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**The Corporation of the
Municipality of Clarington
By-Law 2024-022
Office Consolidation**

Being a by-law to require the payment of fees for services.

Passed, by Council, on: May 27, 2024

Consolidated as of: December 11, 2024

Amendments:

Amending By-law	Date	Amendment Details
	December 11, 2024	Amend Schedules A to H, in accordance with Section 2 of this By-law.

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THE CORPORATION OF THE MUNICIPALITY OF CLARINGTON

BY-LAW NO. 2024-022

Being a by-law to require the payment of fees for services.

Whereas Subsection 69(1) of the Planning Act, R.S.O. 1990, c.P.12, as amended, provides that by-laws may be passed by the council of a municipality to establish a tariff of fees for the processing of applications made in respect of planning matters;

And whereas Subsection 391(1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, authorizes a municipality to impose fees or charges for services or activities provided or done by or on behalf of it;

And whereas Council passed a resolution arising out of Report FSD-021-24;

Now therefore the Council of the Municipality of Clarington enacts as follows:

1. That commencing July 1, 2024, the fees for services provided by the Municipality shall be set out in the following Schedules to this By-law:
 - a. Schedule "A" – General Fees
 - b. Schedule "B" – Legislative Services Fees
 - c. Schedule "C" – Financial Services Fees
 - d. Schedule "D" – Emergency and Fire Services Fees
 - e. Schedule "E" – Planning and Infrastructure Services Fees
 - f. Schedule "F" – Community Services
 - g. Schedule "G" – Public Works Fees
 - h. Schedule "H" – Cemetery Services Fees
2. That the Deputy CAO/Treasurer is authorized to adjust the above schedules, without amendment to this By-law, effective annually on January 1 of each year, beginning July 1, 2024, by an amount not exceeding the July over July, Ontario All-Items Consumer Price Index (CPI) or \$5, whichever is higher.
3. Notwithstanding Section 1, the Deputy CAO/Treasurer, or designate, is

authorized to waive service fees for customer service, community events, or internal purposes.

4. That the Deputy CAO/Treasurer, or designate, be authorized to approve interim service fees to be ratified by Council within 12 months of approval.
5. That By-law 2023-044, and any amendments thereto, be repealed.
6. That this by-law shall be effective on July 1, 2024.

Passed in Open Council this 27th day of May, 2024.

ORIGINAL BY-LAW SIGNED

By-law 2024-022
Schedule "A"
General Fees
Fee Schedule Effective January 1, 2025

Service	Fee	HST	Total	Unit
Photocopies	\$0.69	\$0.09	\$0.78	Per page
	3.18	0.41	3.59	Minimum
Printing – Letter (8 ½" x 11")	0.18	0.02	0.20	Per side black and white
	0.35	0.05	0.40	Per side colour
Printing – Legal (8 ½" x 14")	0.18	0.02	0.20	Per side black and white
	0.35	0.05	0.40	Per side colour
Printing – Ledger/Tabloid (11" x 17")	0.22	0.03	0.25	Per side black and white
	0.88	0.11	1	Per side colour
Commissioner of Oaths	26.00	3.38	29.38	Covers up to three documents for commissioning in a single visit
	5.00	0.65	5.65	For each subsequent document for commissioning in a single visit
Commissioner of Oaths(for Ontario "Change of Name" forms currently referred to as Form 11155E and Form 1156E)	0		0	Not applicable

Electric Vehicle Charging Stations	Fee	HST	Total	Unit
Daytime electric vehicle station use under three (3) hours	\$1.54	\$0.20	\$1.74	Per hour
Daytime electric vehicle station use after three (3) + 30 minute grace period	4.11	0.53	4.64	Per hour
Nighttime electric vehicle station use	1.54	0.20	1.74	Per hour
Reservation no-show	3.08	0.40	3.48	Flat fee

Note:

1. For daytime use (7:30am to 5:00pm Monday to Sunday), the user is expected to move their vehicle from the charge station parking spot after three (3) hours. A grace period of 30 minutes will be permitted once their allotted time has elapsed before an additional fee is applied.
2. Where offered by the Electric Vehicle Charger Service Provider, Electric Vehicle Parking Spaces may be reserved via an online booking platform on a first come first served basis. If the User does not connect to the electric vehicle charging station within 10 minutes of the reserved time, the User will be charged a fee and lose their place in the queue.

By-law 2024-022
Schedule "B"
Legislative Services Fees
Fee Schedule Effective January 1, 2025

Service	Fee	HST	Total	Unit
Burial Permit	\$26		\$26	
Civil Marriage Ceremony	280	36.40	316.40	
Marriage Licenses	140		140	
Civil Marriage Ceremony Witness – Provided by Clarington	25	3.25	28.25	Per witness
Cost to File Appeal of Property Standards Order (50% to be refunded to Appellant following appearance before Appeal Committee. Failure to appear for the Appeal will result in forfeiture of entire fee amount)	88.50	11.50	100	
Municipal Law Enforcement Investigation	44.25	5.75	50	Per investigation, 2023 onwards
	88.50	11.50	100	Per investigation, 2022 and prior

The following table is a summary of regulatory fees set by the Municipality and rules outlining the license, applicability and eligibility should be referred to the appropriate regulatory by-law:

Snow Clearing By-law (93-144)	Fee	HST	Total	Unit
Removal of Snow	Actual cost			
Administrative Charge	50		50	Per removal

Body Rub Parlour By-law (2003-127)	Fee	HST	Total	Unit
Application				
Owner's Licence	\$1,061.95	\$138.05	\$1,200	
Operator's Licence	176.99	23.01	200	
Attendant's Licence	132.74	17.26	150	
Licence				
Owner's Licence	176.99	23.01	200	
Operator's Licence	88.50	11.50	100	
Attendant's Licence	44.25	5.75	50	
Licence Renewal				
Owner's Licence	353.98	46.02	400	
Operator's Licence	247.17	2.83	250	
Attendant's Licence	88.50	11.50	100	

Peddler's License By-law (2005-206)	Fee	HST	Total	Unit
Stationary	\$265.49	\$34.51	\$300	Per year
Mobile	265.49	34.51	300	Per year
Assistant	88.50	11.50	100	Per year

Auctioneers License By-law (2006-116)	Fee	HST	Total	Unit
Auctioneer Annual	\$66.37	\$8.63	\$75	Per licence
Auctioneer Single Event	35.40	4.60	40	Per licence

