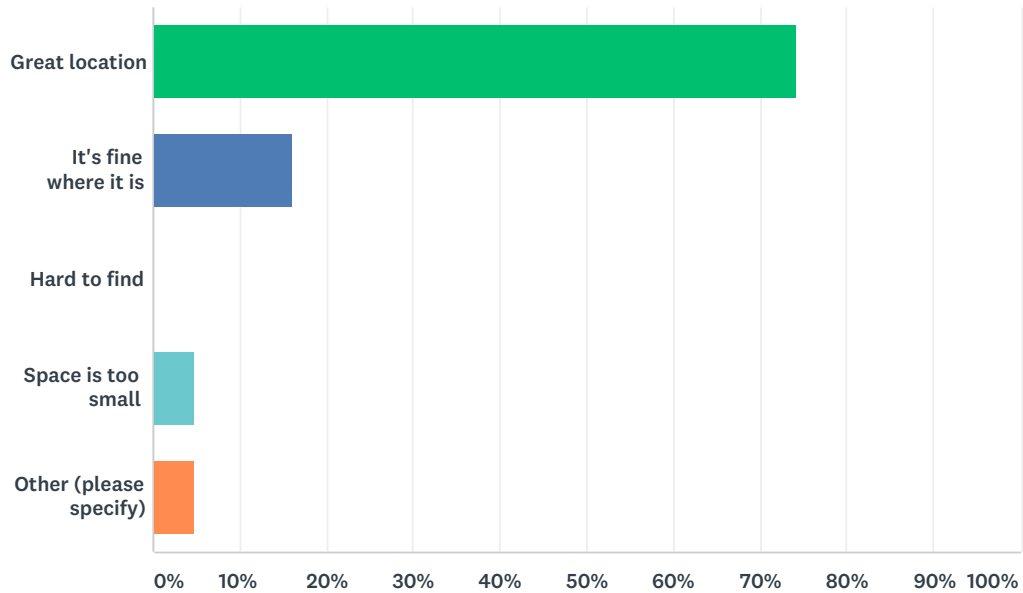


ANSWER CHOICES	RESPONSES	
Walk / Bike	77.42%	48
Car	25.81%	16
Public Transit	3.23%	2
Taxi / Uber	1.61%	1
Other (please specify)	4.84%	3
Total Respondents: 62		

#	OTHER (PLEASE SPECIFY)	DATE
1	Skateboard	11/21/2018 3:01 PM
2	Parents drive me	11/20/2018 4:10 PM
3	Parents drive me	11/20/2018 4:05 PM

Q8 How do you like the location of The Loft?

Answered: 62 Skipped: 1

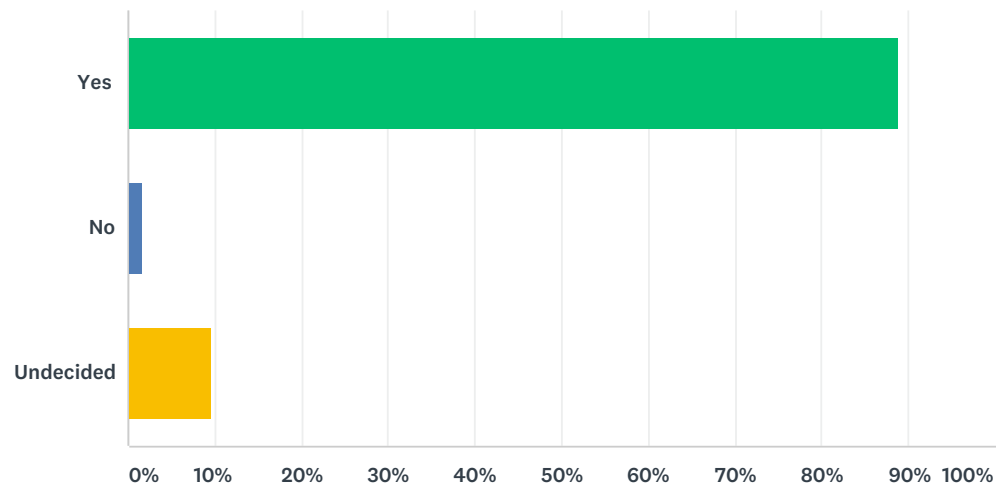


ANSWER CHOICES	RESPONSES	
Great location	74.19%	46
It's fine where it is	16.13%	10
Hard to find	0.00%	0
Space is too small	4.84%	3
Other (please specify)	4.84%	3
TOTAL		62

#	OTHER (PLEASE SPECIFY)	DATE
1	Nice and close :)!!	11/21/2018 2:05 PM
2	Could be bigger but like it	10/17/2018 6:55 PM
3	Terrible location.	10/16/2018 9:20 AM

Q9 Would you recommend The Loft to friends?

Answered: 63 Skipped: 0



ANSWER CHOICES		RESPONSES	
Yes		88.89%	56
No		1.59%	1
Undecided		9.52%	6
TOTAL			63

Q10 Additional comments

Answered: 18 Skipped: 45

#	RESPONSES	DATE
1	The Loft is a fun place to go.	11/22/2018 11:04 AM
2	It is good.	11/22/2018 10:57 AM
3	I really like the loft.	11/22/2018 10:50 AM
4	I like that you take our ideas and use them.	11/22/2018 10:33 AM
5	It is amazing !!	11/22/2018 10:30 AM
6	None	11/21/2018 3:03 PM
7	I really like the loft and like the people there	11/20/2018 4:10 PM
8	Change Hours	11/20/2018 3:03 PM
9	This place is amazing !	11/5/2018 2:01 PM
10	Open Later	11/5/2018 1:59 PM
11	Open Later ?	11/5/2018 1:57 PM
12	A little snack bar	11/5/2018 1:56 PM
13	Everything is good	11/5/2018 11:57 AM
14	Needs music !	11/5/2018 11:54 AM
15	It is a very nice space, just what we youth need !	11/5/2018 11:53 AM
16	Nope	11/5/2018 11:51 AM
17	My friends and I love that we can walk there from Mother Teresa. Maybe a bigger location would be better but don't move it.	10/17/2018 6:08 PM
18	As i mentioned above. I think it needs to be safer. There was almost a fight last wk as well where someone was threatened with a knife.	10/9/2018 9:06 AM

Clerk's Report

If this information is required in an alternate accessible format, please contact the Accessibility Coordinator at 905-623-3379 ext. 2131.

Report To: General Government Committee

Date of Meeting: January 21, 2019

Report Number: CLD-003-19 **Resolution:**

File Number: **By-law Number:**

Report Subject: 2018 Accessibility Annual Status Update

Recommendations:

1. That Report CLD-003-19 be received; and
2. That Report CLD-003-19 be placed on the municipal website.

Report Overview

This Report is the Municipality of Clarington's annual update on the measures taken during 2018 to improve accessibility in our community and to report on the progress made under the *Accessibility for Ontarians with Disabilities Act, 2005* (AODA).

1. Background

Statement of Commitment

- 1.1 The Municipality of Clarington is committed to ensuring that people of all ages and abilities enjoy the same opportunities when they live, work, play, visit and invest in our community.
- 1.2 We promote an inclusive, caring and respectful community where programs, services and facilities are available to everyone. Our goal is to make Clarington a barrier-free community and each year we come closer to achieving that goal.

2. Accessibility Legislation in Ontario

Accessibility for Ontarians with Disabilities Act

- 2.1 The Accessibility for Ontarians with Disabilities Act, 2005 sets out a road map for an accessible Ontario by 2025. The Integrated Accessibility Standards Regulation (IASR) has been created as part of the Act to provide rules that businesses and organizations in Ontario need to follow to identify, remove and prevent barriers. In addition to the General Requirements, The IASR contains mandatory and enforceable standards in five key areas:
 - Information and Communications
 - Employment
 - Transportation
 - Design of Public Spaces
 - Customer Service
- 2.2 The Design of Public Spaces Standard focuses on removing barriers in areas not covered by the Ontario Building Code such as playgrounds, on- and off-street parking, recreational trails and service counters. It applies to new construction or re-construction of existing spaces. It does not require organizations to retrofit in order to be compliant.

Ontario Building Code

- 2.3 The OBC regulates the minimum building standards for the construction of all new buildings and buildings that undergo a significant renovation. The Code includes requirements for minimum accessibility within buildings.
- 2.4 The OBC was amended to include enhancements to accessibility in buildings. As of January 1, 2015, most new construction and extensive renovations will be subject to updated accessibility requirements. Existing buildings, where no work is planned, are not affected by these new requirements.

3. Accessibility Annual Status Update

Clarington's Accessibility Advisory Committee

- 3.1 The Clarington Accessibility Advisory Committee (CAAC) is a citizen committee that acts as an advisory body for Council. Its mandate is to advise on the identification, removal and prevention of barriers to people with disabilities in municipal programs, services, initiatives and facilities.
- 3.2 Each member of the CAAC is a volunteer, with the exception of the Council representative. The majority of CAAC membership is held by persons with disabilities. The CAAC is supported by the Accessibility Coordinator and the Clerk's Department.
- 3.3 The CAAC's term coincides with Council's term. Following the 2014 Municipal Elections, a new CAAC was formed and worked within its mandate until 2018. The 2014-2018 CAAC members brought a wide range of personal and professional experiences and perspectives related to the challenges faced by people with disabilities. They provided invaluable advice and support as we continue to work toward a barrier-free Clarington.
- 3.4 Under the AODA, the Municipality is required to consult with the Accessibility Advisory Committee (AAC) when new developments and municipal projects are being planned. In 2018, the CAAC reviewed 40 site plan applications and three municipal projects for barriers to accessibility. This is a role the Committee takes seriously. They take pride knowing they have helped contribute to a more accessible Clarington by advising applicants to exceed minimum accessibility standards. In 2018, the CAAC continued to advocate for accessible housing when reviewing residential site plans and accessible places of employment when reviewing commercial/industrial site plans.

3.5 In 2018, the Clarington Accessibility Advisory Committee also:

- Participated in a round table discussion on affordable housing during an official visit from Her Honour, Lieutenant Governor of Ontario, Elizabeth Dowdeswell.
- Participated in a survey to support the Strategic Counsel's consultation of municipal Accessibility Advisory Committees (on behalf of Accessibility Directorate of Ontario).
- Participated in Lakeridge Health's Master Planning consultation, and advocated for improvements for people with disabilities when accessing hospital services.
- Made a delegation to Council regarding National Access Awareness Week in June.
- Raised the Access Clarington Flag for National Access Awareness Week and International Day of Persons with Disabilities.
- Attended Applefest to raise awareness of the CAAC and handed out CAAC brochures and promotional materials. Materials were also distributed by Clarington Tourism at Maplefest.
- Attended Regional Accessibility Advisory Committee meetings and Joint Accessibility Advisory Committees Forum and Awards event.
- Participated, with the other AACs within the Region of Durham, in a special meeting held by Durham Region Transit to address concerns brought forward by the AACs.
- Attended the Joint Durham Region Transit – Metrolinx public consultation meeting.
- Hosted an event to recognize organizations the Committee nominated for a Durham Regional Accessibility Award for Clarington.
- Attended Metrolinx-Durham Region Transit annual consultation in November.
- Provided feedback on the accessibility of the following municipal projects: King Street Streetscape Project in Bowmanville, Seasonal Sidewalk Patio Project, and Edward Street and Guildwood Park Playground Redevelopment Project.
- Participated in Clarington Public Library's consultation process regarding renovations to the Main Branch.

Accessibility Governance

- 3.6 The Accessibility Coordinator acts as a resource for all municipal service areas and facilitates compliance with the AODA. To ensure Clarington continues to meet or exceed the requirements of the AODA, the Coordinator continued to stay informed about legislation and participated in accessibility networks such as the Ontario Network of Accessibility Professionals (ONAP) and other Accessibility Coordinators in Durham Region through attendance at quarterly coordinators meeting.
- 3.7 The Coordinator provided legislated, mandatory training for all employees and volunteers on providing accessible customer service to people with disabilities, the Integrated Accessibility Standards Regulation and the Human Rights Code as it relates to people with disabilities, as required under AODA. Additionally, training and support

continued to be provided to staff in the area of creating accessible documents. With the introduction of TTY (teletype) in 2018, training and support was provided on using SimpliciTTY software to communicate with customers who use a home TTY device.

- 3.8 The Accessibility Coordinator continued as the staff liaison to the Clarington Accessibility Advisory Committee and facilitator of site plan and municipal project reviews by the Site Plan Review Sub-Committee. The Coordinator maintained participation on the Durham Region Transit's Specialized Services Appeals Panel (hearing eligibility appeals for Specialized Service).
- 3.9 The Coordinator contributed to the accessibility of the 2018 Municipal Elections by auditing potential voting locations, ensuring forms and signage were accessible, and developing accessible customer service training for election officials. These activities supported the implementation of the Elections Accessibility Plan, which outlined the initiatives the Clerk's Department would undertake to ensure people with disabilities had an opportunity to fully participate in the Municipal Elections with dignity and in a consistent manner with all Clarington electors.
- 3.10 In an effort to support accessibility retrofit projects in older municipal facilities, the Coordinator prepared accessibility grant applications and managed the implementation of grant projects in collaboration with various departments.
- 3.11 The Coordinator, in partnership with Planning Services, coordinated an education event on Accessibility and Clarington's CIP Grants for local Business Improvement Area (BIA) members. The event featured a guest speaker from the Accessibility Directorate of Ontario.

Activity	Number of Occurrences
Clarington Accessibility Advisory Committee meetings	9
AODA group training sessions	16 as of Dec 1
Number of staff and volunteers trained	178
Accessible documents training: number of staff trained	31 as of Dec 1
SimpliciTTY training: number of staff trained	82
Site plans reviewed	40
Municipal projects reviewed	6
Specialized Transit Appeals	13
Public inquiries	17

Activity	Number of Occurrences
Staff inquiries (total)	42
Staff requests for accessible document assistance	26
Articles regarding accessibility contributed to Clarington Board of Trade e-bulletin (January – December)	11
Articles regarding accessibility contributed to Bowmanville, Orono, and Newcastle BIAs (June – December)	7
Requests for information in an alternate accessible format	1
Browse Aloud speech requests (screen reader) on Clarington's website	1040
Enabling Accessibility Fund grants received	2

Integrated Accessibility Standards Regulation - General Requirements

- 3.12 The Municipality of Clarington continues to monitor and update its accessibility policies as necessary.
- 3.13 The Municipality of Clarington's Multi-Year Accessibility Plan 2018-2022 outlines the initiatives the Municipality has taken to ensure compliance with AODA. Additionally, the Plan outlines how the Municipality will continue to meet its legislated obligations under AODA and address the needs of our growing community as we work towards a fully accessible and inclusive community. The Multi-Year Accessibility Plan is posted on the Clarington website.
- 3.14 The Purchasing Department continues to include accessible design, features and criteria when purchasing goods, services or facilities. If the Municipality was not able to purchase accessible goods, services or facilities, the Municipality gave an explanation as to why, upon request.
- 3.15 We continue to ensure that training is provided on the requirements of the accessibility standards and the Human Rights Code as it pertains to persons with disabilities to all municipal employees, volunteers, persons who participate in developing policies and person who provide goods, services or facilities on behalf of the Municipality.

