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**The Corporation of the
Municipality of Clarington
By-Law 2023-044
Office Consolidation**

Being a by-law to require the payment of fees for services.

Passed, by Council, on: July 1, 2023

Consolidated as of: January 18, 2024

Amendments:

Amending By-law	Date	Amendment Details
2023-074	December 18, 2023	Replace Land Division Fees within Schedule E
	February 28, 2024	Updated with 2024 Fee's

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THE CORPORATION OF THE MUNICIPALITY OF CLARINGTON

BY-LAW NO. 2023-044

Being a by-law to require the payment of fees for services.

Whereas Subsection 69(1) of the Planning Act, R.S.O. 1990, c.P.12, as amended, provides that by-laws may be passed by the council of a municipality to establish a tariff of fees for the processing of applications made in respect of planning matters; and

Whereas Subsection 391(1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, authorizes a municipality to impose fees or charges for services or activities provided or done by or on behalf of it.

Now therefore the Council of the Municipality of Clarington enacts as follows:

Commencing July 1, 2023, the fees for services provided by the Municipality shall be set out in the following Schedules to this By-law:

- a. Schedule "A" – General Fees
- b. Schedule "B" – Legislative Services Fees
- c. Schedule "C" – Financial Services Fees
- d. Schedule "D" – Emergency and Fire Services Fees
- e. Schedule "E" – Planning and Infrastructure Services Fees
- f. Schedule "F" – Community Services
- g. Schedule "G" – Public Works Fees
- h. Schedule "H" – Cemetery Services Fees

That the Deputy CAO/Treasurer is authorized to adjust the above schedules, without amendment to this By-law, effective annually on January 1st of each year, beginning January 1, 2024, by an amount not exceeding the July over July, Ontario All-Items Consumer Price Index (CPI) or \$5, whichever is higher.

That applicable taxes be in addition to the stated amounts in the above schedules, as amended by the Province of Ontario or Government of Canada.

Notwithstanding Section 1, the Deputy CAO/Treasurer, or designate, is authorized to waive service fees to a maximum of \$50.

That By-law 2010-142, and any amendments thereto, be repealed.

That this by-law shall be effective on July 1, 2023.

ORIGINAL BY-LAW SIGNED

By-law 2023-044
Schedule "A"
General Fees
Fee Schedule Effective January 1, 2024

Service	Fee	HST	Total	Unit
Photocopies	\$0.67	\$0.09	\$0.76	Per page
	3.10	0.40	3.50	Minimum
Commissioner of Oaths	26.00	3.38	29.38	Per signature
Commissioner of Oaths(for Ontario "Change of Name" forms currently referred to as Form 11155E and Form 1156E)	0.00			Not applicable

By-law 2023-044
Schedule "B"
Legislative Services Fees
Fee Schedule Effective January 1, 2024

Service	Fee	HST	Total	Unit
Burial Permit	\$26.00		\$26.00	
Civil Marriage Ceremony	280.00	36.40	316.40	
Marriage Licenses	140.00		140.00	
Cost to File Appeal of Property Standards Order (50% to be refunded to Appellant following appearance before Appeal Committee. Failure to appear for the Appeal will result in forfeiture of entire fee amount)	88.50	11.50	100.00	

The following table is a summary of regulatory fees set by the Municipality and rules outlining the license, applicability and eligibility should be referred to the appropriate regulatory by-law:

Snow Clearing By-law (93-144)	Fee	HST	Total	Unit
Removal of Snow	Actual cost			
Administrative Charge	\$50.00		\$50.00	Per removal

Body Rub Parlour By-law (2003-127)	Fee	HST	Total	Unit
Application				
Owner's Licence	\$1,061.95	\$138.05	\$1,200.00	
Operator's Licence	176.99	23.01	200.00	
Attendant's Licence	132.74	17.26	150.00	
Licence				
Owner's Licence	176.99	23.01	200.00	
Operator's Licence	88.50	11.50	100.00	

Attendant's Licence	44.25	5.75	50.00	
Licence Renewal				
Owner's Licence	353.98	46.02	400.00	
Operator's Licence	247.17	2.83	250.00	
Attendant's Licence	88.50	11.50	100.00	