Adult Entertainment By-law (2007-063)	Fee	HST	Total	Unit
Owner Licence	\$2,654.87	\$345.13	\$3,000	Per licence
Operator Licence	884.96	115.04	1,000	Per licence
Attendant Licence	221.24	28.76	250	Per licence

Fill By-law (2024-017)	Fee	HST	Total	Unit
Minor Fill Operation Permit	\$250		\$250	Per permit
Minor Fill Operation Permit Renewal	125		125	Per permit
Small Fill Operation Permit	1,000		1,000	Per permit
	2		2	Per cubic metre of fill
Small Fill Operation Permit Renewal	500		500	Per permit
	2		2	Per cubic metre of Fill
Large Fill Operation Permit	2,000		2,000	Per permit
	2		2	Per cubic metre of fill
Large Fill Operation Permit Renewal	1,000		1,000	Per permit
	2		2	Per cubic metre of Fill

Exotic Animal By-law (2012-045)	Fee	HST	Total	Unit
Permit Application	\$44.25	\$5.75	\$50	
Impound	44.25	5.75	50	

Exotic Animal By-law (2012-045)	Fee	HST	Total	Unit
Daily Care	13.27	1.73	15	Per day
Third-party Daily Care	Actual cost			Note

Note: Where a Prohibited Animal is impounded and a third-party is contracted to care for the Animal, the third-party care fee shall be charged for every day or part of a day the Animal is cared for by the third-party.

Responsible Pet Owners By-law (2013-024)	Fee	HST	Total	Unit
Adoptions				
Adoption – dogs (all dogs are microchipped and sterilized prior to adoption)	\$353.98	\$46.02	\$400	
Adoption – puppies (<6 months) *\$100 voucher rebate with proof of sterilization	442.48	57.52	500	
Adoption – cats (all cats are microchipped and sterilized prior to adoption)	137.17	17.83	155	
Adoption – kittens (<6 months) *\$75 voucher rebate with proof of sterilization	137.17	17.83	155	

Responsible Pet Owners By-law (2013-024)	Fee	HST	Total	Unit
Licenses				
Dog or cat – microchipped & spayed or neutered	\$18		\$18	
Dog or cat – spayed or neutered no microchip	28		28	
Dog – unaltered	45		45	
Cat – unaltered	45		45	

Responsible Pet Owners By-law (2013-024) Licenses	Fee	HST	Total	Unit
Dog or cat – Agricultural rate (Note 1)	100		100	Annual

Note 1: Rate is offered where there are more than three dogs or three cats and where owner provides proof current rabies vaccination for each, and proof of zoning.

Responsible Pet Owners By-law (2013-024) Impounding Wearing License or Microchip	Fee	HST	Total	Unit
First occurrence	Free			Picked up within 24 hours
	47.79	6.21	54	Otherwise
Second or subsequent occurrence	70.80	9.20	80	
Daily care fee (Note 2)	15.49	2.01	17.50	Per day

Note 2: Every dog impounded is subject to an additional charge for every day or part of a day after the day the pet is brought into impoundment.

Responsible Pet Owners By-law (2013-024) Impounding Not Wearing License or Not Microchipped	Fee	HST	Total	Unit
First occurrence	\$47.79	\$6.21	\$54	
Second or subsequent occurrence	70.80	9.20	80	
Daily care fee (Note 2)	15.49	2.01	17.50	Per day

Responsible Pet Owners By-law (2013-024)	Fee	HST	Total	Unit
Impounding Not Wearing License or Not Microchipped				
Not licensed (Note 3)	See license schedule			

Note 2: Every dog impounded is subject to an additional charge for every day or part of a day after the day the pet is brought into impoundment.

Note 3: In addition to the fees detailed above, every Owner of a dog not licensed for the current year who is a resident of the Municipality is also required to pay the licence fee in addition to the impoundment fees.

Responsible Pet Owners By-law (2013-024)	Fee	HST	Total	Unit
Surrenders				
Transfer of ownership of a cat or dog or litter, brought into the Animal Shelter	\$57.52	\$7.48	\$65	
Transfer of ownership of a cat or dog, picked up by the Animal Services Officers, during normal working hours (excluding Sunday and Holidays)	66.37	8.63	75	
Transfer of ownership of a cat or dog, picked up by the Animal Services Officer, outside of regular business hours.	88.50	11.51	100	

Responsible Pet Owners By-law (2013-024)	Fee	HST	Total	Unit
Trap Rental Fees				
Deposit – Fully refundable upon return of trap	\$50		\$50	
Daily rental	4.42	0.57	5	Per day

Responsible Pet Owners By-law (2013-024)	Fee	HST	Total	Unit
Permit to Keep More Dogs than Prescribed Limit				
Initial Application Fee	\$70.80	\$9.20	\$80	
Annual Renewal	44.25	5.75	50	

Responsible Pet Owners By-law (2013-024)	Fee	HST	Total	Unit
Other Agency Boarding				
Intake exam – first day board	\$60	\$7.80	\$67.80	First day
Daily Boarding Fee (includes food, cage space, care, daily monitoring, etc.)				
Dog	30	3.90	33.90	Per animal, per day
Cat	25	3.25	28.25	Per animal, per day
Aggressive, dangerous, quarantine or medical isolation animals	75-100	Plus HST	Varies	Per animal, per day
Nursing mom and litter (kittens or pups <4 weeks)	35-100	Plus HST	Varies	Per litter, per day
Small Animals	30	3.90	33.90	Per animal, per day

Responsible Pet Owners By-law (2013-024)	Fee	HST	Total	Unit
Other Agency Boarding				
Medical Care				
Veterinary intervention	As billed			Total bill per animal
Daily medication administration	15	1.95	16.95	Per animal
Grooming (if necessary)	As billed			Total bill per animal
Other Services				
Cold Storage	25-40	Plus HST	Varies	Billed by month based on size

Kennel By-law (2013-025)	Fee	HST	Total	Unit
Initial Application Fee	\$176.99	\$23.01	\$200	
Annual Renewal	132.74	17.26	150	

Special Events on Private-Property By-law (2014-020)	Fee	HST	Total	Unit
Application Review Fee	\$442.48	\$57.52	\$500	

Traffic and Parking By-law (2014-059)	Fee	HST	Total	Unit
	\$0.88	\$0.11	\$1	Per hour