Information and Communications - Website

- 3.16 The Municipality of Clarington website complies with WCAG 2.0 Level AA, an achievement the Municipality met well before the January 1, 2021 deadline prescribed by the AODA.
- 3.17 Staff across all departments continue to work hard to ensure everything on the website is in an accessible format. In some situations we have not been able to post content that is in an accessible format. Where something is not accessible to a person, we encouraged them to contact us and we worked with them to find a suitable accessible format.
- 3.18 Our website continues to feature BrowseAloud. The BrowseAloud feature has a number of helpful tools that make our website even more accessible such as: highlighting, reading out loud, and language translation. For the period from December 2018 to November 2019, there were 199 toolbar downloads and 1040 speech requests. While the number of toolbar downloads is lower than in the previous year, speech requests (i.e. screen reader) increased by 35 percent.

Accessible Documents

- 3.19 In support of accessible documents for our website, we continued to provide training to municipal staff on how to create accessible Word 2013 documents throughout 2018. We updated the associated training resources. The Accessibility Coordinator continued to train and support staff who need help creating accessible documents.
- 3.20 The Municipality remained dedicated to making both internal and external documents accessible and continued to make great strides in providing documents in an accessible format. We encouraged individuals who find a document inaccessible to contact us via phone or email to request it in an alternative format.

Employment

- 3.21 The Municipality of Clarington remained committed to accessible and equitable hiring practices and continued to meet its Employment Standard obligations under the AODA. All job postings included a statement about the availability of accommodations for applicants with disabilities during the recruitment process.
- 3.22 Successful candidates are informed, through their offer of employment, that accommodations are available for people with disabilities. All employees are informed of policies regarding job accommodations. The Municipality continued to provide workplace and emergency response information in accessible formats to employees who required it.

- 3.23 In 2018, the second floor of the Municipal Administration Centre was renovated. Wayfinding signage and office signage were redesigned to follow both Canadian National Institute for the Blind's (CNIB) clear print guidelines and guidelines for interior signage. The new signs include tactile features (raised symbols, raised room numbers and braille room numbers) and have been placed at a height for employees of all abilities to access from a standing or seated position.



Figure 1 – Accessible wayfinding sign and accessible office sign

- 3.24 Participation House Project (Durham Region) has been contracted by the Municipality to operate concession stands at Garnet B. Rickard Recreation Complex, South Courtice Arena, and Darlington Sports Centre. Participation House Project is a community-based organization that provides assistance to youth and adults with physical and developmental disabilities, including employment opportunities. Employing people with disabilities is essential for inclusion. This partnership provides the opportunity for people with disabilities to fulfil their personal goals and contribute to their community.
- 3.25 In 2018, the Municipality received a grant, through Canada's Enabling Accessibility Fund: Workplace Accessibility Stream, to partially fund upgrades to the flooring and washrooms at Sarah Jane Williams Heritage Centre (Bowmanville Museum). The upgrades will be completed in early 2019. The carpet on the main floor will be replaced with carpet tiles that meet current accessibility guidelines. This upgrade ensures the flooring is accessible for employees and volunteers with disabilities, particularly individuals with physical disabilities and those who use mobility aids or devices. A universal washroom will also be installed and will particularly benefit individuals who use mobility devices, have caregivers, or require the use of an adult change table. These improvements will allow all users (employees, volunteers and visitors) to safely navigate the museum's exhibits and access barrier-free washroom facilities.

Transportation

- 3.26 The Region of Durham is responsible for transportation within Clarington. Metrolinx (Go Transit) also provides transportation service through Clarington.
- 3.27 All feedback regarding transportation is shared with Durham Region Transit and/or Metrolinx. The Accessibility Coordinator frequently liaised with Durham Region Transit on issues relating to accessible public transportation in Clarington. The Accessibility

Coordinator also continued to serve as an Appeals Panel member for Durham Region Transit's Specialized Service appeals.

- 3.28 Clarington's Accessibility Advisory Committee continued to participate in public meetings held by Durham Region Transit and Metrolinx and advocate for improvements to public transit services for people with disabilities.

Design of Public Spaces

- 3.29 The Municipality of Clarington continued to ensure that all new and redeveloped public spaces complied with the requirements of the Design of Public Spaces Standard. This means that new and redeveloped parks, trails, parking lots, service counters and pathways of travel were designed to make things easier for everyone – people with disabilities, seniors and families – to use and enjoy public spaces.
- 3.30 Although the Municipality is not required to retrofit public spaces under this Standard, we continued to proactively make accessibility improvements. We will work towards creating a barrier-free Clarington by removing barriers and exceeding our legal requirements whenever possible.
- 3.31 In 2018, the Municipality added a paved pathway at Clarington Fields which leads from the baseball fields to a new seasonal accessible washroom facility. The new path will remove barriers and ensure that people with disabilities can access the amenities and will be able to enjoy recreational sports activities. This project, which benefits Clarington residents and visitors, was partially funded through Canada's Enabling Accessibility Fund: Community Accessibility Stream.



Figure 2 – Clarington Fields showing view of the paved pathway from the baseball fields (left) and the view from the seasonal accessible washroom trailer (right).

- 3.32 The development of Enniskillen Park was also completed in 2018. Some of the accessible features of the playground areas are: concrete access ramps, wood fiber surfaces, and an accessible swing seat. Several accessible play components are at ground level and others can be accessed from the transfer station. The park is relatively flat and all of the walkways are paved. Rest areas include extended bench pads to allow space for a wheelchair, mobility device or stroller adjacent to the bench.



Figure 3 – Enniskillen Park showing ramp access to the playground prior to the addition of wood fibre surface (top left), rest areas (top right), paved pathway (bottom left) and accessible swing seat (bottom right).

- 3.33 In addition, consultations were held with Clarington's Accessibility Advisory Committee and members of the public to acquire feedback on the redevelopment plans for two older playgrounds: Edward Street Park and Guildwood Park. The new playground installations, which will include several accessible elements, will be completed in 2019.
- 3.34 An accessible podium was ordered for the Municipality of Clarington Council Chambers and will be installed in early 2019. This feature will make it easier for delegates of all abilities to make presentations to, or address, Council. The podium can be raised and lowered to the desired height and offers appropriate knee and toe space for any person using the podium from a seated position.

- 3.35 In 2018, the Municipality introduced an accessibility grant under the Community Improvement Program (CIP). The grant provides financial incentives designed to stimulate building and property improvements that remove barriers for people with disabilities when accessing businesses within the CIP areas. A total of five applications were submitted in 2018, four of which were for the installation of a power door operator. Three of the projects were completed in 2018. The CIP accessibility grant reinforces the Municipality's commitment to creating a barrier-free community.

Customer Service

- 3.36 The Municipality of Clarington continued to be in compliance with the Customer Service Standard. When accessing goods, services and facilities provided by Municipality, individuals may use their assistive devices. Guide dogs and service animals may be used in all areas/premises that are open to the public, unless the animal is otherwise excluded by law. People with disabilities can access their support person/worker when accessing Municipal goods, services and facilities.
- 3.37 We continue to train all new employees and volunteers on Accessible Customer Service, including how to communicate with people with disabilities in a manner that takes into account their abilities. We will work with the person with a disability to determine what methods of communication works best for them.
- 3.37 In preparation for the 2018 Municipal elections, all election officials received accessible customer service training and were instructed on how to use the audio-tactile assistive voting device available during advance voting. Election officials were also informed on the various tools and supports that were available at all voting locations and voting days (e.g. sheet magnifiers, large print ballot image, raised tables and wide grip pens).
- 3.38 As part of the 2018 renovations to the second floor of the Municipal Administration Centre, the customer service areas within the Mayor and Councillors Office/Chief Administrator's Office and the Clerk's Department and were upgraded to include power-assisted door operators at each entrance and accessible service counters.
- 3.39 In 2018, the Municipality took several measures to improve customer service by removing barriers for people that are deaf or hard of hearing.
- A specialized portable audio system was user-tested, evaluated and introduced to the 55+ Active Adults program. The system is designed to clearly amplify the speech of the program facilitator (who utilizes a headset and a body-worn transmitter) during fitness classes, thereby improving communication with program participants.
 - A second specialized portable audio system was purchased to improve communication during public consultation meetings which take place at various locations throughout the Municipality.
 - TTY (Teletype) calling was launched enabling customers who use a home TTY device to independently make a TTY call to any department within the

Municipality. Several staff in each department were trained to communicate using TTY software.

- Several types of assistive listening devices were user-tested and evaluated. We will continue to test different devices in 2019 before we purchase to ensure we acquire devices that remove barriers for our customers.
- The audio system within the Municipality's Council Chambers was updated to improve sound quality.

4. Next Steps

4.1 Throughout 2019, the Municipality of Clarington will continue to work towards meeting, maintaining and exceeding its obligations under AODA and its Integrated Accessibility Standards. In keeping with our goal of becoming a barrier-free community we will:

- Respond to requests for information in an alternative format.
- Continue to support and educate staff on creating accessible documents.
- Continue conducting accessibility audits on Municipal buildings and facilities.
- Continue to review and update accessibility policies and perform a gap analysis of missing policies.
- Provide current staff and volunteers with updated information on changes to our accessibility policies and continue providing accessibility training to all new staff and volunteers.
- Continue to review by-laws to ensure they are consistent with the principles of the AODA and that they meet or exceed the minimum Standards required under the AODA.
- Respond to public inquiries related to accessibility.
- Continue to collaborate with the Clarington Board of Trade and BIAs and contribute monthly articles regarding accessibility.
- Monitor accessibility trends, themes and actions at the grassroots, provincial and federal levels.
- Continue advocating for greater accessibility within the community.
- Continue to seek out funding opportunities that support accessibility and inclusion.
- Explore assistive technology and devices to improve access to Municipal facilities, programs and services.

5. Concurrence

5.1 The 2018 Accessibility Annual Status Update will be provided to the Clarington Accessibility Advisory Committee once members have been appointed for the 2018-2022 term.

6. Conclusion

- 6.1 In early 2018, staff provided Council with an Accessibility Status Update as of December 2017 and detailed the goals for 2018. All of those goals have been met or exceeded. It is respectfully recommended that the 2018 Accessibility Annual Status Update report be received for information and be placed on the municipal website.

7. Strategic Plan Application

Not applicable.



Submitted by:

C. Anne Greentree, B.A., CMO,
Municipal Clerk

Reviewed by:



for/ Andrew C. Allison, B. Comm, LL.B
CAO

Staff Contact: Andrea Nicholson, Accessibility Coordinator (temporary), ext. 2131 or
anicholson@clarington.net

There are no interested parties to be notified of Council's decision.

Corporate Services Report

If this information is required in an alternate accessible format, please contact the Accessibility Coordinator at 905-623-3379 ext. 2131.

Report To: General Government Committee

Date of Meeting: January 21, 2019

Report Number: COD-002-19 **Resolution:**

File Number: CL2018-33 **By-law Number:**

Report Subject: **Miscellaneous Catch Basin and Maintenance Hole Repairs**

Recommendations:

1. That Report COD-002-19 be received;
2. That Coco Paving Inc. with an annual bid in the amount of \$133,031.87 (Net HST Rebate) being the lowest compliant bidder meeting all terms, conditions and specifications of Tender CL2018-33 be awarded the contract for an initial one year term, as required by the Operations Department;
3. That pending satisfactory performance the Purchasing Manager be given the authority to extend the contract for this service for up to three additional one year terms;
4. That the funds required for this project in the amount of \$139,683.46 (Net HST Rebate) which includes the construction cost of \$133,031.87 (Net HST Rebate) and contingency cost of \$6,651.59 (Net HST Rebate) be funded by the Municipality as follows:

Catch Basin/Sewer Mntnc (2018)	100-36-380-10245-7163	\$76,135.08
Catch Basin/Sewer Mntnc (Prior Yrs Unexpended)	100-36-280-10245-7163	\$63,548.38
5. That all interested parties listed in Report COD-002-19 and any delegations be advised by the Corporate Services Department of Council's decision regarding the award.

Report Overview

To request authorization from Council to award the contract for Miscellaneous Catch Basin and Maintenance Hole Repairs as required by the Operations Department.

1. Background

- 1.1 Tender specifications were prepared by the Engineering Services Department and the Operations Department and provided to the Purchasing Services Division. This tender identified miscellaneous catch basin and maintenance hole repairs for various locations throughout Clarington.
- 1.2 Tender CL2018-33 was issued by the Purchasing Services Division and advertised electronically on the Municipality's website. Notification of the availability of the document was also posted on the Ontario Public Buyer's Association website. Seven (7) companies downloaded the document.
- 1.3 The tender closed on October 19, 2018.

2. Analysis

- 2.1 Two (2) bids were received in response to the tender call. The bids were reviewed and tabulated by the Purchasing Services Division (see Attachment 1). All submissions were deemed compliant.
- 2.2 All bids received exceeded the 2018 allotted budget amount. After review and analysis by the Operations Department, the Engineering Services Department and the Purchasing Services Division, it was mutually agreed that the Municipality of Clarington would remove some non-priority optional locations from the 2018 scope of work to bring the cost within budget. Coco Paving's original bid price of \$152,651.19 (Net HST Rebate) was reduced to a new bid price of \$133,031.87 (Net HST Rebate). There were also unspent funds from previous years dedicated to this project in the amount of \$63,548.38 (Net HST Rebate) to cover the shortfall.
- 2.3 After further review and analysis of the submissions by the Operations Department, Engineering Services Department and the Purchasing Services Division, it was mutually agreed that the low bidder, Coco Paving Inc. be recommended for the award of contract CL2018-33.
- 2.4 Coco Paving Inc. has successfully completed work for the Municipality in the past.

3. Financial

- 3.1 The funding required for this project is \$139,683.46 (Net HST Rebate) which includes the construction cost of \$133,031.87 (Net HST Rebate) and contingency cost of \$6,651.59 (Net HST Rebate).