Peddler's License By-law (2005-206)	Fee	HST	Total	Unit
Stationary	\$265.49	\$34.51	\$300.00	Per year
Mobile	265.49	34.51	300.00	Per year
Assistant	88.50	11.50	100.00	Per year

Auctioneers License By-law (2006-116)	Fee	HST	Total	Unit
Auctioneer Annual	\$66.37	\$8.63	\$75.00	Per licence
Auctioneer Single Event	35.40	4.60	40.00	Per licence

Adult Entertainment By-law (2007-063)	Fee	HST	Total	Unit
Owner Licence	\$2,654.87	\$345.13	\$3,000.00	Per licence
Operator Licence	884.96	115.04	1,000.00	Per licence
Attendant Licence	221.24	28.76	250.00	Per licence

Fill By-law (2008-114)	Fee	HST	Total	Unit
Minor Fill Operation Permit	\$250.00		\$250.00	
Small Fill Operation Permit	500.00		500.00	
Large Fill Operation Permit	1,000.00		1,000.00	Base

Fill By-law (2008-114)	Fee	HST	Total	Unit
	1.00			Per m3 of fill

Exotic Animal By-law (2012-045)	Fee	HST	Total	Unit
Permit Application	\$44.25	\$5.75	\$50.00	
Impound	44.25	5.75	50.00	
Daily Care	13.27	1.73	15.00	Per day
Third-party Daily Care	Actual cost			Note

Note: Where a Prohibited Animal is impounded and a third-party is contracted to care for the Animal, the third-party care fee shall be charged for every day or part of a day the Animal is cared for by the third-party.

Responsible Pet Owners By-law (2013-024)	Fee	HST	Total	Unit
Adoptions				
Adoption – dogs (all dogs are microchipped prior to adoption)	\$88.50	\$11.50	\$100.00	
Adoption – cats (all cats are microchipped and altered prior to adoption unless it is too young or too small at the time of adoption, in which case the Owner is offered a rebate upon proof of altering.)	119.47	15.53	135.00	

Responsible Pet Owners By-law (2013-024)	Fee	HST	Total	Unit
Licenses				
Dog or cat – microchipped & spayed or neutered	\$15.00		\$15.00	

Responsible Pet Owners By-law (2013-024)	Fee	HST	Total	Unit
Licenses				
Dog or cat – spayed or neutered no microchip	\$25.00		\$25.00	
Dog – unaltered	40.00		40.00	
Cat – unaltered	40.00		40.00	
Dog or cat – Agricultural rate (Note 1)	100.00		100.00	Annual

Note 1: Rate is offered where there are more than three dogs or three cats and where owner provides proof current rabies vaccination for each, and proof of zoning.

Responsible Pet Owners By-law (2013-024)	Fee	HST	Total	Unit
Impounding Wearing License or Microchip				
First occurrence	Free			Picked up within 24 hours
	\$46.02	\$5.98	\$52.00	Otherwise
Second or subsequent occurrence	68.58	8.92	77.50	
Daily care fee (Note 2)	14.16	1.84	16.00	Per day

Note 2: Every dog impounded is subject to an additional charge for every day or part of a day after the day the pet is brought into impoundment.

Responsible Pet Owners By-law (2013-024)	Fee	HST	Total	Unit
Impounding Not Wearing License or Not Microchipped				
First occurrence	\$46.02	\$5.98	\$52.00	

Responsible Pet Owners By-law (2013-024)	Fee	HST	Total	Unit
Impounding Not Wearing License or Not Microchipped				
Second or subsequent occurrence	68.58	8.92	77.50	
Daily care fee (Note 2)	14.46	1.84	16.00	Per day
Not licensed (Note 3)	See license schedule			

Note 2: Every dog impounded is subject to an additional charge for every day or part of a day after the day the pet is brought into impoundment.

Note 3: In addition to the fees detailed above, every Owner of a dog not licensed for the current year who is a resident of the Municipality is also required to pay the licence fee in addition to the impoundment fees.