Traffic and Parking By-law (2014-059)	Fee	HST	Total	Unit
Parking Meter Zones on Highways (per schedule 5 of By-law)	4.42	0.58	5	Maximum
Municipal Parking Permit				
Until 8:00am the next day	0		0	
7 days	10	1.30	11.30	
14 days	20	2.60	22.60	
21 days	30	3.90	33.90	
28 days	35	4.55	39.55	
56 days	70	9.10	79.10	
84 days	105	13.65	118.65	

Refreshment Vehicle By-law (2015-016)	Fee	HST	Total	Unit
Stationary Refreshment Vehicle Annual Licence	\$181.42	\$23.58	\$205	First Vehicle
	92.92	12.08	105	Per additional vehicle
Licensed Stationary Refreshment Vehicle Temporary Relocation Fee	0	0	0	Up to 10 times per licensing period
	48.67	6.33	55	Each additional time per licensing period
Mobile Refreshment Vehicle Annual Licence	181.42	23.58	205	First vehicle

Refreshment Vehicle By-law (2015-016)	Fee	HST	Total	Unit
	92.92	12.08	105	Per additional vehicle
Mobile Refreshment Vehicle Temporary Relocation Fee	0	0	0	
Refreshment Cart Annual Licence	181.42	23.58	205	Unlimited number of carts
Participation in a Special Event				
Currently licensed in Clarington	0	0	0	Per vehicle
Currently licensed in Durham	26.55	3.45	30	Per vehicle
Currently licensed in another jurisdiction in Ontario	48.67	6.33	55	Per vehicle
If not Currently licensed in any jurisdiction	181.42	23.58	205	First Vehicle
	92.92	12.08	105	Each additional vehicle

Fireworks By-law (2015-047)	Fee	HST	Total	Unit
Class A (Permit to Discharge Consumer Fireworks) (Note 1)	\$44.25	\$5.75	\$50	
Class B (Permit to Discharge Display Fireworks or Special Effect Pyrotechnics)	66.37	8.63	75	
Class C (Permit to Sell from a Mobile Sales Location)	88.50	11.50	100	
Class D (Permit to Sell from a Temporary Sales Location)	44.25	5.75	50	
Fire Inspection Fee for all Permits other than a Class Permit.	66.37	8.63	75	

Note 1: The fee for a Class A Permit is waived for cultural or religious holidays.

Vehicle-For-Hire By-law (2019-069)	Fee	HST	Total	Unit
Taxicab/Limousine Broker Licence	\$1,327.43	\$172.57	\$1,500	
TNV Broker Licence	22,123.89	2,876.11	25,000	
Replacement Plate	8.85	1.15	10	
Broker Information Update (during term of licence)	22.12	2.88	25	

By-law 2024-022
 Schedule "C"
 Financial Services Fees
 Fee Schedule Effective January 1, 2025

Taxation Services	Fee	HST	Total	Unit
Tax Certificate	\$70		\$70	Per roll
Tax Certificate – Rush	80		80	Per roll
Tax Receipts/Letters	10		10	Per notice
Reprint of any previously issued tax correspondence	10		10	Per notice
New tax account set-up fee	50		50	Per roll
Research/archival fee (one hour minimum)	30		30	Per hour
Post dated cheque removal fee or date change	30		30	Per roll
Mortgage company information	15		15	Per roll
Addition to tax roll (e.g., Region of Durham water/sewer lien, POA arrears, development charges etc.)	40		40	Per roll
Dishonoured payments (pre-authorized payments/ cheques)	40		40	Per transaction
	5		5	Each additional roll
Ownership change	35		35	Per roll
Statement of Account	10		10	Per roll
Arrears notice	5		5	Per roll
Legal Fees/Title Searches	100		100	Per roll
Farm Debt Notice Fee	40		40	Per notice
Process a refund/transfer between accounts/ updates to PAP withdrawals	40		40	Per transaction
	5		5	Each additional roll

Taxation Services	Fee	HST	Total	Unit
Tax sale registration recovery service fee	Recovery of actual cost			



2024-022

By-law 2024-022
Schedule "D"
Emergency and Fire Fees
Fee Schedule Effective January 1, 2025

Information / Document	Fee	HST	Total	Unit
Copy of Emergency Response Report, Fire Loss Report – Within past two (2) years	\$154.05	\$20.03	\$174.08	
Copy of Emergency Response Report, Fire Loss Report – Over past two (2) years (Archival)	231.08	30.04	261.12	
File Search for buildings up to four (4) units.	154.05	20.03	174.08	Up to first four (4) units
	25.00			Per additional unit

Permits	Fee	HST	Total	Unit
Schedule "A" Open Air Fire Permit – Residential (12 months)	\$83.19		\$83.19	
Schedule "A" Open Air Fire Permit – Residential (30 day)	41.59		41.59	
Schedule "B" Agreement for Controlled Burn Permit – farm	No Charge			
Fireworks – Class B (permit to Discharge Display Fireworks or Special Effect Pyrotechnics)	231.08		231.08	
Fireworks – Class C (permit to Sell from a Mobile Sales Location)	102.70		102.70	

Permits	Fee	HST	Total	Unit
Fireworks – Class D (permit to Sell from a Temporary Sales Location)	51.35		51.35	
Open Aire Fire/Explosion Permit – Special Effects/Movie/Theatrical/Music	231.08		231.08	

Request	Fee	HST	Total	Unit
Inspection of all buildings and occupancy	\$231.08	\$30.04	\$261.12	Up to 600m2
	231.08	30.04	261.12	Each additional 600m2 or part thereof
Propane Plan review				
Existing plan up to 5,000 USWG	308.10	40.05	348.15	
Existing Plan, greater than 5,000 USWG	462.15	60.08	522.23	
New/Modified Plan, up to 5,000 USWG	770.25	100.13	870.38	
New/Modified plan greater than 5,000 USWG	2,310.75	300.40	2,611.15	
Retention of third-party engineering or other firm	Actual cost			
Single Family Residential Inspection	No charge			
Refreshment Vehicle Inspection	77.03	10.01	87.04	

Public Education and Training	Fee	HST	Total	Unit
Fire Safety Presentations and Lectures	No charge			
Fire Drill	No charge			
Fire Extinguisher Training	No charge			Extinguishers to be provided by requestor