- 3.2 The approved budget for this project is \$76,135.08.00 (Net HST Rebate) thereby leaving a shortfall of \$63,548.38 (Net HST Rebate) to complete the works. There was work not completed in previous years and funds were carried forward to complete the works in 2018. The unspent funds from previous years are requested to be applied to this project to cover the shortfall and contract costs. If approved the purchase will be funded by the Municipality as follows:

Catch Basin/Sewer Mntnc (2018) 100-36-380-10245-7163 \$76,135.08

Catch Basin/Sewer Mntnc (Prior Yrs Unexpended) 100-36-280-10245-7163 \$63,548.38

- 3.3 Queries with respect to the department needs should be referred to the Director of Operations.

4. Concurrence

This report has been reviewed by the Director of Operations and the Director of Finance who concur with the recommendations.


5. Conclusion

It is respectfully recommended that Coco Paving Inc. being the lowest compliant bid be awarded the contract for Miscellaneous Catch Basin and Maintenance Hole Repairs as per the terms, conditions and specifications of Tender CL2018-33.

6. Strategic Plan Application

The recommendations contained in this report conform to the Strategic Plan.

Submitted by: 
Marie Marano, H.B. Sc., C.M.O.,
Director of Corporate Services

Reviewed by: 
Andrew C. Allison, B. Comm, LL.B
CAO

Staff Contact: David Ferguson, Purchasing Manager, 905-623-3379 x2209 or
dferguson@clarington.net

Attachment:

Attachment 1: Summary of Bid Results for Tender CL2018-33

CL2018-33**Miscellaneous Catch Basin and Maintenance Repair Holes**

Bid Summary

Bidder	Total Bid* (Net HST Rebate)	Projected 4 Year Contract Value (Net HST Rebate)
Coco Paving Inc.	\$133,031.87	\$532,127.48
Nick Carchidi Excavating Limited	\$168,752.68	\$675,010.72

*Price reflects total bid with optional site locations removed to come within budget requirements.

Finance Department Report

If this information is required in an alternate accessible format, please contact the Accessibility Coordinator at 905-623-3379 ext. 2131.

Report To: General Government Committee

Date of Meeting: January 21, 2019

Report Number: FND-002-19 **Resolution:**

File Number: **By-law Number:**

Report Subject: Budget Policy

Recommendations:

1. That Report FND-002-19 be received; and
2. That the draft policy entitled "Budget Policy" be adopted.

Report Overview

The Municipality of Clarington has historically had tax levy increases in line with an inflationary factor and asset management component. The proposed policy formalizes the past practices which were informal and provides guidance to staff and Council on what is an acceptable tax levy increase.

1. Background

Financial Policies

- 1.1 The Government Finance Officers Association of Canada and the United States (GFOA) has listed as a best practice for financial management the adoption of a budget policy.
- 1.2 The Municipality of Clarington has followed similar practices on a recurring basis, however there is not a formally adopted policy on the preparation of the annual budget. The risk to the Municipality when policy decisions are not formally recognized is that this knowledge is lost when staff leave. Over the past 12 months, the Finance Department has seen several changes in senior management and it is anticipated over the coming five years that there will be significant changes to other departments in the organization whom are responsible for budget preparation.
- 1.3 The Finance Department will be modernizing fiscal policies and practices over the coming years in order to ensure fiscal sustainability, predictability and effectiveness in the delivery of financial services to other departments, Council and the public.
- 1.4 Once adopted, fiscal policies will be reviewed with future Councils to ensure alignment with their strategic priorities. Financial policies provides aids in the development of fiscal sustainability and strong financial governance.

Importance of a Budget Policy

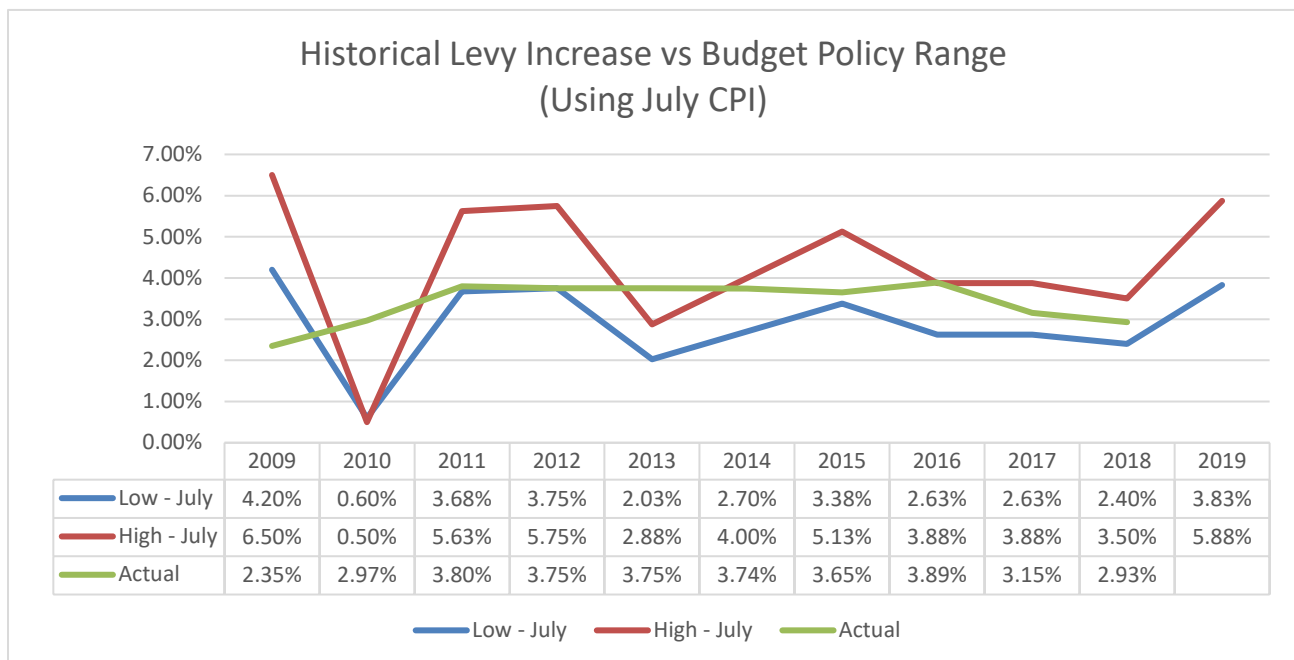
- 1.5 The annual budget is a key policy document that sets the priorities for the Municipality for the year. The allocation of resources to provide services to the public is a key outcome of the budget process.
- 1.6 Establishing a budget policy ensures that this process is predictable and that proper controls are in place for financial outcomes.
- 1.7 A key part of the draft policy is the annual tax levy increase determination. Historically, there has not been a formal determination of an acceptable increase. A benefit of pre-determining a range is that staff are able to prioritize projects, to bring in a proposed budget which is acceptable to Council. This will allow budget deliberations to focus on strategic decisions as the bulk of cuts have already occurred.
- 1.8 The policy does not obligate Council to approve the proposed budget, the ultimate decision is with Council. However, by knowing what Council's appetite is, staff are better able to draft the proposed budget for consideration.

2. Key Aspects of the Proposed Policy

Tax Levy Increases

- 2.1 The tax levy increase under the draft policy is being split into two components, one for operating budget impact and the other for capital budget impact.
- 2.2 The operating budget increase is indexed to the Ontario Consumer Price Index all items for the year ending July 31. The low end of the range is established at 75% of the index factor, with the high end being 125% of the index factor.
- 2.3 It can be argued that the use of Consumer Price Index is inappropriate because a municipality does not purchase the typical basket of goods that is used to establish the CPI. Other municipalities have used a self-identified "Municipal Price Index" (this index is not provided by Statistics Canada), or have used a Statistics Canada Construction Price Index.
- 2.4 For ease of public understanding, transparency, and predictability, it is suggested that the CPI is an useful index. The range is used to substitute for the fact that there may be years where the costs for municipal services may rise higher than the core CPI.
- 2.5 The reference month of July has been chosen to provide staff with the ability to know the target range prior to starting the budget process. This will allow Department Heads the ability to prioritize operating and capital projects knowing the allowable increase. While a later month may be chosen, such as October, it would result in the range being determined later in the process and could result in poor decision making.
- 2.6 As an annual inflationary figure is being used (the 12 months ending July 31), as long as the date is consistent from year to year the economic inflation will be captured. Issues will arise if the date is changed from one year to the other, this could result in manipulation of the inflation factor to either inflate allowable increases or depress the actual cost of inflation.
- 2.7 The second part of the levy increase calculation relates to the capital budget. Here the proposed range is 1.5% to 2% per year. This range was the proposed range in the 2017 Asset Management Plan which was received by Council.
- 2.8 The adoption of this policy does not obligate Council to follow the Asset Management Plan as presented, however it does provide for capital funding to bridge the infrastructure gap in the Municipality.
- 2.9 It should be noted that by 2021 the Municipality will be required to comply with new Asset Management Plan regulations approved by the Province of Ontario. By 2024, the plan requirements will force Council to identify any funding shortfall in the lifecycle activities for their assets, as well as how risks will be managed for not having sufficient funding. In essence, by 2024, Council will have to properly fund the Asset Management Plan or decide and disclose how it will deal with the shortfall.

- 2.10 By addressing the fiscal gap now for infrastructure replacement, the Municipality is mitigating the risk associated with the infrastructure gap and is actively working towards properly funding the asset management investments required to manage our \$728 million (based on cost) in assets.
- 2.11 From 2008 to 2018 the Municipality has increased its annual contribution from the tax levy to the capital budget from \$3.7 million to \$7.2 million. An average increase in funding of 8.4% per year. This allows the Municipality to maintain its existing (and increasing) asset base as we continue to grow.
- 2.12 This policy includes guidance to establish a range for both the operating and capital budgets. This overall increase, out of necessity, is not going to be in line with inflation as there is an infrastructure gap which needs to be closed. This policy is similar to how the Municipality has budgeted over the past 10 years, however it is now clearly defined.
- 2.13 If the policy had been applied historically, the Municipality would have been within the budget range 7 of the past 10 years. One year the actual increase was slightly below the range and in one year the increase was slightly above the range. In 2010, the increase was significantly higher however this was a year of deflation and was following the market crash of 2009. The following chart shows how the past 10 years tracks against this budget policy:



External Agencies

- 2.14 The policy creates a new guideline for the annual ask of external agencies. In the past, there has not been guidance or limits on what may be requested from external agencies.
- 2.15 The proposed guidance would be increases are limited to 150% of the CPI (same factor used by the Municipality). The rationale behind having a higher limit (150% versus 125% for the rest of the Municipality) is that there is not a capital component.
- 2.16 There is also a \$50,000 limit for the increase in place for those larger agencies. The lower of the CPI figure and the \$50,000 limit would be used.
- 2.17 From time to time, an external agency may have valid reasons to ask for higher increases, such as a new service being provided (e.g. Courtice Youth Centre). These requests will be considered, however the general guidelines will be for recurring operations.

Authority for Budget Changes

- 2.18 The budget is an estimate of the revenues and expenditures of the Municipality for the year. It is possible that these estimates, despite our best efforts, will be wrong although in aggregate the resources are available.
- 2.19 The section on authority for budget changes is intended to allow Department Heads to continue to provide the services which Council expects us to provide while providing flexibility in how they are provided.
- 2.20 This section allows for the shift of funds to address shortages provided that the total available funds does not change. For example, in years where there may be higher repairs and maintenance at the Municipal Administration Centre and lower costs at the 132 Church Street funds can be redirected. This ability prevents needed work from being deferred which could result in higher repair costs or service disruptions in the future.
- 2.21 The key point is that there is no overall increase in costs, any change is a reallocation from one account to another.

Other Items of Interest

- 2.22 The budget also provides for guidance on how long projects may remain outstanding before they must be re-budgeted for. Currently, once an item is budgeted for those funds remain in the capital fund until they are expended or re-allocated.
- 2.23 The proposed policy will require that if the project has not started within two years of the budget being approved the funds for that project will be returned to the source (a specific reserve fund or the Tax Rate Stabilization Reserve Fund) for future use.

- 2.24 By limiting the length of time that these funds are committed to a project which is not underway, these funds are freed up for use in higher priority or more time sensitive projects. This also ensures that changes in Council priorities are properly considered.

3. Concurrence

Not Applicable

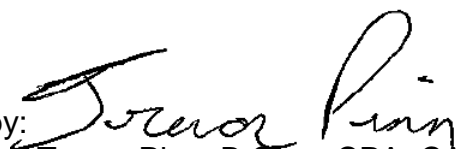
4. Conclusion

- 4.1 It is respectfully recommended that the attached draft policy "Budget Policy" be adopted for the 2019 and subsequent budget years.
- 4.2 This policy has been reviewed with Department Heads and there is unanimous support for this initiative.


5. Strategic Plan Application

Not applicable.

Submitted by:


Trevor Pinn, B.Com, CPA, CA,
Director of Finance / Treasurer

Reviewed by:


for Andrew C. Allison, B. Comm, LL.B
CAO

Staff Contact: Trevor Pinn, Director of Finance / Treasurer, 905-623-3379 x.2602 or
tpinn@clarington.net

Attachments:

Attachment 1: Draft Budget Policy

There are no interested parties to be notified of Council's decision.

Corporate Policy

If this information is required in an alternate format, please contact the Accessibility Coordinator at 905-623-3379 ext. 2131

POLICY TYPE:	Financial
SUBSECTION:	
POLICY TITLE:	Budget Policy
POLICY #:	G14
POLICY APPROVED BY:	Council
EFFECTIVE DATE:	
REVISED:	
APPLICABLE TO:	All Employees

1. Purpose

The Municipality of Clarington is committed to demonstrating good governance and ensuring value for the tax dollar. The Budget Policy is a framework for the operating and capital budgets, emergency spending and municipal tax rate increases.

2. Scope

The Budget Policy pertains to all municipal departments, boards, committees and other agencies within the reporting requirements of the Municipality.

3. Objectives

The Budget Policy is intended to ensure that all budget and business plan preparations are made efficiently and effectively while advancing the objectives of the Municipality's Strategic Plan. Financial reporting and analysis for Council, departments, committees and other external agencies will be functional, relevant and predictably timed. Optimally a budget will allow Council and management to forecast revenues and expenditures, use that information to make informed decisions and measure the success of those resolutions.

4. Definitions

Annualized Costs are any costs approved in the prior year's budget that were partial year expenditures converted for a twelve month period and included in the Base Level Budget (e.g. personnel hired in-year, municipal service contracts).