Responsible Pet Owners By-law (2013-024)	Fee	HST	Total	Unit
Surrenders				
Transfer of ownership of a cat or dog or litter, brought into the Animal Shelter	\$53.10	\$6.90	\$60.00	
Transfer of ownership of a cat or dog, picked up by the Animal Services Officers, during normal working hours (excluding Sunday and Holidays)	61.95	8.05	70.00	
Transfer of ownership of a cat or dog, picked up by the Animal Services Officer, outside of regular business hours.	84.07	10.93	95.00	

Responsible Pet Owners By-law (2013-024)	Fee	HST	Total	Unit
Trap Rental Fees				
Deposit – Fully refundable upon return of trap	\$45.00		\$45.00	
Daily rental	4.42	0.58	5.00	Per day

Responsible Pet Owners By-law (2013-024)	Fee	HST	Total	Unit
Permit to Keep More Dogs than Prescribed Limit				
Initial Application Fee	\$70.80	\$9.20	\$80.00	
Annual Renewal	44.25	5.75	50.00	

Kennel By-law (2013-025)	Fee	HST	Total	Unit
Initial Application Fee	\$176.99	\$23.01	\$200.00	
Annual Renewal	132.74	17.26	150.00	

Special Events on Private- Property By-law (2014-020)	Fee	HST	Total	Unit
Application Review Fee	\$442.48	\$57.52	\$500.00	

Traffic and Parking By-law (2014-059)	Fee	HST	Total	Unit
Parking Meter Zones on Highways (per schedule 5 of By-law)	\$0.88	\$0.11	\$1.00	Per hour
	4.42	0.58	5.00	Maximum

Traffic and Parking By-law (2014-059)	Fee	HST	Total	Unit
Municipal Parking Permit				
Until 8:00am the next day	\$0.00		\$0.00	
7 days	10.00	1.30	11.30	
14 days	20.00	2.60	22.60	
21 days	30.00	3.90	33.90	
28 days	35.00	4.55	39.55	
56 days	70.00	9.10	79.10	
84 days	105.00	13.65	118.65	

Refreshment Vehicle By-law (2015-016)	Fee	HST	Total	Unit
Stationary Refreshment Vehicle Annual Licence	\$181.42	\$23.58	\$205.00	First Vehicle
	92.92	12.08	105.00	Per additional vehicle
Licensed Stationary Refreshment Vehicle Temporary Relocation Fee	0.00			Up to 10 times per licensing period
	48.67	6.33	55.00	Each additional time per licensing period
Mobile Refreshment Vehicle Annual Licence	181.42	23.58	205.00	First vehicle
	92.92	12.08	105.00	Per additional vehicle
Mobile Refreshment Vehicle Temporary Relocation Fee	0.00		0.00	

Refreshment Vehicle By-law (2015-016)	Fee	HST	Total	Unit
Refreshment Cart Annual Licence	181.42	23.58	205.00	Unlimited number of carts
Participation in a Special Event				
Currently licensed in Clarington	0.00		0.00	Per vehicle
Currently licensed in Durham	26.55	3.45	30.00	Per vehicle
Currently licensed in another jurisdiction in Ontario	48.67	6.33	55.00	Per vehicle
If not Currently licensed in any jurisdiction	181.42	23.58	205	First Vehicle
	92.92	12.08	105.00	Each additional vehicle

Fireworks By-law (2015-047)	Fee	HST	Total	Per Unit
Class A (Permit to Discharge Consumer Fireworks) (Note 1)	\$44.25	\$5.75	\$50.00	
Class B (Permit to Discharge Display Fireworks or Special Effect Pyrotechnics)	66.37	8.63	75.00	
Class C (Permit to Sell from a Mobile Sales Location)	88.50	11.50	100.00	
Class D (Permit to Sell from a Temporary Sales Location)	44.25	5.75	50.00	
Fire Inspection Fee for all Permits other than a Class Permit.	66.37	8.63	75.00	

Note 1: The fee for a Class A Permit is waived for cultural or religious holidays.

Vehicle-For-Hire By-law (2019-069)	Fee	HST	Total	Unit	
Taxicab/Limousine Broker Licence	\$1,327.43	\$172.57	\$1,500.00		
TNV Broker Licence	22,123.89	2,876.11	25,000.00		
Replacement Plate	8.85	1.15	10.00		
Broker Information Update (during term of licence)	22.12	2.88	25.00		

By-law 2023-044
Schedule "C"
Financial Services Fees
Fee Schedule Effective January 1, 2024