Emergency Services	Fee	HST	Total	Unit
Standby requests	Current MTO Rate			Per vehicle for the first hour or part thereof
Motor Vehicle Collisions on 400 Series Highways, Highway 35/115, Highway 35, Highway 115	Current MTO Rate			Per vehicle for the first hour or part thereof
Motor Vehicle Collisions on Municipal Roadways (both Municipal and Regional Roads) – Non-Clarington Resident at fault	Current MTO Rate plus Authorized Requestor Information Service fee			Per vehicle for the first hour or part thereof, and for each additional one-half hour or part thereof
Response to a natural gas incident	Current MTO Rate plus any costs			Per vehicle for the first hour, and every one-

Emergency Services	Fee	HST	Total	Unit
	incurred to clean up or mitigate the hazard			half hour thereafter
Response to a dangerous goods, or hazardous materials incident	Current MTO Rate plus any costs incurred to clean up or mitigate the hazard			Per vehicle for the first hour, and for every on-half hour or part thereof thereafter
Additional expenses to retain a private contractor or rent equipment on fire apparatus in order to suppress a fire, preserve property, prevent fire spread, remove materials creating a hazard, secure a property for investigation, determine fire cause, conduct a fire watch, or otherwise eliminate an emergency or hazard	Cost recovery at actual costs			

Preventable Fires and Alarm Services	Fee			Unit
Response to unapproved open-air burning (after one warning per 12-month period)	Current MTO Rate			Per vehicle, minimum one (1) hour, and every one-half hour thereafter

Preventable Fires and Alarm Services	Fee			Unit
Responses to fires on or beside rail lines caused by railway company	Cost recovery at actual costs			
Response to malicious and nuisance alarms (following two occurrences in a 12-month period)	Current MTO Rate			Per vehicle, minimum one (1) hour, and every one-half hour thereafter

By-law 2024-022
Schedule "E"
Planning and Infrastructure Services Fees
Fee Schedule Effective January 1, 2025

Official Plan Amendment (Note 7)	Fee	HST	Total	Unit
Minor Application	\$18,440		\$18,440	
Major Application (Note 1)	27,030		27,030	
Aggregate Pit or Quarry	40,810		40,810	
Regional Official Plan Amendment Review	3,320		3,320	
Neighbourhood Design Plan Amendment	6,150		6,150	

Zoning By-law Amendment (Note 7)	Fee	HST	Total	Unit
Minor	\$9,270		\$9,270	
Major (Note 3)	13,890		13,890	
Removal of "(H)" Holding Symbol	3,200		3,200	
Extension of a temporary use	2,720		2,720	

Combined Official Plan and Zoning By-law Amendments (Note 11)	Fee	HST	Total	Unit
Minor	\$25,385		\$25,385	
Major	33,975		33,975	

Draft Plan of Subdivision (Note 7)	Fee	HST	Total	Unit
Residential	\$19,670		\$19,670	Base amount
	310		310	Per unit
	520		520	Per block
Non-Residential	8,140		8,140	
Preparation of Subdivision Agreement (Note 5)	4,910	638.30	5,548.30	
Preparation of Subdivision Agreement Amendment (Note 5)	1,230	159.90	1,389.90	
Recirculation Fee	50% of the base fee			

Red Line Revisions to Draft Approval Plan of Subdivision (Note 7)	Fee	HST	Total	Unit
All revisions	\$10,860		\$10,860	Base amount
	310		310	Per unit
	520		520	Per block

Major Revisions to Subdivision Applications Not Draft Approved (Note 7)	Fee	HST	Total	Unit
Where original application was filed prior to July 1, 2000	\$17,190		\$17,190	Base amount
	310		310	Per unit

Major Revisions to Subdivision Applications Not Draft Approved (Note 7)	Fee	HST	Total	Unit
	520		520	Per block
Where original application was filed between July 1, 2000 and December 31, 2006	8,610		8,610	Base amount
	310		310	Per unit
	520		520	Per block
Where original application was filed after December 31, 2006	8,610		8,610	
Subdivision Clearance	3,130		3,130	
Extension of Draft Plan Approval	3,130		3,130	

Draft Plan of Condominium (Note 7)	Fee	HST	Total	Unit
Residential and Non-residential	\$8,960		\$8,960	
Application for Condominium Conversions	10,860		10,860	
Preparation of Condominium Agreement (Note 5)	4,490	583.70	5,073.70	
Preparation of Condominium Agreement Amendment (Note 5)	910	118.30	1,028.30	
Condominium Clearance	2,470		2,470	
Part Lot Control (Note 7)	1,230		1,230	Base amount
	65		65	Per unit

Site Plan Approval / Amendment (Note 7)	Fee	HST	Total	Unit
Telecommunications Towers	\$9,830		\$9,830	
Residential Use	7,390		7,390	Base
	235		235	Per unit for first 100 units
	155		155	Per unit after first 100 units
Commercial Use	6,150		6,150	Base
	3		3	Per m2 commercial gross floor area
Mixed Use Building (note 12)	5,540		5,540	Base
	0.80		0.80	Per m2 commercial gross floor area
	65		65	Per residential unit (max \$20,500)
Industrial / Other Uses	3,700		3,700	Base
	0.60		0.60	Per m2 gross floor area (max \$10,250)

Site Plan Approval / Amendment (Note 7)	Fee	HST	Total	Unit
Amendment – Residential Use	1,230		1,230	Base
	55		55	Per unit (maximum \$6,100)
Amendment – Commercial Use	2,220		2,220	Base
	3		3	Per m2 commercial gross floor area (maximum \$16,400)
Amendment – Mixed Use (note 12)	2,610		2,610	Base
	0.80		0.80	Per m2 commercial gross floor area
	65		65	Per residential unit (maximum \$16,400)
Amendment – Industrial / Other Use	1,000		1,000	Base
	0.80		0.80	Per m2 gross floor area (maximum \$6,500)

Site Plan Approval / Amendment (Note 7)	Fee	HST	Total	Unit
Minor Site Plan / Oak Ridges Moraine (note 2)	800		800	
Sales Trailer / Model Home	2,470		2,470	
Preparation of Section 41 Agreement (note 5)	740	96.20	836.20	
Preparation of Section 41 Agreement Amendment (note 5)	740	96.20	836.20	
Landscape Inspection Fee	For projects with greater than 2500 sq.m. of floor area, or 25 units or greater (0.5% of the landscape cost estimate with a minimum of \$1,000)			
Recirculation Fee	50% of the base fee			
Extension of Site Plan Approval	50% of the original application fee			