Assessment is the dollar value assigned to a property by Municipal Property Assessment Corporation (MPAC) for the purpose of measuring applicable taxes. It is the value of a property used by the Municipality of Clarington to calculate property taxes.

Assessment Growth is the increase in assessed property values as determined by MPAC. MPAC is responsible for province-wide assessments using current value assessment.

Base Level is the amount for the year being budgeted in order to provide the prior budget years' service levels. The base level is calculated from prior budget year figures adjusted for annualized costs, capital impacts on operations (growth) and inflationary increases.

Growth Adjustment is accounting for additional expenditures that will occur in the budget year as a result of changes in a prior year. For example, new roads completed in the prior year will require upkeep in the following year and will form part of the growth adjustment.

Treasurer is the Director of Finance or any person appointed by the Municipality to fulfill the statutory requirements of the Treasurer under the *Municipal Act, 2001*.

5. Policy

5.1 Operating Budget and Business Plan Preparation

Operating Budget Requests are to be submitted annually by the Director of each department in a format specified by the Treasurer. Each department's budget request is established on the prior year's figures with adjustments highlighting one-time changes, municipal growth and service level increases or decreases. Directors shall identify their department's goals and objectives in their budget request, integrating ties to capital budget requests, Strategic Plans and other corporate initiatives.

Forecasting for department revenues and expenditures should be based on known commodity trends, approved studies, reports, by-laws and master plans. Timing significant costs, identifying external funding including grants, subsidies and donations are crucial to efficient use of municipal resources. Finance staff may be available to assist in the preparation of budget request estimates and forecasts with regards to legislative requirements, capital impacts, growth adjustments, cost savings or inherent efficiencies.

As required by the *Municipal Act, 2001*, the budget will be balanced and shortfalls projected by greater expenditures than revenues will comprise the tax levy. The Municipality shall not budget one-time revenues including, grants, subsidies, transfers from Reserves or Reserve Funds and proceeds from the sale of property or other assets to fund ongoing expenditures.

5.2 Operating Budget Spending Prior to Budget Approval

Departments are authorized to expend funds at the previous years' service levels, unless specifically directed otherwise by Council until the current operating budget has been approved. New programming or service enhancements are not to be initiated prior to the operating budget being established and approved by Council.

5.3 Emergency Spending

When authority has not been granted through the Operating Budget for an expenditure, a department shall not expend funds unless,

- i. A report was prepared by the Director requiring the funds and approved outside of the budget process by Council.
- ii. An emergency occurs requiring the immediate use of funds approved by the CAO in accordance with the Municipality's Purchasing By-Law.

5.4 Operating Budget Reporting

The Treasurer will provide financial details of the operating budget to Council for every quarter beginning June 30. Detailed financial statements of the operating budget will be provided monthly to each department by the 15th of the following month. Review of financial statements, analysis assistance and preparing forecast changes will be provided by the Finance Department where required.

5.5 Authority for Budget Changes

When authority has not been granted through the operating budget and an increase to the approved amount is required, authorization is as follows:

- i. Increases to any line items are to be offset by a corresponding decrease in another item or through enhanced revenues that will be realized by the additional expenditure.
- ii. Salary and benefits accounts may only be used to offset another salary and benefit account.
- iii. Accounts that are used to offset another account must be of a related service either by sub-department or at the discretion of the Treasurer.
- iv. Notwithstanding the source of funding, all expenditures shall be recorded in their appropriate account for reporting purposes.

Budget changes will be summarized and provided along with the quarterly reporting to Council. Exceptions to the above approvals will occur when Section 275 of the *Municipal Act, 2001* regarding restricted acts after nomination day is in effect. The upper limit for any approvals shall be as stated in the Act.

5.6 Capital Budget

Capital Budget Requests and 5-year Capital Budget Forecasts are to be submitted annually by the Director in a format specified by the Treasurer. Capital budgeting requires Council and staff to allocate scarce resources for current and future residents, setting priorities in union with strategic documents and master plans. Capital projects will be prioritized by criteria including risk, legislative requirements, growth, timing, fiscal impact and strategic alignment.

Departments are only authorized to expend funds for capital projects approved in the prior year's budget until the following year's capital budget has been approved. When authority has not been granted through the Capital Budget for a project, a department shall not expend funds unless:

- i. A report was prepared by the Director requiring the funds and approved outside of the budget process by Council
- ii. An emergency occurs requiring the immediate use of funds approved by the CAO in accordance with the Municipality's Purchasing By-Law

When authority has not been granted through the capital budget and an increase to the approved amount is required, authorization is provided through the Municipality's Capital Project Over-Expenditure Policy (H17).

Any funds budgeted for a capital project that are unexpended at the beginning of the third year following the year in which the project received approval, shall be automatically returned to the appropriate reserve fund. The only exception is if there exists an approved commitment for further expenditures in relation to the capital project in the form of a signed purchase order, contract, or other legal agreement the provisions of which contemplate further mandatory or discretionary expenditures. Projects that receive annual funding may only carry over one year's balance to the following fiscal year.

5.7 External Agencies

Boards of Council, Committees and other external agencies are to submit budget requests annually to the Treasurer in the format specified. Budget request increases are limited to maximum increases of 150% of the Consumer Price Index for the Province of Ontario as at July 31 of the prior year or \$50,000, whatever is lower.

5.8 Tax Levy Increases

Municipal government is the closest to its citizens and has the best opportunity to affect quality of life by delivering local programs and services. The Municipality of Clarington faces legislative limitations in its ability to generate revenue and relies primarily on

property taxation to fund operations. Ensuring that property tax increases are affordable while maintaining the level of service that Council and residents expect, staff will prepare an annual budget where the tax supported levy, after assessment growth increases as follows:

- i. Operating Budget:
 - a. increases are at minimum 75% of the Consumer Price Index (all items) for the Province of Ontario 12 month change as at July 31 of the prior year
 - b. increases are at maximum 125% of the Consumer Price Index (all items) for the Province of Ontario 12 month change as at July 31 of the prior year
- ii. Capital Budget:
 - a. Increases are at minimum 1.5% per year.
 - b. Increases are at maximum 2% per year.

5.9 Policy Review

This policy shall be reviewed prior to the initiation of the budget process of the first year of each term of Council, or if deemed necessary.

Legal Services Report

If this information is required in an alternate accessible format, please contact the Accessibility Coordinator at 905-623-3379 ext. 2131.

Report To: General Government Committee

Date of Meeting: January 21, 2019

Report Number: LGL-001-19 **Resolution:**

File Number: L4000-05-12 **By-law Number:**

Report Subject: Assumption of Road Widenings

Recommendations:

1. That Report LGL-001-19 be received; and
2. That the By-law attached to Report LGL-001-19 be approved.

Report Overview

Through the development approvals process, various road widenings and/or reserves have been transferred to The Corporation of the Municipality of Clarington. By-laws are required to have the lands assumed as public highways.

1. Background

- 1.1 Though the development approvals process, various road widenings have been transferred to The Corporation of the Municipality of Clarington. When development conditions are met by adjacent land owners, the widenings require by-laws to have them dedicated as public highways for permanent maintenance purposes.
- 1.2 In some instances, 0.3 metre reserves have been transferred to the Municipality. When development conditions are met by developers, the 0.3 metre reserves require by-laws to have them dedicated as public highways for public use. The reserves will become part of the road widening and will be assumed by the Municipality when the subdivision is complete.
- 1.3 Preparing the by-laws for these property acquisitions on an individual basis is time consuming. To save on costs of registration, the various lands to be dedicated and assumed for public use have been permitted to accumulate so that they could be combined in the attached by-law.
- 1.4 It is now appropriate for the Council to pass the attached by-law.

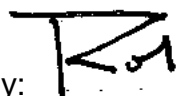
2. Conclusion

It is respectfully recommended that Council pass the by-law attached to this report. Following its passage, the Municipal Solicitor will register it in the Land Registry Office.

3. Strategic Plan Application

Not applicable.

Submitted by:


Robert Maciver, LL.B., MBA, CS,
Municipal Solicitor

Reviewed by:


Andrew C. Allison, B. Comm, LL.B
CAO

Staff Contact: Joanne Barchard, Law Clerk, 905-623-3379 ext 2014 or
jbarchard@clarington.net

Attachments:

Attachment 1 - By-law to establish certain Lands as Public Highways.

There are no interested parties to be notified of Council's decision.

THE CORPORATION OF THE MUNICIPALITY OF CLARINGTON

BY-LAW 2019 –

being a by-law to establish
certain lands as public highways

WHEREAS the lands set out in the attached Schedule “A” have been conveyed to The Corporation of the Municipality of Clarington for road widening purposes.

NOW THEREFORE the Council of The Corporation of the Municipality of Clarington hereby enacts as follows:

1. The lands shown in Schedule “A” are hereby dedicated and assumed as public highways.
2. This by-law shall come into effect on the date of passage.

BY-LAW passed this day of January, 2019.

Adrian Foster, Mayor

C. Anne Greentree, Municipal Clerk

SCHEDULE "A"

to

The Corporation of the Municipality of Clarington
By-Law Number 2019-XXX

Firstly:

Pt Lot 13, lying N of the CNR Con Broken Front
(Darlington) (Bowmanville), Pt 6 on 40R-24250
Municipality of Clarington
Regional Municipality of Durham

Secondly:

Rdal Btn Lots 12 & 13, lying N of CNR Con Broken front
(Darlington) (Bowmanville) (Aka Scugog St) Btn Baseline
Rd. & the Kings Hwy No. 401, being Part 3 on 40R-24112
Municipality of Clarington
Regional Municipality of Durham

Thirdly:

Firstly: Rdal Btn Lots 32 & 33, Con 2 (Darlington); Pt Lot 33
Con 2 (Darlington), Pt 1 on 40R-15296, Secondly: Pt Lot 32
Con 2 (Darlington Travelled Rd., Pt Lot 33, Con 2, (Darlington)
Travelled Rd. Pt 2 on 40R-15231; Pt 1, 40R-15292; Pt 1, 40R-15293,
Pt 1, 40R-15294, Pt 1, 40R-15295; being Prestonvale Rd (aka Prestonvale
Sideroad aka Prestonville Rd.) btn Claret Rd and Oke Rd.
Municipality of Clarington
Regional municipality of Durham

Fourthly:

Part Lot 2, Block 32, Plan Grant Bowmanville
Part Lot 3, Block 32, Plan Grant, Bowmanville, Part 3 on 40R-29698
Municipality of Clarington
Regional Municipality of Durham

Fifthly:

Pt Lot 33, Con 3 (Darlington) being Part 1 on 40R-30025;
Together with an easement over Parts 4, and 5, 40R-30025
as in DR1704704
Municipality of Clarington
Regional Municipality of Durham

Sixthly:

Pt Lot 8 Con Broken Front (Darlington) (Bowmanville)
As in N8383 being a Travelled Rd., Clarington

Seventhly:

Pt of Lots 15, 16, 17, 20, 21 and 22, and Part of the unnamed Street
Plan H50070 (Cubitt Plan) (Darlington), being Parts 3, 4, 15 and 16 on
10R-3962, and Parts 4 and 5 on Plan 40R-28593

Municipality of Clarington

Regional Municipality of Durham

Eighthly:

Part Lot 8, Concession 1 (Darlington) Parts 1 & 2, 40R-30072;
s/t N8651

Municipality of Clarington

Regional Municipality of Durham

Ninthly:

Pt Lot 6, Con 1 (Darlington), Pts 3 & 4, 40R-20544 s/t N69216

Municipality of Clarington

Regional Municipality of Durham

Tyrone Community Centre – Monthly Meeting
Wednesday November 21, 2018

Attendance: Marlene Raby, Craig Raby, Kyle Young, Paul Rowan, Steve Hutchinson, Joy Vaneyk, Corrine vandeGrootheveen, Larry Quinney, Marlene Craig, Cecile Bowers,

Regrets: Justin Vachon, Dave Taylor

1. Adopt minutes from October meeting – date corrected to reflect October not September – approved by Marlene Raby
2. Treasurer Report - Steve Hutchinson – balance in the bank \$18802.00. Couple bills still need to come out from that amount. Sign has been paid. Motion by Kyle to accept report. Seconded by Craig. All in favour
3. Maintenance Report - Larry
 - Health inspection was completed November 13, no findings. Kitchen fridge needs to be seen by a maintenance person. Paul will contact a guy to come and inspect the fridge and see if repair or replacement is needed.
4. Hall Booking Report – Danielle
Booking update for next 2 months: November 25th – Baby Shower, November 29th Scouts, December 2nd Family Christmas (helpers needed to clean up after dance), December 30th Family Christmas, December 31st Jack and Jill booked. 2 bartenders needed Larry volunteered - will ask for 1 more. December 14th proposed as date for 1st Youth Dance from 7-10pm.
5. Dance / Bar Update – Dave (absent but sent in report) – 232 people attended the last dance. A thank you was given by Dave for all the help. Discussion was held on how to better handle overcapacity situations in the future for those who need to wait for entry.

Old Business:

6. Carson McConaghy, Gateway Landscaping has agreed to continue snow removal services for 2018-2019 season.
7. Breakfast with Santa, Dec 8th: Helpers needed
 - Crafts & Activities – table games will be put out. Air brushing will be set up. Music will be provided.
 - Set up at 8am – set up will be completed on Dec 7th
 - Cooks – several volunteers offered
 - Servers – several volunteers offered
 - Clean up – will be completed
 - Advertising - fliers will be placed around
8. Training: WHMIS Nov 28 6:30pm. Council Chambers – Larry will be attending
Food Handling – Date TBD
9. Outdoor rink – approval was granted. Discussion was held.

New Business

10. Kitchen fridge – discussed in Maintenance Report.
11. Questions regarding sections 1 and 2 of Policy manual (attachments sent in notice of meeting email) – discussion was held
12. Special Occasion Permit for 2019 dances to be obtained – Joy will submit the application for this.
13. Decorate Hall tonight after meeting
14. Request was presented by Danielle to add Janey Knowlton and Norm Ruitter to our volunteer list. Seconded by Marlene Raby. All in favour. Carried
15. Discussion was held about converting the basement back into a place for the youth to hang out with supervision. Placing some games and activities.
16. Bringing back the Seniors – discussion was held about bringing the Seniors back to the Community Centre. Joy will look into it further.