Taxation Services	Fee	HST	Total	Unit
Tax Certificate	\$70.00		\$70.00	
Tax Certificate – Rush	80.00		80.00	
Tax Receipts/Letters	10.00		10.00	
Refund of incorrect payment by lawyers, mortgage companies	40.00		40.00	
Electronic payment correction (first correction at no charge for resident only)	25.00		25.00	
Reprint tax bill, PASP letter, adjustment, apportionment notification, etc.	10.00		10.00	Per notice
New tax account set-up fee	50.00		50.00	Per roll
Research/archival fee (one hour minimum)	30.00		30.00	Per hour
Post dated cheque removal fee or date change	25.00		25.00	
Mortgage company information	15.00		15.00	Per roll
Addition to tax roll (e.g., Region of Durham water/sewer lien, POA arrears, development charges etc.)	40.00		40.00	Per roll
Dishonoured payments (pre-authorized payments/ cheques)	35.00		35.00	
Ownership change	35.00		35.00	Per roll number
Statement of Account	10.00		10.00	Per roll number

Taxation Services	Fee	HST	Total	Unit
Arrears notice	5.00		5.00	Per roll number
Legal Fees/Title Searches	100.00		100.00	Per roll number
Farm Debt Notice Fee	40.00		40.00	Per notice
Process a refund/transfer between accounts	40.00		40.00	Per transaction
Tax sale registration recovery service fee	Recovery of actual cost			

By-law 2023-044
Schedule "D"
Emergency and Fire Fees
Fee Schedule Effective January 1, 2024

Information / Document	Fee	HST	Total	Unit
Copy of Emergency Response Report, Fire Loss Report – Within past two (2) years	\$150.00	\$19.50	\$169.50	
Copy of Emergency Response Report, Fire Loss Report – Over past two (2) years (Archival)	225.00	29.25	254.25	
File Search for buildings up to four (4) units.	150.00	19.50	169.50	Up to first four (4) units
	25.00			Per additional unit

Permits	Fee	HST	Total	Unit
Schedule "A" Open Air Fire Permit – Residential (12 months)	\$81.00		\$81.00	
Schedule "A" Open Air Fire Permit – Residential (30 day)	40.50		40.50	
Schedule "B" Agreement for Controlled Burn Permit – farm	No Charge			
Fireworks – Class B (permit to Discharge Display Fireworks or Special Effect Pyrotechnics)	225.00		225.00	
Fireworks – Class C (permit to Sell from a Mobile Sales Location)	100.00		100.00	
Fireworks – Class D (permit to Sell from a Temporary Sales Location)	50.00		50.00	

Permits	Fee	HST	Total	Unit
Open Aire Fire/Explosion Permit – Special Effects/Movie/Theatrical/Music	225.00		225.00	

Request	Fee	HST	Total	Unit
Inspection of all buildings and occupancy	\$225.00	\$29.25	\$254.25	Up to 600m2
	225.00	29.25	254.25	Each additional 600m2 or part thereof
Propane Plan review				
Existing plan up to 5,000 USWG	300.00	39.00	339.00	
Existing Plan, greater than 5,000 USWG	450.00	58.50	508.50	
New/Modified Plan, up to 5,000 USWG	750.00	97.50	847.50	
New/Modified plan greater than 5,000 USWG	2,250.00	292.50	2,542.50	
Retention of third-party engineering or other firm	Actual cost			
Single Family Residential Inspection	No charge			
Refreshment Vehicle Inspection	75.00	9.75	84.75	

Public Education and Training	Fee	HST	Total	Unit
Fire Safety Presentations and Lectures	No charge			
Fire Drill	No charge			
Fire Extinguisher Training	No charge			Extinguishers to be provided by requestor

Emergency Services	Fee	HST	Total	Unit
Standby requests	Current MTO Rate			Per vehicle for the first hour or part thereof
Motor Vehicle Collisions on 400 Series Highways, Highway 35/115, Highway 35, Highway 115	Current MTO Rate			Per vehicle for the first hour or part thereof
Motor Vehicle Collisions on Municipal Roadways (both Municipal and Regional Roads) – Non-Clarington Resident at fault	Current MTO Rate plus Authorized Requestor Information Service fee			Per vehicle for the first hour or part thereof, and for each additional one-half hour or part thereof
Response to a natural gas incident	Current MTO Rate plus any costs incurred to clean up or mitigate the hazard			Per vehicle for the first hour, and every one-half hour thereafter
Response to a dangerous goods, or hazardous materials incident	Current MTO Rate plus any			Per vehicle for the first hour, and for