Committee of Adjustment – Minor Variance (Notes 4 and 7)	Fee	HST	Total	Unit
Accessory Buildings and Structures	\$700		\$700	

Committee of Adjustment – Minor Variance (Notes 4 and 7)	Fee	HST	Total	Unit
Residential Minor (single, semi-detached, townhouse or proposed lot)	910		910	
Residential Major (all other residential)	1,480		1,480	
Commercial	2,110		2,110	
Other non-residential	910		910	
Tabling and Recirculation Fee (applicant initiated)	310		310	

Land Division	Fee	HST	Total	Unit
Application Fee	\$3,255		\$3,255	
Pre-Application Meeting	305		305	
Tabling of Application	305		305	
Re-circulation	750		750	Per additional circulation
Additional Committee of Adjustment Hearing	520		520	Per additional Committee of Adjustment Hearing
Preparation of Section 53 Agreement	740	96.20	836.20	

Pre-Consultation Fees	Fee	HST	Total	Unit
Pre-Consultation Stage 1 – Conceptual Proposal Review	\$1,055		\$1,055	
Pre-Consultation Stage 2 – Technical Proposal Review	5,295		5,295	

Pre-Consultation Fees	Fee	HST	Total	Unit
Pre-Consultation - Minor	305		305	

Sign Permit	Fee	HST	Total	Unit
Permanent	\$245		\$245	
Temporary	135		135	

Sign By-law	Fee	HST	Total	Unit
Variance	\$860		\$860	
Amendment	2,155		2,155	

Additional Dwelling Unit	Fee	HST	Total	Unit
Application and Registration	\$255		\$255	
Registration for Applications submitted prior to January 1, 2015	120		120	
Rental Protection Act	1,590		1,590	

Land Use Information and Compliance Letter	Fee	HST	Total	Unit
Zoning, Building, and all other property information	\$205		\$205	
Subdivision and Site Plan (per agreement)	205		205	
Environmental Review Letter	205		205	Per property

Peer Review	Fee	HST	Total	Unit
Peer review	(Applicant responsible for 100% Municipality's full costs of undertaking a Peer Review)			

Comments on Applications under the Green Energy Act	Fee	HST	Total	Unit
microFIT applications (10 kW or less)	\$205		\$205	
FIT applications up to 10 MW (solar energy)	575		575	
FIT applications up to 10 MW (other than solar)	7,505		7,505	

Other	Fee	HST	Total	Unit
Street Name Change Request	\$1,485		\$1,485	Base
	55		55	Per Municipal Address
Activation of a dormant application not requiring a public meeting	Greater of 25% of initial application fee or \$1,650		Greater of 25% of initial application fee or \$1,650	
Application Requiring An Open House or Additional Public Meeting	2,160		2,160	Per meeting

Other	Fee	HST	Total	Unit
Application Requiring Additional Public Meeting	2,470		2,470	First meeting plus fee for each subsequent public meeting where notice is provided through the local newspaper
Application Involving Review Under EPA and/or EAA Process (additional fee)	17,830		17,830	
Ontario Municipal Board or Land Planning Appeals Tribunal Related Administration Fee (note 8)				
Preparation of Development / Servicing Agreement (note 5 and note 9)				
Folding of drawings accompanying a submission (fee per sheet)	5.24	0.68	5.92	Per sheet
Commissioner Fee by Municipal Staff	26.00	3.38	29.38	

Publications	Fee	HST	Total	Unit
Small maps	\$5.24	\$0.68	\$5.92	
Large maps	15.82	2.06	17.88	

Publications	Fee	HST	Total	Unit
Aerial Photography (colour)	5.24	0.68	5.92	
Official Plan Colour Map	5.24	0.68	5.92	
Clarington Official Plan	82.16	10.68	92.84	
Clarington Zoning By-law	82.16	10.68	92.84	
Clarington Street Name Index CD Format	20.54	2.67	23.21	
Studies				
Under 40 pages	13.76	1.79	15.55	
40 to 100 pages	30.81	4.01	34.82	
100 to 200 pages	46.22	6.01	52.23	
Over 200 pages	66.76	8.68	75.44	
CD	15.41	2.00	17.41	

Real Property Transactions	Fee	HST	Total	Unit
Preparation of any agreements relating to real property transactions not otherwise specifically addressed in this Fee schedule; land transfers (e.g., right-of-ways, encroachments, leases and licensed, easements) the person requiring the agreement shall be required to pay fees and disbursements in accordance with notes 5 and 9 below.				

Development Engineering Fees	Fee	HST	Total	Unit
ROW Closure and Conveyance Application Fee	\$256.75	\$33.38	\$290.13	Per application

Development Engineering Fees	Fee	HST	Total	Unit
ROW Closure and Conveyance Processing Fee	770.25	100.13	870.38	Per closure and conveyance processed
Winter Maintenance Fee	5,751.20		5,751.20	Per km of road in the development
Streetlighting Fee	128.38		128.38	Per light in subdivision
Engineering Review Fee	1.25% of the Final Works Cost Estimate or \$2,000, whichever is greater.			
Engineering Inspection Fee				
Estimated Cost of Services:				
Less than \$500,000	\$8,000 or 3.5% of the Estimated Cost of Services, whichever is higher			
\$500,000-\$1,000,000	\$17,500 or 3.0% of the Estimated Cost of Services, whichever is greater.			

Development Engineering Fees	Fee	HST	Total	Unit
\$1,000,000-\$2,000,000	\$30,000 or 2.5% of the Estimated Cost of Services, whichever is greater.			
\$2,000,000-\$3,000,000	\$50,000 or 2.25% of the Estimated Cost of Services, whichever is greater.			
\$3,000,000 or greater	\$67,500 or 2.0% of the Estimated Cost of Services, whichever is greater.			

Chief Building Official Service	Fee	HST	Total	Unit
Master Plumbing License	\$105.99		\$105.99	
Drain Contractor License	105.99		105.99	
Pool Enclosure Permit	77.03		77.03	Per application

Note 1

The following are criteria for determining what constitutes a Major Official Plan Amendment application:

- New golf courses or expansion to existing golf courses;
- New waste facility or expansion to existing waste facility;
 - Commercial Development greater than 2,500 m²;
 - Deletion or addition of arterial or collector road; and/or
- Any application that due to the broader policy implications for the Municipality would require the need to review or manage studies, or any application deemed to be a major by the Director of Planning Services.