Next Meeting Date Wed Jan 16th 7pm

Motion to Adjourn: Cecile



MUNICIPAL PROPERTY ASSESSMENT CORPORATION

December 14, 2018

To: Chief Administrative Officers, Chief Financial Officers, Clerks,
Treasurers and Tax Administrators

From: Carla Y. Nell, Vice President, Municipal and Stakeholder Relations

Subject: 2018 Year-End Assessment Report

As part of our continued commitment to stakeholder engagement and information sharing with our municipal partners, we have prepared the attached **2018 Year-End Assessment Report**, which will be of interest to both municipal administration and elected officials. This report provides a high-level summary of MPAC's 2018 activities that are relevant to the municipal sector, and also two municipal level snapshots of the assessment changes unique to your municipality.

This report will also be provided to Municipal Clerks for submission to municipal councils in January 2019. In the interim, I encourage you to review the report and share any questions with your MPAC Municipal and Stakeholder Relations Regional Manager and/or Account Manager.

Happy Holidays,

A handwritten signature in dark ink, appearing to read "C. Nell", is placed below the "Happy Holidays," text.

Carla Y. Nell
Vice-President, Municipal and Stakeholder Relations

Attachments

Copy Regional and Account Managers



2018 YEAR-END ASSESSMENT REPORT FOR THE 2019 TAX YEAR

AS OF DECEMBER 2018



MUNICIPAL
PROPERTY
ASSESSMENT
CORPORATION

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About MPAC

MPAC stands for Municipal Property Assessment Corporation, and the MPAC team is made up of assessment experts who understand local communities and assess every property in Ontario. Our assessments provide the very foundation that municipalities use to base the property taxes needed to pay for the services we use every day.

As an independent, not-for-profit corporation, our assessments follow the *Assessment Act* and other legislation and regulations set by the Government of Ontario. We also have a Board of Directors made up of provincial, municipal and taxpayer representatives.

MPAC's expertise is in property assessment, customer service and technology. It is these components of MPAC's work that make our contribution to Ontario so valuable.

MPAC is responsible for assessing more than 5 million properties in Ontario, of all types (residential, business and farms), representing \$2.78 trillion in property value. We take property assessment seriously because it's the part we play in helping to make the communities we all live in stronger.

Learn more at:



mpac.ca



Introduction

Ontario municipalities rely on MPAC to provide expert opinions on the value of properties in our communities. We understand that turning these opinions into assessments goes beyond the determination of values. The work we do includes producing the products and services you require to understand, maintain and support your assessment base, such as property data, phase-in, classification, new assessment and appeals. The **2018 Year-End Assessment Report** provides an update on these items.

The Property Assessment Cycle in Ontario

We update the assessment of every property in Ontario every four years to capture changes to properties and the real estate market.

While the effective valuation date of January 1, 2016 remains constant during the four-year cycle, we are responsible for providing an updated annual Assessment Roll to each municipality that includes:

- **Changes to property ownership**
- **Changes to state and condition of a property**
- **Updates to the assessed value and classification**
 - New construction, demolitions and consolidations
 - Requests for Reconsideration (RfR) and Assessment Review Board (ARB) decisions

In advance of the 2019 property tax year, we delivered more than 800,000 Property Assessment Notices to property owners across Ontario where there was a change in property ownership or value. Your municipality also recently received the **2018 Assessment Roll for the 2019 property tax year** and the electronic **Year-End Tax File**. This file includes the updates we made during 2018 to keep your Roll current.

Purpose of This Report

We have prepared this report to assist you in understanding changes in your assessment base to inform ongoing budget and tax policy planning. The report also provides an update on the work we have undertaken over the course of 2018 to deliver an updated and stable Assessment Roll.

In addition, the report shares our plan for the next Assessment Update in 2020, which will provide property values for the 2021–2024 property tax years.

Attached to this report are two municipal-level assessment snapshots:

1. Assessment Change Summary

Provides the updated 2016 current value assessment (destination) and a comparison of the phased-in assessments for the 2018 and 2019 tax years

2. Assessment Base Distribution

Compares the distribution of the total 2018 and 2019 phased-in assessments and includes the percentage of the total assessment base by property class

Responsible for
assessing and
classifying more than

5 MILLION

properties in Ontario

Representing

\$2.78T

in property value

We delivered
more than

800,000

Property
Assessment
Notices

2018 Highlights

Our assessments support the collection of nearly **\$20 billion in municipal taxes annually**. We understand how important our work is to you, which is why we offer a range of services that enables you to understand and employ those values. No two assessment bases are the same. As such, we understand the need to share insights and develop understanding with all municipalities about how markets and communities are changing.

Maintaining Your Annual Assessment Roll

Having accurate and timely data is critical to the assessment process. Throughout the year, we complete regular quality control processes. Specifically, we review assessments and property classification changes received through:

- Building permits
- Vacancy applications
- Tax applications
- Subdivision plans

This ensures information is both current and accurate. This ongoing assessment work provides confidence that the information in your Assessment Roll is reliable and ready to support your budget and tax planning.

New Assessment

In 2018, we delivered more than \$38 billion in new assessment to municipalities across the province. We successfully processed more than 85% of this new assessment within one year of occupancy. Timely processing of new assessment from new

construction or additions to existing property and accurate forecasting of new assessment were identified as key municipal priorities and are included in our Service Level Agreement with municipalities.

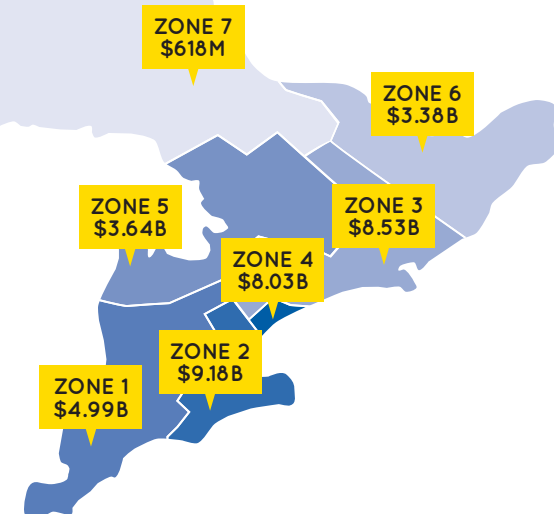
New Assessment Forecasting

A significant change in 2018 was the presentation of the quarterly new assessment forecast and our commitment to capture a minimum of 85% of all new assessment within one year of occupancy, based on availability of information from your municipality.

The other important change in 2018 came from you, our municipal partners.

This year, we started delivering new assessment progress reports on a quarterly basis to support ongoing dialogue between MPAC and municipalities about current and future growth trends and to provide a better sense of future taxable amounts.

2018 NEW ASSESSMENT BY ZONE



We delivered more than **\$38 billion** in new assessment to municipalities across the province

From January 1 to October 31, 2018,
MPAC completed a total of 27,917
Requests for Reconsideration

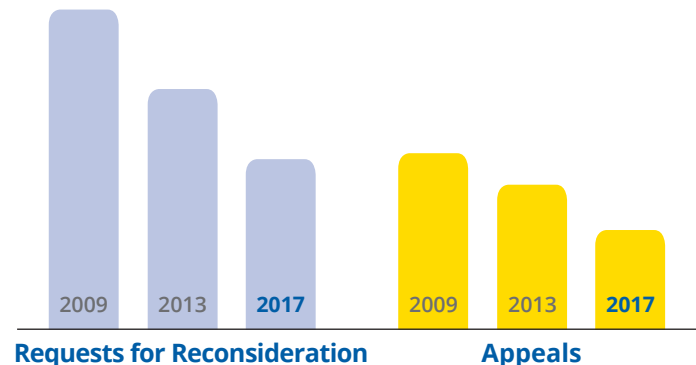
Requests for Reconsideration and Appeals

Another important activity we continue to work on throughout the four-year assessment cycle is responding to and processing assessment changes because of Requests for Reconsideration (RfR) and **Assessment Review Board (ARB)** appeal outcomes. This information is applied to your Assessment Roll throughout the year as part of our ongoing efforts to maintain and deliver stable Assessment Rolls.

We continue to work closely with the ARB and other parties, providing impartial, expert opinions to support the appeal process.

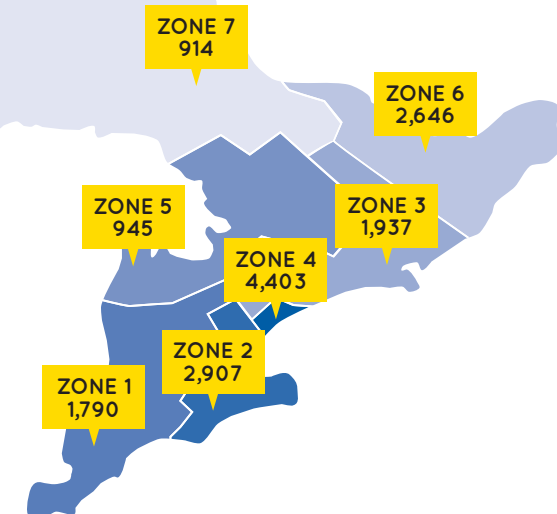
We have seen a steady decrease in the number of RfRs and appeals; since 2009 the number of RfRs filed has decreased by 50% and the number of appeals has decreased by 40%.

We will continue to work with the ARB and other parties to improve the efficiency and effectiveness of the appeals process, with the goal of reducing the time to resolve appeals.



2009, 2013 and 2017 represent the first tax year of the last three Assessment Updates, when the majority of appeals are filed.

2018 TOTAL NUMBER OF COMPLETED APPEALS BY ZONE



We have seen a steady decrease in the number of RfRs and appeals since 2009

Service Level Agreement (SLA)

The service levels in the SLA represent the most important MPAC deliverables as identified by you, our municipal partners. The SLA itself defines high performance standards in key service areas; outlines the roles, responsibilities and dependencies of both parties – reinforcing our shared accountability.

We implemented the SLA in 2017, and the end of 2018 marks a full year of measuring against these service levels.

In 2018, we also launched the SLA Reporting Tool in Municipal Connect to offer an at-a-glance snapshot to guide discussions around SLA objectives, help improve service delivery and promote shared accountability. At the end of our first year, MPAC is happy to report that we have met 96% of all service levels and have worked closely with municipalities, including remedial action, when service levels have not been met.

We have met
96%
of all service levels



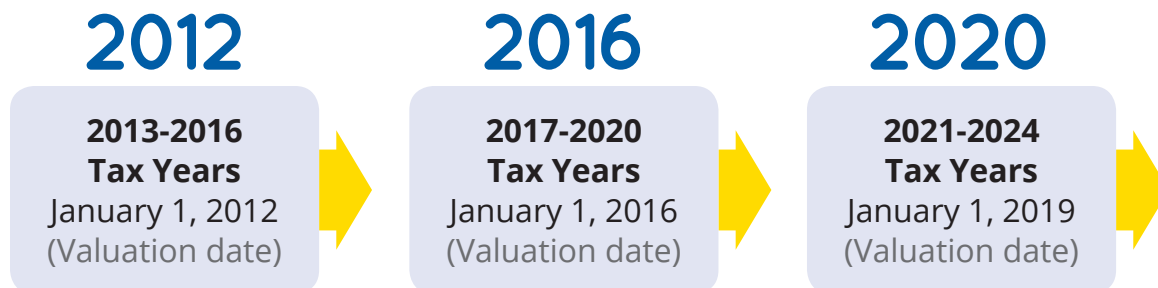
Looking Ahead to the Next Assessment Update

A key change leading up to the **2020 Assessment Update** is the new valuation date of January 1, 2019, passed into legislation by the Province of Ontario. This is two years in advance of the first tax year to which the Assessment Update will apply. In the previous Assessment Update, the valuation date preceded the first tax year by one year.

The four-year phase-in program remains in place, meaning values will be effective for the 2021 to 2024 property tax years. As in the past, all assessment increases are phased-in over four years and assessment decreases are applied immediately.

The earlier valuation date increases the availability of data used to prepare valuations and will provide more time to consult and share preliminary market insights when our engagement activities begin in earnest in 2020.

This will enable MPAC and stakeholders to identify and resolve potential issues before the return of the Roll in December 2020.



Conclusion

At the core of our new **2017–2020 Strategic Plan** is the theme “Valuing What Matters Most.” For municipalities, we value building the customer and municipal relationship. This means enhancing the transparency of new assessment forecasts, processing assessment adjustments in a timely way, ensuring traceability and transparency in our assessment valuation and methodology, and keeping stakeholders apprised of changes in the market that may impact property values.

Through greater collaboration between MPAC and municipalities, we remain committed to continuously improving our service, and we encourage you to share your feedback with us on the delivery of our products and services.

Your local **Municipal and Stakeholder Relations team** is available to support you with any of our products or services. Please contact your Regional Manager, Account Manager, or Account Support Coordinator if you have any questions or would like more information about this report.





APPENDIX 1

Assessment Change Summary by Property Class

Municipality of Clarington

The following chart provides a comparison of the total assessment for the 2016 base years, as well as a comparison of the assessment change for 2018 and 2019 property tax year by property class.

Property Class/Realty Tax Class	2016 Full CVA	2018 Phased-in CVA	2019 Phased-in CVA	Percent Change 2018 to 2019
R Residential	13,016,271,242	11,633,694,719	12,324,982,954	5.9%
M Multi-Residential	151,093,700	121,572,613	136,333,156	12.1%
C Commercial	568,275,221	522,156,293	545,215,762	4.4%
S Shopping Centre	79,041,200	74,457,995	76,749,599	3.1%
D Office Building	28,684,600	28,615,031	28,649,816	0.1%
G Parking Lot	3,718,000	3,125,247	3,421,624	9.5%
X Commercial (New Construction)	170,777,500	159,762,506	165,270,002	3.4%
Z Shopping Centre (New Construction)	45,243,100	41,896,972	43,570,037	4.0%
Y Office Building (New Construction)	8,171,200	7,743,502	7,957,351	2.8%
I Industrial	88,410,300	84,553,878	86,482,089	2.3%
L Large Industrial	181,676,412	169,799,119	175,737,765	3.5%
J Industrial (New Construction)	15,814,582	15,677,459	15,746,020	0.4%
P Pipeline	54,548,000	51,742,297	53,145,148	2.7%
F Farm	578,356,706	509,852,757	544,104,731	6.7%
T Managed Forests	37,472,100	32,691,892	35,081,997	7.3%
(PIL) R Residential	30,116,000	26,985,114	28,550,558	5.8%
(PIL) C Commercial	56,930,700	53,186,422	55,058,562	3.5%
(PIL) I Industrial	23,665,800	22,941,218	23,303,509	1.6%
(PIL) F Farm	4,797,600	4,185,607	4,491,603	7.3%
E Exempt	550,332,800	514,096,115	532,214,452	3.5%
TOTAL	15,693,396,763	14,078,736,756	14,886,066,735	5.7%



APPENDIX 2

Assessment Base Distribution Summary by Property Class Municipality of Clarington

The following chart provides a comparison of the distribution of the total assessment for the 2016 base year, and the 2018 and 2019 phased-in assessment which includes the percentage of the total assessment base by property class.