Emergency Services	Fee	HST	Total	Unit
	costs incurred to clean up or mitigate the hazard			every on-half hour or part thereof thereafter
Additional expenses to retain a private contractor or rent equipment on fire apparatus in order to suppress a fire, preserve property, prevent fire spread, remove materials creating a hazard, secure a property for investigation, determine fire cause, conduct a fire watch, or otherwise eliminate an emergency or hazard	Cost recovery at actual costs			

Preventable Fires and Alarm Services	Fee			Unit
Response to unapproved open-air burning (after one warning per 12-month period)	Current MTO Rate			Per vehicle, minimum one (1) hour, and every one-half hour thereafter
Responses to fires on or beside rail lines caused by railway company	Cost recovery at actual costs			
Response to malicious and nuisance alarms (following two occurrences in a 12-month period)	Current MTO Rate			Per vehicle, minimum one (1) hour, and every one-half hour thereafter

By-law 2023-044
Schedule "E"
Planning and Infrastructure Services Fees
Fee Schedule Effective January 1, 2024

Official Plan Amendment (Note 7)	Fee	HST	Total	Unit
Minor Application	\$17,960.00		\$17,960.00	
Major Application (Note 1)	26,320.00		26,320.00	
Aggregate Pit or Quarry	39,740.00		39,740.00	
Regional Official Plan Amendment Review	3,240.00		3,240.00	
Neighbourhood Design Plan Amendment	5,990.00		5,990.00	

Zoning By-law Amendment (Note 7)	Fee	HST	Total	Unit
Minor	\$9,030.00		\$9,030.00	
Major (Note 3)	13,530.00		13,530.00	
Removal of "(H)" Holding Symbol	3,120.00		3,120.00	
Extension of a temporary use	2,650.00		2,650.00	

Combined Official Plan and Zoning By-law Amendments (Note 11)	Fee	HST	Total	Unit
Minor	\$24,730.00		\$24,730.00	
Major	33,080.00		33,080.00	

Draft Plan of Subdivision (Note 7)	Fee	HST	Total	Unit
Residential	\$19,160.00		\$19,160.00	Base amount
	305.00		305.00	Per unit
	510.00		510.00	Per block
Non-Residential	7,930.00		7,930.00	
Preparation of Subdivision Agreement (Note 5)	4,790.00	622.70	5,412.70	
Preparation of Subdivision Agreement Amendment (Note 5)	1,200.00	156.00	1,356.00	
Recirculation Fee	50% of the base fee			

Red Line Revisions to Draft Approval Plan of Subdivision (Note 7)	Fee	HST	Total	Unit
All revisions	\$10,580.00		\$10,580.00	Base amount
	305.00		305.00	Per unit
	510.00		510.00	Per block

Major Revisions to Subdivision Applications Not Draft Approved (Note 7)	Fee	HST	Total	Unit
Where original application was filed prior to July 1, 2000	\$16,740.00		\$16,740.00	Base amount
	305.00		305.00	Per unit

Major Revisions to Subdivision Applications Not Draft Approved (Note 7)	Fee	HST	Total	Unit
	510.00		510.00	Per block
Where original application was filed between July 1, 2000 and December 31, 2006	8,390.00		8,390.00	Base amount
	305.00		305.00	Per unit
	510.00		510.00	Per block
Where original application was filed after December 31, 2006	8,390.00		8,390.00	
Subdivision Clearance	3,050.00		3,050.00	
Extension of Draft Plan Approval	3,050.00		3,050.00	

Draft Plan of Condominium (Note 7)	Fee	HST	Total	Unit
Residential and Non-residential	\$8,730.00		\$8,730.00	
Application for Condominium Conversions	10,580.00		10,580.00	
Preparation of Condominium Agreement (Note 5)	4,380.00	569.40	4,949.40	
Preparation of Condominium Agreement Amendment (Note 5)	890.00	115.70	1,005.70	
Condominium Clearance	2,410.00		2,410.00	
Part Lot Control (Note 7)	1,200.00		1,200.00	Base amount
	60.00		60.00	Per unit