Note 2

The following are criteria for determining what constitutes a Minor Site Plan application:

- A residential or agricultural site plan in the Oak Ridges Moraine as required by the Official Plan and Zoning By-law 2005-109;
 - A dog kennel and similarly scaled uses; and/or
- A minor alteration to an existing site plan to revise parking, add a patio, add a storage building, revise signage, add or delete portables, etc.

Note 3

The following are criteria for determining what constitutes a major Zoning By-law Amendment application:

- Associated with an Official Plan Amendment;
- Associated with an application for proposed Plan of Subdivision;
- Application involving multiple properties, except for commercial and industrial related applications; and/or
- Any application that requires the review of technical support documents or studies (e.g., environmental analyses, transportation).

Note 4

Minor Variance applications for the construction or placement of an accessibility device to provide access to a single-detached/link or townhouse dwelling is exempt from the fee. An “accessibility device” is defined as a device including a ramp that aids persons with physical disabilities in gaining access to a dwelling unit.

Note 5

Agreement preparation fee does **not** include the cost of registering the agreement and all related documents (e.g., Transfers, Postponements, or inhibiting orders) in the Land Registry office. The cost of such registrations is as follows:

- Initial registration \$250 plus HST, plus disbursements.
- All subsequent registrations \$125 plus HST, plus disbursements. Applicants

must provide the Municipality (Legal Services) with all such costs prior to registration.

Note 6

The following are criteria for determining what constitutes a minor application for red- line revisions to Draft Approval:

- Does not require circulation to outside agencies.

Note 7

Fees for all Planning applications submitted by a registered charitable organization or for a registered non-profit housing organization will be reduced by 50%.

Note 8

In addition to the fees set out for Planning Act Applications, the total fees payable shall include all fees associated with supporting an applicant at any hearing where the application was approved by Municipal Council including legal fees at a rate of \$180/hour and consultant/witness fees where required but excluding the costs of the Planning Department staff.

Note 9

For preparation of any development/servicing agreement other than a subdivision agreement, Section 41 agreement or a Section 53 agreement, the applicant is required to reimburse the Municipality for its legal costs. If the legal work is undertaken by the Municipal Solicitor, it will be charged at the rate of \$180/hour. If the legal work is undertaken by other legal counsel, it will be charged at the legal counsel's hourly rate. The minimum fee for any such agreement shall be \$475 plus HST.

Note 10

This Schedule "A" shall remain in effect from July 1, 2022, until June 30, 2023. In the event that a fees review is not undertaken before that date fees will be increased annually by 3%, commencing on January 1, 2025.

Note 11

Where Official Plan and Zoning By-law Amendments are submitted together a reduction of 50% of the Major Zoning By-law Amendment Fee shall apply.

Note 12

The fee for a Mixed-Use Building will apply when residential units are proposed and a minimum of 50% of the ground floor of a building is for non-residential purposes.

Note 13

Recirculation fees will be required on the 4th resubmission of application materials that require circulation to internal departments and/or external agencies.

Note 14

The following are criteria for determining what constitutes a Minor Pre-consultation:

- Applications associated with a single detached dwelling; and/or
 - Applications associated with an agricultural use.

By-law 2024-022
Schedule "F"
Community Services Fees
Fee Schedule Effective January 1, 2025

Aquatics	Fee	HST	Total	Unit
Category A	\$20.53		\$20.53	Per hour
Category B	14.45		14.45	Per hour
Category C	62.47		62.47	Per hour
Category D	39.65		39.65	Per hour
Bronze Cross	7.01	0.91	7.92	Per hour
Bronze Medallion and Emergency First Aid	7.18	0.93	8.11	Per hour
Bronze Star	9.12	1.19	10.31	Per hour
Lifesaving Society Instructor	2.86	0.37	3.23	Per hour
National Lifeguard Full Course	5.47	0.71	6.18	Per hour
Advanced Leadership Instructor	6.76	0.88	7.64	Per hour
National Lifeguard Recertification	8.81	1.15	9.96	Per hour
Standard First Aid and CPR C	4.89	0.64	5.53	Per hour
Swim Instructor	4.94	0.64	5.58	Per hour
Exam Cost	Actual			Per exam
Material Cost	Actual			Per exam
Swim / Skate				
Adult	4.45	0.58	5.03	Per visit
3 and Under	0		0	Per visit
Senior	3.50	0.46	3.96	Per visit
Youth	3.50		3.50	Per visit

Aquatics	Fee	HST	Total	Unit
Group	11.07	1.44	12.51	Per visit
Membership	220.34	28.64	248.98	Per year

Camps	Fee	HST	Total	Unit
Category A	\$5.50		\$5.50	Per hour
Category B	5.84		5.84	Per hour
Category C	7.41		7.41	Per hour
Category D	7.53		7.53	Per hour
Extended Care	3.25		3.25	Per hour

Community Development	Fee	HST	Total	Unit
Admissions and ticketing	Set by event			Based on services and on a cost recovery basis

Facilities	Fee	HST	Total	Unit
Category A				
Resident	\$107.04	13.92	120.96	Per hour
Parking lot / Civic Square	\$646.52	84.05	730.57	Per day
Category B				
Resident	93.09	12.10	105.19	Per hour
Parking lot / Civic Square	323.26	42.02	365.28	Per day

Facilities	Fee	HST	Total	Unit
Category C				
Resident	79.49	10.33	89.82	Per hour
Parking lot / Civic Square	161.32	20.97	182.29	Per hour
Category D				
Resident	58.29	7.58	65.87	Per hour
Parking lot / Civic Square - Community Group	10.27	1.34	11.61	Per hour
Category E				
Resident	42.66	5.55	48.21	Per hour
Category F				
Resident	30	3.90	33.90	Per hour
Event				
Full Hall	1,027	133.51	1,160.51	Per day
Dry Pad	1,360.78	176.90	1,537.68	Per day
Full Facility with Dry Floor	3,491.80	453.93	3,945.73	Per day
Full Facility with Ice	5,648.50	734.31	6,382.81	Per day
Licensed event	10.27	1.34	11.61	Per hour
Drapery rental				
Resident	84.79	11.02	95.81	Per event
Community Group / Not-For-Profit	0	0	0	
Kitchen				
Resident	129.30	16.81	146.11	Per day
Community Group / Not-For-Profit	0	0	0	
Indoor stage set-up				