Property Class/Realty Tax Class	2016 Full CVA	Percentage of Total 2016 CVA	2018 Phased-in CVA	Percentage of Total 2018 CVA	2019 Phased-in CVA	Percentage of Total 2019 CVA
R Residential	13,016,271,242	82.9%	11,633,694,719	82.6%	12,324,982,954	82.8%
M Multi-Residential	151,093,700	1.0%	121,572,613	0.9%	136,333,156	0.9%
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TOTAL	15,693,396,763	100%	14,078,736,756	100%	14,886,066,735	100%

Subject:

FW: Inadequate Public Transportation in Ward 4

From: Tim & Frances Tufts [tufts@kendalhills.ca]

Sent: January-13-19 4:14 PM

To: Zwart, Margaret; Neal, Joe; Anderson, Granville; Jones, Janice; Hooper, Ron; Foster, Adrian; Traill, Corinna

Subject: Inadequate Public Transportation in Ward 4

Dear Mayor Foster and members of Council,

Public Transportation ties communities together.

In early November a small group of concerned citizens met to discuss the lack of public transportation in northeast Clarington. As taxpayers, we feel that our community is poorly served by the Durham Transit and GO systems.

Current situation:

North-east Clarington lacks banking, grocery, health services, as well as recreation and social services. Those who do not drive or do not have access to a vehicle, must rely on transportation options that are unaffordable or inadequate to meet even their basic needs.

With inadequate public transit, people in the area are deprived of the opportunity to pursue social and economic opportunities in the greater Clarington area. Those without cars are unable to obtain employment outside the area and conversely, businesses do not have access to a pool of possible employees who would require public transportation. This further diminishes our economic growth potential.

This complete lack of reasonable transit also denies those in the lakeshore communities the opportunity to enjoy the recreational amenities unique to our area, (e.g. Brimacombe, Orono fair).

The current public transit routes and schedule result in a lengthy trip to go a short distance, often requiring many transfers. The routes are not fully integrated with other regions in close proximity to Clarington.

Lack of adequate timely, safe, public transit places a heavier environmental burden through the increased reliance on automobile transportation.

Proposed solutions

1. Expansion of GO transit to include stops in Orono on the buses traveling between the GO parking lot at Hwy 2 and 115, and Peterborough, the "88".

2. Expansion of the Durham Transit routes and schedules to enable citizens to travel in a safe, accessible, and timely manner.

Summary:

With inadequate public transportation we are deprived of opportunities to participate in many social, economic and employment activities. This is especially significant for those in the area who are marginalized by poverty, disability, age, mental and physical illness.

Clarington is a community of Communities. Access to safe, efficient, public transportation is a quality of life issue, essential to tie our communities together.

Frances Tufts on behalf of:

Sue Dacosta, Marion Manders, Raymond Minard, Elva Reid, Bill Tiffin, Tim Tufts



Corporate Services Report

If this information is required in an alternate accessible format, please contact the Accessibility Coordinator at 905-623-3379 ext. 2131.

Report To: General Government Committee

Date of Meeting: January 21, 2019

Report Number: COD-003-19 **Resolution:**

File Number: RFP2018-12 **By-law Number:**

Report Subject: Neighbourhood Character Study

Recommendations:

1. That Report COD-003-19 be received;
2. That the proposal received from MacNaughton Hermesen Britton Clarkson Planning Limited (MHBC) being the most responsive bidder meeting all terms, conditions and specifications of RFP2018-12 and subject to a satisfactory reference check, be awarded the contract for the provision of consulting services to complete the Neighbourhood Character Study;
3. That the funds required in the amount of \$ 58,451.71 (net HST rebate) be drawn from the following account:

Consulting & Zoning By-law Review # 100-50-130-00000-7160 \$58,451.71
4. That all interested parties listed in Report COD-003-19 and any delegations be advised of Council's decision by the Department.

Report Overview

To request authorization from Council to award Request for Proposal RFP2018-12 for the provision of consulting services as required to complete the Neighbourhood Character Study.

1. Background

- 1.1 A Request for Proposal (RFP) was drafted for the provision of Professional Services as required for the completion of the Neighbourhood Character Study as per specifications provided by the Planning Services Department in report [PSD-078-18](#).
- 1.2 The intent of the RFP was to secure the services of a consultant to complete the Neighbourhood Character Study within the established residential neighbourhoods of Elgin, Central, and Memorial in Bowmanville. Interim Control By-law 2018-083 was passed by Clarington Council on September 17, 2018, restricting the use of land within these study areas and authorizing the related Neighbourhood Character Study to be undertaken. The Interim Control By-law is in force for one year. The Neighbourhood Character Study will inform the comprehensive Zoning By-law Review, not only for the Study Area, but in other parts of Bowmanville and the other urban areas.
- 1.3 The Planning Services Department issued this RFP to retain professional consulting services for a Neighbourhood Character Study (the Study). The purpose of the Study is to identify and evaluate the physical character of select residential areas in Clarington and the key impacts of development and redevelopment in these established neighbourhoods. It will recommend appropriate policy, regulation and tools to ensure new development and redevelopment in established neighbourhoods respect and compliment neighbourhood character and will be compatible with the vision of the Clarington Official Plan. A recommended zoning strategy, including draft regulations, is a critical outcome of the Study.
- 1.4 RFP2018-12 was issued by the Purchasing Services Division and advertised electronically on the Municipality of Clarington's (the Municipality) website. Notification of the availability of the document was also posted on the Ontario Public Buyer's website. The RFP was structured on the price – based two envelope RFP system. Fourteen (14) companies downloaded the document.
- 1.5 The RFP closed on December 19, 2018.

2. Neighbourhood Character Study

- 2.1 The RFP stipulated that bidders were to provide a description of Firm/Consulting team, key qualifications, firm profile, highlight of past service and experience of team members with projects of similar size, nature and complexity and a demonstrated understanding of the Municipality's requirements.

- 2.2 Five (5) submissions were received (refer to Attachment 1) by the closing date and time. All submissions met the mandatory requirements and moved forward to the first phase of evaluation.
- 2.3 Each submission consisted of a comprehensive proposal identifying:
- Qualifications and experience
 - Experience of the proponent/sub-consultants with projects of similar nature, size and complexity
 - The proposed team who would be working with the Municipality
 - The Proponent's understanding and approach to complete the study
 - The proposed tasks and timelines
 - Identification of accessibility design, features and criteria and approach to methodology of project delivery
- 2.4 The submissions were reviewed and scored in accordance with the established criteria outlined in the RFP by an evaluation team consisting of staff from the Planning Services Department and the Purchasing Services Division. Some of the areas on which submissions were evaluated were as follows:
- Allocated roles and responsibilities of the proposed team members;
 - Proposed approach to completing the project;
 - Proposed timelines to complete the tasks required;
 - Highlights of services provided within the past five years only; and
 - The Proponent's understanding of the Municipality's requirements, the project and related issues.
- 2.5 Upon completion of the evaluation, only one submission (MHBC) met the established threshold of 80% for Phase 1 and moved forward to the second Phase.
- 2.6 It was deemed by the evaluation committee that a presentation by the compliant bidder would not be required and their pricing envelope was opened.

3. Financial

- 3.1 That the funds required in the amount of \$ 58,451.71 (net HST rebate) be drawn from the following account:
- Consulting & Zoning By-law Review # 100-50-130-00000-7160 \$58,451.71
- 3.2 Queries with respect to the department needs should be referred to the Acting Director of Planning Services.

4. Concurrence

This report has been reviewed by the Acting Director of Planning Services who concurs with the recommendations.

5. Conclusion

It is respectfully recommended that MacNaughton Hermsen Britton Clarkson Planning Limited being the most responsive bidder be awarded the contract for the provision of Consulting Services as required to complete the Neighbourhood Character Study in accordance to the terms, conditions and specifications of RFP2018-12.

Submitted by:



Marie Marano, H.B. Sc., C.M.O.,
Director of Corporate Services

Reviewed by:



Andrew C. Allison, B. Comm, LL.B
CAO

Staff Contact: Sandra McKee, Assistant Purchasing Manager, 2210 or
smckee@clarington.net

Attachment:

Attachment 1: Summary of Submissions Received for RFP2018-12

List of interested parties to be notified of Council's decision is on file in the Corporate Services Department.

Municipality of Clarington

Summary of Submissions Received

RFP2018-12

Neighbourhood Character Study

Bidder
MacNaughton Hermesen Britton Clarkson Planning Limited *
D.M. Wills Associates Limited
Fotenn Planning + Design
Niagara Planning Group
SGL Planning & Design Inc

*Bidders who were shortlisted.

Planning Services Department

If this information is required in an alternate format, please contact the Accessibility Co-ordinator at 905-623-3379 ext. 2131

To: Mayor and Members of Council
From: Faye Langmaid, Acting Director of Planning
Date: January 18, 2019
Subject: **DAAC Representative Appointment**

At the Joint General Government and Planning & Development Committees Meeting on January 7th 2019, Council referred the appointment of a DAAC representative to the Agricultural Advisory Committee for decision.

The Agricultural Advisory Committee met on January 10th, 2019.

Tom Barrie volunteered to be the representative from Clarington to the DAAC which was agreed to by consensus of the Committee.

Sincerely,



Faye Langmaid,
Acting Director of Planning Services

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Presentations and Handouts



THE LOFT – COURTICE YOUTH CENTRE

THE STORY SO FAR...

Measures of Success

- ▶ Community Involvement/Engagement
 - ▶ Parents
 - ▶ Local Service Clubs
 - ▶ Schools
- ▶ Youth Engagement
 - ▶ Numbers
 - ▶ Target for pilot project (Sept – Feb) – 8 visits/night = 1040 visits
 - ▶ Visits to date (Sept 4 – Jan 16th) – 1384 registered visits
 - ▶ Programming



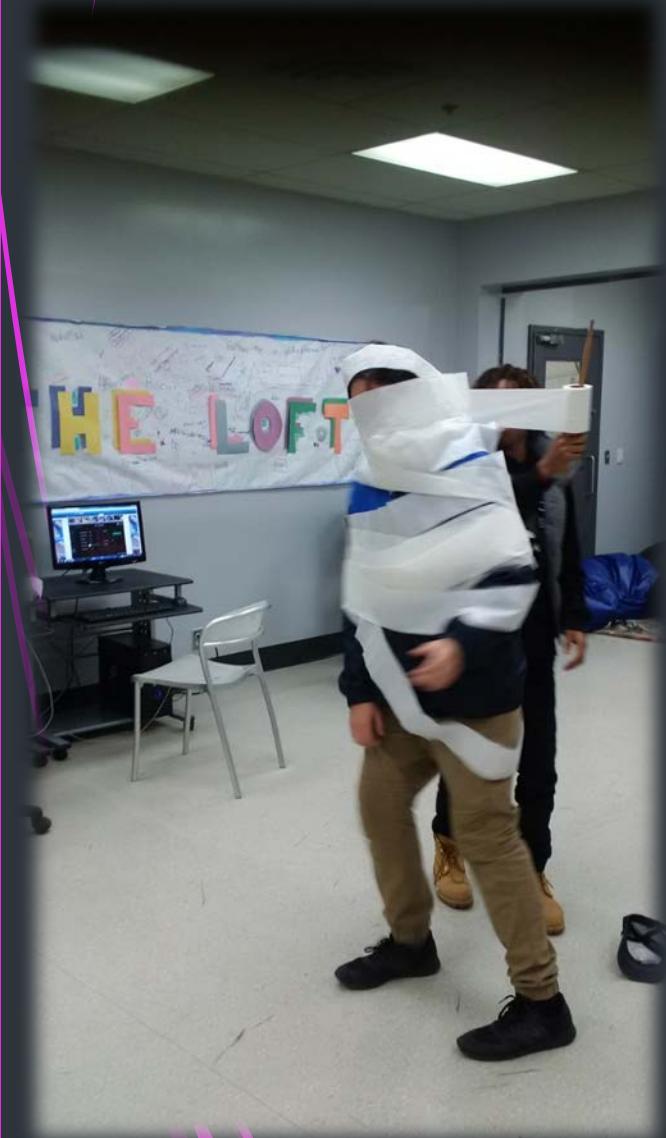
We Are Open



Lets Have Some Fun...



And Some More Fun...



The Fun Never Stops...



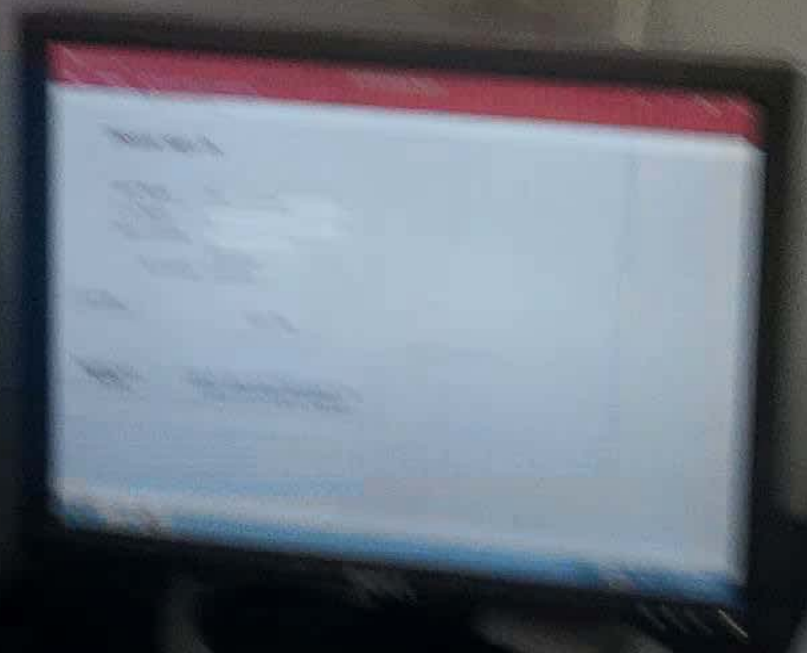
World Kindness Day



WE ♥ THE LOFT!



A real life look...



A decorative graphic on the left side of the slide, featuring a solid magenta arrow pointing right at the top, and several thin, curved magenta lines below it.

QUESTIONS?