Site Plan Approval / Amendment (Note 7)	Fee	HST	Total	Unit
Telecommunications Towers	\$9,580.00		\$9,580.00	
Residential Use	7,200.00		7,200.00	Base
	230.00		230.00	Per unit for first 100 units
	150.00		150.00	Per unit after first 100 units
Commercial Use	5,990.00		5,990.00	Base
	2.00		2.00	Per m2 commercial gross floor area
Mixed Use Building (note 12)	5,400.00		5,400.00	Base
	0.70		0.70	Per m2 commercial gross floor area
	60.00		60.00	Per residential unit (max \$20,000)
Industrial / Other Uses	3,610.00		3,610.00	Base
	0.50		0.50	Per m2 gross floor area (max \$10,000)
Amendment – Residential Use	1,200.00		1,200.00	Base

Site Plan Approval / Amendment (Note 7)	Fee	HST	Total	Unit
	50.00		50.00	Per unit (maximum \$6,000)
Amendment – Commercial Use	2,170.00		2,170.00	Base
	2.00		2.00	Per m2 commercial gross floor area (maximum \$16,000)
Amendment – Mixed Use (note 12)	2,550.00		2,550.00	Base
	0.70		0.70	Per m2 commercial gross floor area
	60.00		60.00	Per residential unit (maximum \$16,000)
Amendment – Industrial / Other Use	980.00		980.00	Base
	0.50		0.50	Per m2 gross floor area (maximum \$6,400)
Minor Site Plan / Oak Ridges Moraine (note 2)	780.00		780.00	
Sales Trailer / Model Home	2,410.00		2,410.00	

Site Plan Approval / Amendment (Note 7)	Fee	HST	Total	Unit
Preparation of Section 41 Agreement (note 5)	730.00	94.90	824.90	
Preparation of Section 41 Agreement Amendment (note 5)	730.00	94.90	824.90	
Landscape Inspection Fee	For projects with greater than 2500 sq.m. of floor area, or 25 units or greater (0.5% of the landscape cost estimate with a minimum of \$1,000)			
Recirculation Fee	50% of the base fee			
Extension of Site Plan Approval	50% of the original application fee			

Committee of Adjustment – Minor Variance (Notes 4 and 7)	Fee	HST	Total	Unit
Accessory Buildings and Structures	\$690.00		\$690.00	
Residential Minor (single, semi-detached, townhouse or proposed lot)	890.00		890.00	

Committee of Adjustment – Minor Variance (Notes 4 and 7)	Fee	HST	Total	Unit
Residential Major (all other residential)	\$1,450.00		\$1,450.00	
Commercial	2,060.00		2,060.00	
Other non-residential	890.00		890.00	
Tabling and Recirculation Fee (applicant initiated)	305.00		305.00	

Land Division	Fee	HST	Total	Unit
Application Fee	\$3,175.00		\$3,175.00	
Pre-Application Meeting	310.00		310.00	
Tabling of Application	310.00		310.00	
Re-circulation	750.00		750.00	Per additional circulation
Additional Committee of Adjustment Hearing	520.00		520.00	Per additional Committee of Adjustment Hearing
Preparation of Section 53 Agreement	730.00	94.90	824.90	

Sign Permit	Fee	HST	Total	Unit
Permanent	\$240.00		\$240.00	
Temporary	130.00		130.00	

Sign By-law	Fee	HST	Total	Unit
Variance	\$840.00		\$840.00	
Amendment	2,100.00		2,100.00	

Additional Dwelling Unit	Fee	HST	Total	Unit
Application and Registration	\$250.00		\$250.00	
Registration for Applications submitted prior to January 1, 2015	120.00		120.00	
Rental Protection Act	1,550.00		1,550.00	

Land Use Information and Compliance Letter	Fee	HST	Total	Unit
Zoning, Building, and all other property information	\$200.00		\$200.00	
Subdivision and Site Plan (per agreement)	200.00		200.00	

Peer Review	Fee	HST	Total	Unit
Peer review	(Applicant responsible for 100% Municipality's full costs of undertaking a Peer Review)			

Comments on Applications under the Green Energy Act	Fee	HST	Total	Unit
microFIT applications (10 kW or less)	\$200.00		\$200.00	
FIT applications up to 10 MW (solar energy)	560.00		560.00	
FIT applications up to 10 MW (other than solar)	7,310.00		7,310.00	