Facilities	Fee	HST	Total	Unit
Resident	52.99	6.89	59.88	Per event
Community Group / Not-For-Profit	0	0	0	
Dry Floor				
Resident	96.64	12.56	109.20	Per hour
Ice 5 Skater	90.09	11.71	101.80	Per hour
Ice Discount	136.19	17.70	153.89	Per hour
Ice Non-Prime				
Resident	186.37	24.23	210.60	Per hour
Ice Prime Time				
Resident	246.01	31.98	277.99	Per hour
Lacrosse Bowl				
Resident	28.39	3.69	32.08	Per hour
Turf Full Field Discount				
Resident	77.37	10.06	87.43	Per hour
Turf Full Field Non-Prime				
Resident	173.49	22.55	196.04	Per hour
Turf Full Field Prime Time				
Resident	210.71	27.39	238.10	Per hour
Turf Half Field Discount				
Resident	51.35	6.68	58.03	Per hour
Turf Half Field Non-Prime Time				
Resident	86.75	11.28	98.03	Per hour

Facilities	Fee	HST	Total	Unit
Turf Half Field Prime Time				
Resident	106.18	13.80	119.98	Per hour
Gymnasium Full				
Resident	60.59	7.88	68.47	Per hour
Gymnasium Half				
Resident	43.45	5.65	49.10	Per hour
Gymnasium South Courtice Arena				
Resident	25.44	3.31	28.75	Per hour
Pool Main				
Resident	169.37	22.02	191.39	Per hour
Pool Additional Staff	26.04	3.39	29.43	Per hour
Pool Swim Club / School Board				
Youth	72.59	9.44	82.03	Per hour
Adult	87.61	11.39	99	Per hour
Squash Club Court Rentals	681.64	88.61	770.25	Per month
Internal Bookings / Community Group	0	0	0	Per event

Fields	Fee	HST	Total	Unit
Major Field – Lit				
Adult	\$58.95	\$7.66	\$66.61	Per hour
Commercial	70.74	9.20	79.94	Per hour
Youth	34.96		34.96	Per hour

Fields	Fee	HST	Total	Unit
Major Field – Unlit				
Adult	29.47	3.83	33.30	Per hour
Commercial	35.37	4.60	39.97	Per hour
Youth	5.12		5.12	Per hour
Minor Field				
Adult	16.37	2.13	18.50	Per hour
Commercial	19.65	2.55	22.20	Per hour
Youth	4.15		4.15	Per hour
Tournaments				
Baseball Tournament	222.92	28.98	251.90	Per day
Tournament lighting	41.12	5.35	46.47	Per hour
Batting Cages	0	0	0	Per hour
Artificial Turf Field – Lit				
Adult	102.70	13.35	116.05	Per hour
Commercial	123.24	16.02	139.26	15.60
Youth	86.48		86.48	Per hour
Artificial Turf Field – Unlit				
Adult	70.27	9.14	79.41	Per hour
Commercial	84.33	10.96	95.29	Per hour

Fields	Fee	HST	Total	Unit
Youth	59.46		59.46	Per hour
Gazebo	0	0	0	Per hour
Picnic Area	0	0	0	Per hour
Special Event				
Commercial	79.96	10.39	90.35	Per hour
Resident	39.79	5.17	44.96	Per hour
Stage Rental				
Saturday (minimum 3 hours)	53.13	6.91	60.04	Per hour
Sunday / Stat holiday (minimum 3 hours)	72.31	9.40	81.71	Per hour

Fitness	Fee	HST	Total	Unit
Category A	\$6.63	\$0.86	\$7.49	Per hour
Category B	9.62	1.25	10.87	Per hour
Assessment – Body Scan	13.59	1.77	15.36	Per service
Assessment – First Steps	73.13	9.51	82.64	Per service
Dryland Training (max 30 players)	144.32	18.76	163.08	Per hour
High School Visits (max 30 students)	87.19	11.33	98.52	Per hour
Workshops	13.61	1.77	15.38	Per hour
Personal Training				
Per Hour	53.46	6.95	60.41	Per hour

Fitness	Fee	HST	Total	Unit
5 Hours	50.79	6.60	57.39	Per hour
10 Hours	45.43	5.91	51.34	Per hour
Semi-Private	40.23	5.23	45.46	Per hour
Semi-Private 5 hours	38.21	4.97	43.18	Per hour
Small Groups	15.41	2	17.41	Per hour
Fitness Centre	434.54	56.49	491.03	Per year
Fitness Centre Plus	611.63	79.51	691.14	Per year
Group Fitness	387.59	50.39	437.98	Per year
Locker Rental	84.79	11.02	95.81	Per year
Fitness	11.08	1.44	12.52	Per visit
Group Fitness	9.62	1.25	10.87	Per visit

Recreation	Fee	HST	Total	Unit
Category A				
Adult	\$4.62	\$0.60	\$5.22	Per hour
Youth	4.42		4.42	Per hour
Category B				
Adult	5.55	0.72	6.27	Per hour
Youth	6.99		6.99	Per hour
Category C				
Adult	7.49	0.97	8.46	Per hour
Youth	8.49		8.49	Per hour
Category D				
Adult	10.20	1.33	11.53	Per hour
Youth	11.01		11.01	Per hour

Recreation	Fee	HST	Total	Unit
Category E				
Adult	12.91	1.68	14.59	Per hour
Youth	17.97		17.97	Per hour
Tournament	4.07	0.53	4.60	Per hour
Trade Booth				
Commercial	57.83	7.52	65.35	Per event
Community Group	0	0	0	Per event
Luncheon	10.77	1.40	12.17	Per visit
Special event with meal and entertainment	21.56	2.80	24.36	Per visit
Special event with refreshment	14.68	1.91	16.59	Per visit
General Drop-in				
Adult	3.94	0.51	4.45	Per visit
Senior	1.97	0.26	2.23	Per visit
Youth	1.97		1.97	Per visit
Sports Drop-in				
Adult	5.44	0.71	6.15	Per visit
Senior	2.72	0.35	3.07	Per visit
Youth	2.72		2.72	Per visit
Sports Drop-in Specialty				
Adult	7.19	0.93	8.12	Per visit
Senior	4.88	0.63	5.51	Per visit
Youth	4.88		4.88	Per visit
Daytime Skating Drop-in				
3 and Under	0	0	0	Per visit
Adult	4.03	0.52	4.55	Per visit
Senior	2.60	0.34	2.94	Per visit