Delegation to Clarington General Governance Committee
By W Bracken
January 21, 2019

Regarding Durham Region Report 2019-COW-3

2019 Solid Waste Management Servicing and Financing Study

Concerns and Implications for Clarington

Durham STAFF Recommendations

- A) Commence process for Long-term Waste Management Strategy for 2021-2040
- A) Fund \$200 k for consultation and communication
- B) pursue amendment with Ministry to upsize incinerator to 160,000 tonnes per year**
- C) commence EA for an incinerator expansion to process 250,000 tonnes per year**

Report Circumvents Key Stakeholders

Public, Advisory Committees, Host Community CLARINGTON & Other Municipalities Bypassed on Key Recommendations

- Setting course with NO CONSULTATION
- Predetermines outcome of Long Term Waste Strategy
- NO prior decision of Council to move to 250,000 tonne
- Inappropriate to insert such an important decision as one of many recommendations of a Report, especially to new Regional Council
- **Important history of operations also bypassed in this report** (Section 4.12 briefly mentions 2018 and states no exceedances “verified to be a result of DYEC operations” and “confirms that the facility is not significantly impacting the surrounding environment”, but does not acknowledge problems and limits of monitoring and knowledge)
- **Important EA history and health considerations omitted;** Health not a signatory
- Huge capital investment, potential cost omitted
- Carbon tax considerations; huge emitter of GHG

Three Years Of Operation

Long List of Serious Problems and Unresolved Issues

- **MAJOR dioxin/furan exceedances** of unknown duration both during acceptance testing and in 2016
- **Ash requirement not met** during acceptance testing; Regions subsequently alter contract
- **Numerous outages; performance guarantees not met**
- **Equipment issues and malfunctions**
- **Rising costs**
- **Carbon monoxide exceedances**
- **Ambient air exceedances -dioxin/furans, benzopyrene, TSP**
- **Soil exceedance -benzopyrene**
- **Unknown risks to human health, inadequate monitoring, failure to meet monitoring requirements , unavailable monitoring**
- **Unresolved issues with AMESA LTSS for dioxin/furans**
- **Unresolved issues with ambient air dioxin/furan exceedance**

Host Community Agreement (HCA)

This Host Community Agreement dated the 18th, day of February, 2010 is made,

BETWEEN:

THE REGIONAL MUNICIPALITY OF DURHAM

("Durham")

-and-

THE CORPORATION OF THE MUNICIPALITY OF CLARINGTON

("Clarington")

HCA Sections 3.1, 3.2

3.2 Durham shall ensure that the EFW Facility utilizes maximum achievable control technology (MACT) for emissions control and monitoring systems. Durham and the operator shall seek to achieve normal operating levels significantly better than the emission limits identified in Section 3.1.

THE REGIONS' AIR EMISSION CRITERIA BASED UPON THE PROVINCE OF ONTARIO AND EUROPEAN UNION AIR EMISSION REQUIREMENTS			
Total Particulate Matter	mg/Rm3	9	(2)
Sulphur Dioxide (SO ₂)	mg/Rm3	35	(3)
Hydrogen Chloride (HCl)	mg/Rm3	9	(4)
Hydrogen Flouride (HF)	mg/Rm3	0.92	(4)
Nitrogen Oxides (NO _x)	mg/Rm3	180	(4)
Carbon Monoxide (CO)	mg/Rm3	45	(4)
Mercury (Hg)	µg/Pµ3	15	(2)
Cadmium (Cd)	µg/Pµ3	7	(2)
Cadmium + Thallium (Cd + Th)	µg/Pµ3	46	(2)
Lead (Pb)	µg/Pµ3	50	(2)
Sum of (As, Ni, Co, Pb, Cr, Cu, V, Mn, Cl ₂)	µg/Pµ3	460	(2)
Dioxins	pg/Rm3	50	(2)
Organic Matter (as CH ₄)	mg/Rm3	49	(2)

HCA Section 4.3

Clarington Needs to Assess Impacts On Community

4.3 At the time of any expansion, Durham will give consideration to improvements to the emission control system to meet the then current MACT standards and shall apply for a new or amended Certificate of Approval **if required by the Province of Ontario.**

Willing Host Depends on Durham Meeting Commitments in HCA

13. Clarington's Commitments

13.1 Clarington agrees, in consideration of the aforementioned commitments on the part of Durham, to be a willing host to the EFW Facility and to acknowledge that willingness as follows:

- .1 It shall not oppose the development or operation of the EFW Facility;

HCA Monitoring Commitments

Clarington Must Support Ongoing Ambient Air Monitoring

3.3 Durham shall ensure that, where technically possible, the EFW Facility utilizes 24/7 monitoring systems for such parameters as are deemed appropriate by the Ministry of the Environment. The results of such monitoring systems shall be made accessible to the public on a website or programmable display board designed for such purpose. In addition, Durham shall ensure that the operator monitors the ambient air in the immediate vicinity of the EFW Facility for a three year term commencing upon the commencement of operations.

Inadequate Stack Monitoring

- a few operational parameters and a handful of combustion pollutants (NO_x, CO, SO₂, HCl, HF) are monitored continuously at stack
- the stack emissions of most of the pollutants of greatest concern (mercury, lead, cadmium, etc.)

tested very infrequently - twice a year for the first three years then could be once a year thereafter;

We do not know what the emissions of those toxins are the other 364 days in the year.

- Continuous monitoring for particulate matter available and required in Europe, but not done here
- Continuous sampling of mercury monitoring available, but not done here

Acceptance Testing Certificate Granted Despite Dioxin Exceedances, Unresolved Problems And Warning Signs

- **Oct. 1-2, 2015** Stack Tests for Dioxins/Furans Exceeded Limit:
Boiler 1 Tests average **229.3 pg TEQ per cubic metre**
Boiler 1 Tests average **103.8 pg TEQ per cubic metre**
- Citing interference, Covanta promptly asks for re-do, MOECC is quick to allow it despite ALS (Canadian) lab report stating interference contributed only 15% to result
- no apparent investigation of interference by MOECC; Covanta repeats tests under different operating conditions; these tests that pass and were accepted showed very similar interference
- No proper investigation of this initial major dioxin/furan emission exceedance event

5 Months Later...MAJOR EXCEEDANCE

Exceedances Have Disproved “Robust” Monitoring Claim

May 2 – May 11 Stack Results

Boiler 1 Durham/York/Covanta Incinerator

Dioxin/Furan Stack Result:

818 pg-TEQ per reference cubic metre

Dioxin/Furan Legal Limit

60 pg-TEQ per reference cubic metre

Yet operational parameters on Continuous Emissions Monitors (CEMs) showed no indication there was a problem

**HOW LONG/HOW MANY TIMES HAS THE
INCINERATOR EXCEEDED DIOXINS/FURANS LIMITS???**

Answer: No one knows.

Limited Ambient Air Monitoring

Dioxins/Furans Tested 1 day/24 days

Ambient Air Monitors Turned Off During Commissioning

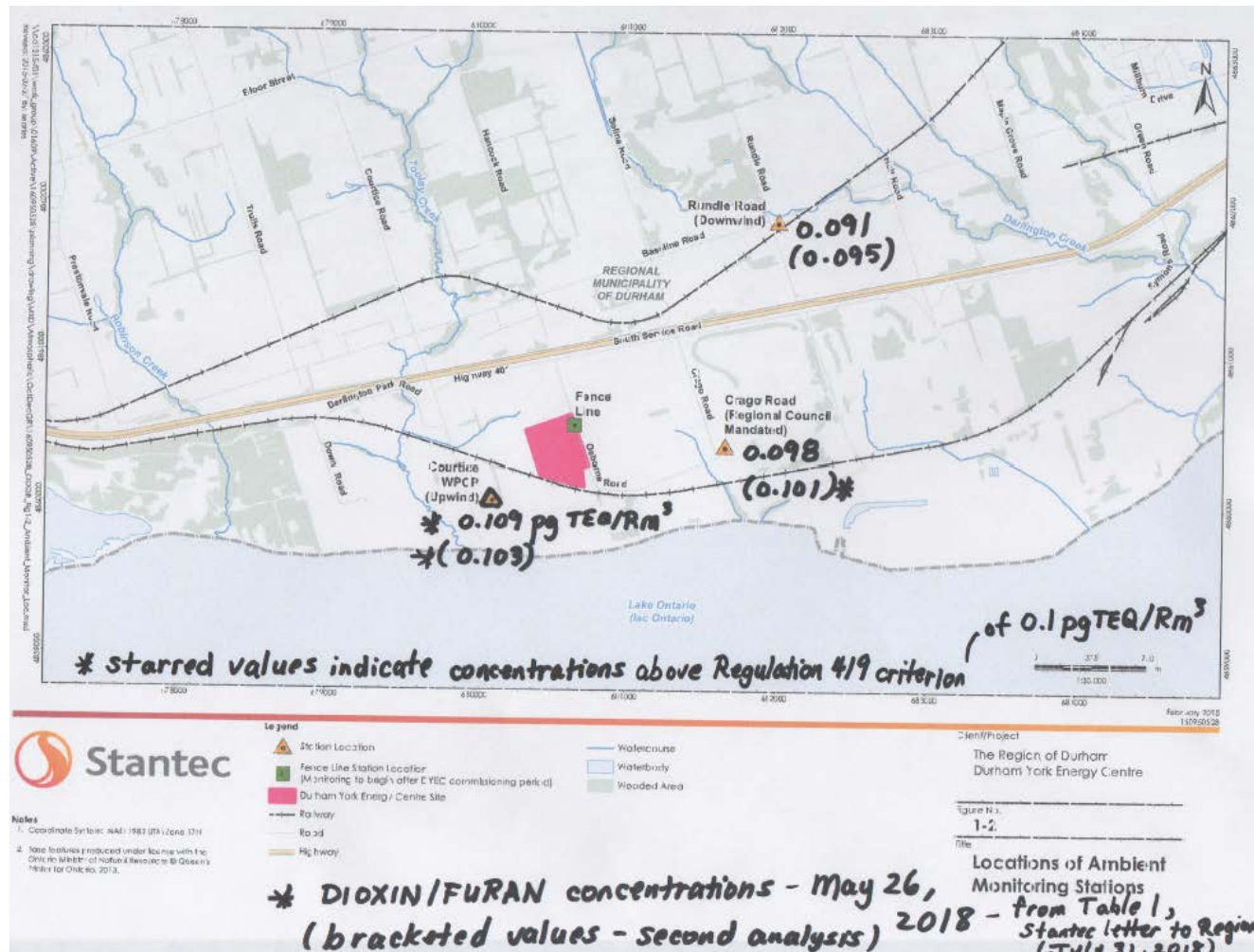
Attachment #2 – The table below provides a summary of measured parameters at the ambient monitoring stations.

Monitored Media	Testing	Location
Ambient Air (full station)	Continuous monitoring (PM _{2.5} , NO _x , SO ₂) Non-continuous: Metals (every 6 days); Polycyclic Aromatic Hydrocarbons (PAHs) (every 12 days) Dioxins and Furans (every 24 days)	Upwind (Courtice WPCP) Downwind (Rundle Road) Downwind (Crago site)
Ambient Air (partial station)	Non-continuous: Total Suspended Particulate (TSP) and Metals (every 6 days)	Site Boundary

Dioxin/Furan Ambient Air Exceedance May 26, 2018

Concerns Still Remain Unresolved

(note: handwriting in marker is my own)



Ongoing Unresolved Problems With Dioxin/Furan LTSS Long-Term Sampling System (AMESA)

- **Regions failed to have LTSS operational from start-up** as required in ECA (Condition 7.3), EA (Condition 12.2)
- **AMESA and Stack Test results differ greatly**
- **No correlation** between results
- **Three years in, no answers**
- **Work plan not public, names of experts retained and their credentials unreleased despite request**
- **Data not available** to public or Committees

Sections 6.16 , 6.16 of Report

- New standards for SO₂, proposed new standards for NO₂
- Report states **that ambient air monitoring will likely result in exceedances**
- Experts, the public and Durham doctors warned site selection was flawed and that air standards used in incinerator risk assessment were outdated
- The EA showed incinerator is a very SIGNIFICANT emitter
- **To plan to more than double the size, with knowledge that exceedances will occur, that the air shed is already overburdened for Durham residents is irresponsible and reckless**
- Public health issues, Commissioner of Health did not sign this report

Site Selection Report Values

Pre-incinerator Local Industrial Burden

<i>Industrial Emissions</i>	CO	NOx	PM	PM ₁₀	PM _{2.5}	SO ₂	VOC
Clarington Totals	4392.0	6089.0	700.0	571.0	274.0	8703.0	4525.0
E. Gwillimbury Totals	50.2	5.1	77.1	81.9	41.2	0.3	1137.3

Health Canada Expert EA Reviewer Cautioned Incinerator Significant Emitter and Mitigation Needed for NO_x Emissions

Nitrogen Oxides

Tables 7-3, 7-5 of the AQTSR and Tables 7-22 and 7-54 of the Site Specific Human Health and Ecological Risk Assessment – Technical Study Report (HHERATSR) identify considerable increases in NO₂ levels as a result of the project. For example, the AQTSR indicates that the maximum predicted 1-hour NO₂ level is approximately 40% of the provincial air quality standard, with a large proportion of this attributable to the proposed project. Further, the predicted project-related NO₂ levels at receptors for both project scenarios (140,000 tpy and 400,000 tpy) are predicted to increase approximately two times over baseline.

Given that NO₂ plays a major role in the atmospheric reactions that produce ground-level ozone, which is known to be associated with respiratory and cardiovascular health effects, and that NO₂ by itself is linked with respiratory health effects (EPA, 1995), HC advises that the AQTSR discuss mitigation measures that may be applied to minimize project-related emissions.

The values shown in the chart below are taken directly from *Table 7-1 Summary of Statistical Maximum Predicted Ground Level Contaminant Concentrations – Scenario 1A(MCR, 140,000 tpy Facility)* of the AQATSR and show those results for NO2 and for other contaminants as well.

Contaminant	Background Concentration (mcg/m3)	Predicted Statistical 1-Hr Max Concentration (mcg/m3)	Predicted Statistical 1-Hr Max Concentration + Background (mcg/m3)
Sulphur Dioxide	19.5	12.69	32.21
Nitrogen Dioxide	64.6	43.87	108.45
PM2.5	22.8	3.67	26.49
Dioxins	5.77E-08	2.18E-08	7.95E-08
Cadmium	1.47E-03	2.54E-03	4.01E-03
Lead	0.01	0.02	0.03
Nickel	0.01	0.03	0.04

Three Years Of Operation
Long List of Serious Problems and Unresolved Issues
DO NOT APPROVE TO COMMENCE EA to
MORE THAN DOUBLE THE SIZE

- **MAJOR dioxin/furan exceedances** of unknown duration both during acceptance testing and in 2016
- **Ash requirement not met** during acceptance testing; Regions subsequently alter contract
- **Numerous outages; performance guarantees not met**
- **Equipment issues and malfunctions**
- **Rising costs**
- **Carbon monoxide exceedances**
- **Ambient air exceedances -dioxin/furans, benzopyrene, TSP**
- **Soil exceedance -benzopyrene**
- **Unknown risks to human health – inadequate monitoring, failure to meet monitoring requirements , unavailable monitoring**
- **Unresolved issues with AMESA LTSS for dioxin/furans**
- **Unresolved issues with ambient air dioxin/furan exceedance**
- **Overburdened air shed; exceedances anticipated, health risks**

Clarington Must Engage Now

- **review HCA in light of Region Report 2019-COW-3**
- **Absolute obligation of Clarington to determine how increased emissions and expansion will impact our community**
- **Given performance issues, exceedances, outstanding unresolved issues, as well as issues and expert concerns brought forward during last EA, Region must not be granted amendment nor expansion without full health and environmental risk assessment of the impacts of any upsizing**

Delegation to Clarington General Govnt Committee 21.01.19

Potential impacts of Durham's Solid
Waste Servicing & Financing study
Recs. DR 2019-COW-3

Happy new year

- **First**, congratulations on getting elected last October.
- **Second**, thanks for passing this motion January 14th :
- *Matters Relating to a Durham York Energy Centre Ambient Air Monitoring Station 2018 Exceedance of Dioxins and Furans That Report PSD-001-19 be received;*
- ***That the questions outlined in Wendy Bracken's delegation of January 7, 2019, be referred to the Ministry of Environment and to the Region of Durham for follow-up;***
- ***and***
- ***That, pending receipt of written responses from the Region and the Ministry, representatives from the Ministry and the Region be invited to make a presentation to a General Government Committee meeting***

Current incinerator capacity

- **EA 22.1** *“The maximum amount of non-hazardous municipal solid waste that may be processed at the site is 140,000 tonnes per year”*
- **Pg 1 ECA:** *“A thermal treatment facility to be used for the receipt and manual and/or mechanical sorting of solid non-hazardous post-diversion municipal waste (Waste).....**The Facility’s maximum Waste thermal treatment rate is 140,000 tonnes per year of Waste”...***

Report 2019-COW-3 Durham's Solid Waste Servicing & Financing study

- Entire report important to Clarington
- **Rec. A** – signals overdue review of Long Term Waste Management Plan (LTWMP)
- **Rec. B** authorization for “admin. amendment” to increase existing capacity utilization from 140,000 tpy to 160,000- a 14.3% increase
- **Rec. C** -authorization to start EA for incinerator expansion to 250,000 tpy a 78.5% increase over EA/ECA approved capacity

Council approved diversion target January 2008

= 70% Below Sec. 10 EA approval

10. Waste Diversion

- 10.1 The proponent shall make a reasonable effort to work cooperatively with all lower tier municipalities to ensure that waste diversion programs, policies and targets set by the Regional Municipalities are being met.
- 10.2 The proponent shall prepare and implement a Waste Diversion Program Monitoring Plan.
- 10.3 The Waste Diversion Program Monitoring Plan shall provide a description of monitoring and reporting which shall at minimum include:
 - a) Results of at source diversion programs and policies to determine the waste diversion rates and practices at both the regional and lower tier municipal level within the Regional Municipalities of Durham and York.
 - b) Progress in the diversion programs, policies, practices and targets described in the environmental assessment, at both the regional and lower tier municipal level within the Regional Municipalities of Durham and York.
 - c) Monitoring results for any additional diversion programs, policies, practices and targets carried out within the Regional Municipalities of Durham and York, which are not described in the environmental assessment.
- 10.4 The proponent shall prepare and submit to the Director and Regional Director, commencing one year after the approval of the undertaking, annual reports detailing the results of the Waste Diversion Program Monitoring Plan.
- 10.5 The proponent shall post the Waste Diversion Program Monitoring Plan and the annual reports required on the proponent's web site for the undertaking.

Host Community Agreement

- **6. Commitment to a Comprehensive Waste Management Strategy**
- **6.1 Durham shall continue to implement and support an aggressive residual waste diversion and recycling program to achieve and/or exceed a 70% diversion recycling rate for the entire Region.**

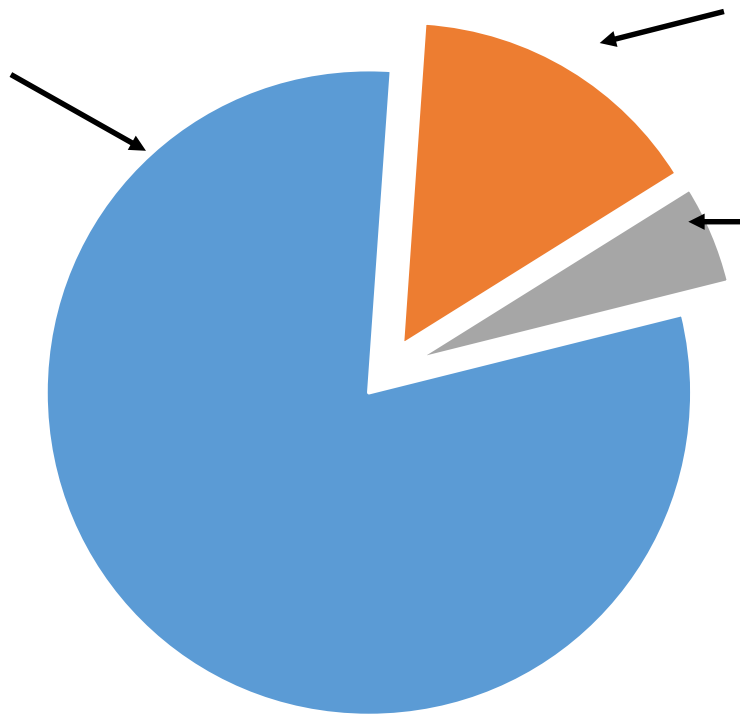
Durham's diversion rate has flat lined
More tonnage requiring disposal

- Stagnant diversion rate and
- Small budget for diversion programs, promotion and education, community outreach, bylaw enforcement and Call Centre

Waste Management Servicing and

80% of Budget

- Contract costs for collection
- Contract costs for processing
- Operating costs for facilities
- Environmental monitoring/studies



15% of Budget

- Staffing

5% of Budget

- Diversion promotional items
- Community outreach
- By-Law

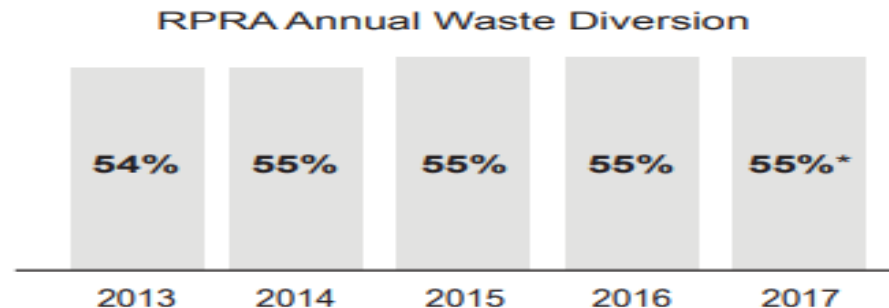


Service Excellence for our Communities

Waste Management Annual Report 2017 Pg 11

Material Type	Total Tonnes Collected				
	2013	2014	2015	2016	2017
Garbage	109,641	110,417	110,498	107,887	115,271
Organics	27,487	27,007	26,796	27,612	28,318
Blue Box	50,466	49,531	48,254	47,923	47,839
Yard Waste*	25,268	32,123*	27,554	24,730	25,082
Other Diversion - WMF	5,988	5,923	6,828	10,395	6,887
Special Events	96	61	71	65	72
Reuse	301	310	332	376	402
Total	219,245	225,374	220,333	218,989	223,397

* The increased yard waste tonnages in 2014 were due to the ice storm clean-up.



17 diversion data presented is unverified by RPRA at time of printing.

Table 5 Solid Waste tonnages COW-3

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Solid Waste Tonnages

Table 5: Regional Solid Waste Tonnages ^(2,4)
(2013 to 2017 Actuals, 2018 Estimated and 2019 Projected)

	2013	2014	2015	2016	2017	Estimated 2018	Projected 2019
Blue Box	50,466	49,531	48,254	47,924	47,840	47,681	47,839
Food Waste	27,487	27,007	26,796	27,611	28,319	28,021	28,161
Yard Waste	25,268	32,123	27,554	24,728	25,084	25,732	26,117
Reuse Programs	6,364	6,284	7,194	10,814	6,839	6,442	6,770
→ Garbage	109,641	110,417	110,498	107,887	115,271	114,390	115,357
Garbage Blackstock	0	0	0	0	0		1,300
Garbage MRF	1,288	1,675	2,323	2,421	3,359	3,833	3,000
TOTAL	220,514	227,037	222,619	221,385	226,712	226,099	228,544

Notes:

- 1 The increased yard waste tonnages in 2014 were due to the 2013 ice storm clean-up. Yard waste also includes Christmas tree collections.
- 2 Although included in diversion rate calculations, the table above excludes backyard composting, grass cycling and other credits recognized by RPRA.
- 3 The garbage total includes garbage residue from the Region's Materials Recovery Facility (MRF) related to Blue Box processing as well as 1,300 tonnes of waste anticipated from the Blackstock landfill mining project in 2019.

Tonnage requiring disposal

- If Durham over capacity since 2016 as staff claimed, why undertake Landfill Mining at Blackstock and Scott landfills w/out need to do?
- No justification provided for either “admin” increase to 160K or to 250K
- Impossible for citizens to know complete annual operations costs beyond operating fee for incinerator: including consulting & legal fees, monitoring, reporting, costs of bypass and unacceptable waste disposal and any annual reconciliation adjustments etc. 2017 reconciliation not yet complete

Solid Waste S & F study 2018-COW 11

- In 2016, Durham's diversion per tonne costs cheaper than disposal
- **DISPOSAL:** \$237 per tonne, (Fig. 34.6 pg 47)
- Median comparator munis =\$83 per tonne
- **DIVERSION:** \$205 per tonne, (Fig. 34.7 pg 48)
- Median comparator munis = \$195 per tonne
- Same data for 2017 NOT in 2019-COW-3

Incinerator costs impacts -Clarington

- Durham's percentage of property tax dollars collected by municipalities range approx. 50-55%
- To date all federal gas tax dollars have gone to pay for incinerator capital costs and NOT available for other eligible programs which are paid for by property tax dollars
- Ontario ratepayers –incl. Clar. residents - subsidize incinerator's electricity @ 8 cents kwh

Incinerator availability

- No public update since Sept. 2016 (INFO 26)
- Feb 2015-May 2016, availability of Boilers #1 and #2: **79.3 per cent and 80 per cent**, respectively.
- In 2017 staff indicated availability around **85%**
- **Covanta's** so called guarantee: 90%
- When boilers unavailable, waste bypasses incinerator and disposed elsewhere – adds to disposal and often dispute resolution costs

Ambient Air monitoring to be reviewed AA May 2012 Sec. 1.2

- *Based on the Regional Council mandate, operational monitoring will be conducted for a **minimum 3 year period. The need for further monitoring beyond this time frame will be determined based on the results of the monitoring program in consultation with the Ontario Ministry of Environment (MOE) and the Durham Region Medical Officer of Health (MOH***

COW-3 Sec. 6.16 & 6.17 re lower standards coming for SO₂ & NO₂

DYEC Ambient Air Monitoring

6.16 In 2018, the MECP passed new air standards for sulphur dioxide (SO₂). Along with new stack emission standards, the ambient air quality criteria were also lowered significantly. The change corresponds to the changes made to the SO₂ Canadian Ambient Air Quality Standards at the federal level and are intended to apply to large geographic areas that form a single air shed. While the DYEC stack tests and continuous emissions monitoring are consistently below the regulatory limits, it is very likely that the ambient air monitoring stations operated by the Region will show exceedances for SO₂ due to various activities in the surrounding area when the new standards take effect in 2020 (Federal) and 2023 (Ontario).

6.17 In addition to the new standards for SO₂, lower standards have also been proposed

70

for nitrogen dioxide (NO₂). These standards have not yet been finalized but again will likely result in exceedances at the ambient air monitoring stations operated by the Region near the DYEC. While not directly attributable to the DYEC, exceedances at the ambient air monitoring stations require staff and consultant time to investigate and report. This situation will continue as ambient air quality standards are lowered.

“Voluntary” stack testing

- From 2016-2018, in addition to one annual stack test that MoE required for compliance, Durham Council in 2013 directed an additional stack test – “voluntary” resulting in TWO stack tests per year 2016-18.
- What about 2019 and thereafter? Incinerator failed 2 of 6 stack tests to date (Dioxins).
- Need additional ST since Durham & Covanta have NOT managed to get long term Dioxins sampling system - AMESA - working to date.

Two EFW advisory committees – operated by DR to be mostly useless

- EFW Adv. Committee required -EA condition 8
- DR council motions to meet 4 x p.a., DR staff call one meeting only in 2017 & 2018 w short notice
- EFW Waste Management Advisory Committee (WMAC)
4 members apptd by Clarington, 5 by Durham
- Few appointees familiar with the incinerator and/or Durham's broader waste plans
- Committees rarely notified/provided key reports
- WMAC meetings rarely timed to allow development of "advice" to Works or COW committees

(Re) familiarize yourselves with Host Community Agreement

- Recall HCA did NOT get reviewed by Clarington's legal counsel as directed by council
- Ensure Durham keeps ALL commitments to Clar.
- Seeking information from Durham and/or MoE and advocating for residents CANNOT be characterized as opposition –it's your job!
- <https://www.durhamyorkwaste.ca/Assets/Documents/ApprovalsAgreements/HostCommunityAgreement.pdf>

Durham Region – major changes

- 14/29?? DR councillors are new or those returning after an absence of a term or two
- New Regional Chair (former Oshawa Mayor)
- New Chief Administrative Officer
- Return to Standing Committee system, with Committee of the Whole meetings to replace what used to be “Joint Committee” meetings

Clarington Staff and Council

Should prepare to:

- Participate in Long Term Waste Mgmt Plan review and ensure some consultations in Clarington
- Monitor and respond to Durham's incinerator plans at every opportunity
- Also monitor & respond to Durham's Organics Strategy – DR staff claim will help with capacity constraints on incinerator –unclear outcomes- and may end up in Clarington

Thank you. QUESTIONS?