Recreation	Fee	HST	Total	Unit
Youth	2.60		2.60	Per visit

Administration	Fee	HST	Total	Unit
Aquatic Leadership Discount	20%			
Remote Programming Incentive Discount	20%			
Non-Resident Surcharge	10%			Activity registration Memberships Facility rentals
Age Based Discount – Senior	50%			Activity registration Memberships
Age Based Discount - Youth	50%			Memberships
Employee Part-time Discount	50%			Memberships
Family/Group Discount	20%			Memberships
Inclusion Membership Discount – Adult	50%			Memberships
Inclusion Membership Discount – Senior	20%			Memberships
Inclusion Membership Discount – Youth	20%			Memberships
Student Discount	25%			Memberships
Community Group / Not for Profit Discount (not already identified)	20%			Facility rentals

Administration	Fee	HST	Total	Unit
Commercial Business Surcharge (not already identified)	20%			Facility rentals
Multi-pack Discount (not already identified)	10%			Pay As You Go (drop-in programming)
Facility Cancellation Surcharge – Spot rentals with notice	10%			Per hour turnback
Facility Cancellation Surcharge – Spot rentals without notice	50%			Per hour turnback
Statutory Holiday Rental Surcharge	93.49	12.15	105.64	Per hour
Administrative Fee	10	1.34	11.61	Per transaction
Replacement Access Card	5.14	0.67	5.81	Per card

Discounts do not apply where rates have already been discounted.

By-law 2024-022
 Schedule "G"
 Public Works Fees
 Fee Schedule Effective January 1, 2025

Special Events on Municipal Highways By-law (2014-021)	Fee	HST	Total	Unit
Application Review Fee	\$500			

Road Occupancy By-law (2014-022)	Fee	HST	Total	Unit
Municipal Resources required for the temporary closure or occupancy	Actual costs of required resources			

Senior Snow Clearing Program	Fee	HST	Total	Unit
Senior snow clearing program	\$91.33	\$11.87	\$103.20	Per Season
	93.80	12.19	105.99	Per Season – beginning September 2025

Commemorative Tree and Bench Program	Fee	HST	Total	Unit
Commemorative Tree	\$924.00	\$120.12	\$1,044.12	Per tree
Commemorative Bench	2,824.00	367.12	3,191.12	Per bench
Commemorative Tree Plaque	490	63.70	553.70	Per plaque

Access Permits	Fee	HST	Total	Unit
Access Permit Application	\$130		\$130	
Access Permit Rural (based on size of culvert)	Actual costs of required resources			
Access Permit Urban	Actual cost of required resources			
Curb reinstatement	Actual cost of required resources			
Sidewalk remove and replace	Actual cost of required resources			

Incident Response	Fee	HST	Total	Unit
Response to incident clean up on municipal roadway and right of way	Current MTO Rate plus actual costs of required resources			Per vehicle and labour, minimum one (1) hour
Response to a municipal infrastructure damage incident	Current MTO Rate plus actual costs of required resources			Per vehicle and labour, minimum one (1) hour

Incident Response	Fee	HST	Total	Unit
Additional expenses to retain a private contractor or to rent equipment to repair or replace municipal infrastructure	Actual costs of required resources			



2024-022

By-law 2024-022
Schedule "H"
Cemetery Fees
Fee Schedule Effective January 1, 2025

Sale of Plots	Care and Maintenance	Plot	Total Fee	HST	Total	Unit
Single (3' x 9')	\$884.80	\$1,327.20	\$2,212	\$287.56	\$2,499.56	Per plot, includes 40% care and maintenance
Infant (1.5' x 3')	Not applicable	No charge	No charge			
Cremation (2' x 2')	296	444	740	96.20	836.20	Per plot, includes 40% care and maintenance

Sale of Cremation Niches	Care and Maintenance	Niche	Total Fee	HST	Grand Total	Unit
Niche (including plaque)	\$378.75	\$2,146.25	\$2,525	\$328.25	\$2,853.25	Per niche, includes 15% care and maintenance

Interment	Fee	HST	Total
Adult – Single Depth	\$1,168	\$151.84	\$1,319.84
Adult – Double Depth	1,453	188.89	1,641.89
Cremation	449	58.37	507.37
Niche	227	29.51	256.51

Infant	No charge		
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Disinternment	Fee	HST	Total
Adult – Single Depth	\$1,920	\$249.60	\$2,169.60
Adult – Double Depth	2,308	300.04	2,608.04
Cremation	529	68.77	597.77
Niche	227	29.51	256.51
Infant	529	68.77	597.77

	Fee	HST	Total
Saturday Plot Interments	\$278	\$36.14	\$314.14
Saturday Cremation/Niche Interments	No additional charge		
Sunday & Stat Holidays Plot Interments	649.00	84.37	733.37
Sunday & Stat Holidays Cremation/Niche Interments	239.00	31.07	270.07
Rental for lowering device, set up and dressing	153.00	19.89	172.89
Provincial Licence Fee	Set by province		
Granite Plaque Replacement	347.00	45.11	392.11

Administrative	Fee	HST	Total
Transfer Fee	\$45	\$5.85	\$50.85
Duplicate or Replacement Certificate	45	5.85	50.85
Third Party Sale Transfer	45	5.85	50.85
Transfer Back to Municipality	45	5.85	50.85

Monument Foundation or Marker Setting	Care and Maintenance	Monument	Total Fee	HST	Total	
Monument	\$200	\$295	\$495	\$90.35	\$785.35	
Flat Marker – Regular	100	213	313	53.69	466.69	Maximum height 24.5" x 18.5"
Flat Marker – Cremation	100	41	141	31.33	272.33	Maximum size 22" x 16"
Flat Marker – Block IBL	Not Applicable	140	140	18.20	158.20	Maximum size 16.5" x 10.5"
Foot Marker	Not Applicable	140	140	18.20	158.20	Maximum size 16" x 10"
Removal of Monuments	Not Applicable	99	99	12.87	111.87	