Other	Fee	HST	Total	Unit
Pre-Consultation Stage 1 – Conceptual Proposal Review	\$1,030.00		\$1,030.00	
Pre-Consultation Stage 2 – Technical Proposal Review	5,160.00		5,160.00	
Pre-Consultation - Minor	300.00		300.00	
Street Name Change Request	1,450.00		1,450.00	Base
	50.00		50.00	Per Municipal Address
Activation of a dormant application not requiring a public meeting	Greater of 25% of initial application fee or \$1,650		Greater of 25% of initial application fee or \$1,650	

Application	Fee	HST	Total	Unit
Application Requiring An Open House or Additional Public Meeting	\$2,110.00		\$2,110.00	Per meeting
Application Requiring Additional Public Meeting	2,410.00		2,410.00	First meeting plus fee for each subsequent public meeting where notice is provided through the local newspaper

Application	Fee	HST	Total	Unit
Application Involving Review Under EPA and/or EAA Process (additional fee)	17,370.00		17,370.00	
Ontario Municipal Board or Land Planning Appeals Tribunal Related Administration Fee (note 8)				
Preparation of Development / Servicing Agreement (note 5 and note 9)				
Folding of drawings accompanying a submission (fee per sheet)	5.10	0.66	5.76	Per sheet
Notarial Fee by Municipal Solicitor	26.00	3.38	29.38	
Commissioners Fee by Municipal Staff	26.00	3.38	29.38	

Publications	Fee	HST	Total	Unit
Small maps	\$5.10	\$0.66	5.76	
Large maps	15.40	2.00	17.40	
Aerial Photography (colour)	5.10	0.66	5.76	
Official Plan Colour Map	5.10	0.66	5.76	
Clarington Official Plan	80.00	10.40	90.40	
Clarington Zoning By-law	80.00	10.40	90.40	
Clarington Street Name Index CD Format	20.00	2.60	22.60	
Studies				
Under 40 pages	13.40	1.74	15.14	

Publications	Fee	HST	Total	Unit
40 to 100 pages	30.00	3.90	33.90	
100 to 200 pages	45.00	5.85	50.85	
Over 200 pages	65.00	8.45	73.45	
CD	15.00	1.95	16.95	

Real Property Transactions	Fee			Unit
Preparation of any agreements relating to real property transactions not otherwise specifically addressed in this Fee schedule; land transfers (e.g., right-of-ways, encroachments, leases and licensed, easements) the person requiring the agreement shall be required to pay fees and disbursements in accordance with notes 5 and 9 below.				

Chief Building Official Service	Fee			Unit
Master Plumbing License	\$103.20		\$103.20	
Drain Contractor License	103.20		103.20	

Note 1

The following are criteria for determining what constitutes a Major Official Plan Amendment application:

- New golf courses or expansion to existing golf courses;
- New waste facility or expansion to existing waste facility;
 - Commercial Development greater than 2,500 m²;
 - Deletion or addition of arterial or collector road; and/or
- Any application that due to the broader policy implications for the Municipality would require the need to review or manage studies, or any

application deemed to be a major by the Director of Planning Services.

Note 2

The following are criteria for determining what constitutes a Minor Site Plan application:

- A residential or agricultural site plan in the Oak Ridges Moraine as required by the Official Plan and Zoning By-law 2005-109;
 - A dog kennel and similarly scaled uses; and/or
- A minor alteration to an existing site plan to revise parking, add a patio, add a storage building, revise signage, add or delete portables, etc.

Note 3

The following are criteria for determining what constitutes a major Zoning By-law Amendment application:

- Associated with an Official Plan Amendment;
- Associated with an application for proposed Plan of Subdivision;
- Application involving multiple properties, except for commercial and industrial related applications; and/or
- Any application that requires the review of technical support documents or studies (e.g., environmental analyses, transportation).

Note 4

Minor Variance applications for the construction or placement of an accessibility device to provide access to a single-detached/link or townhouse dwelling is exempt from the fee. An “accessibility device” is defined as a device including a ramp that aids persons with physical disabilities in gaining access to a dwelling unit.

Note 5

Agreement preparation fee does **not** include the cost of registering the agreement and all related documents (e.g., Transfers, Postponements, or inhibiting orders) in the Land Registry office. The cost of such registrations is as follows:

- Initial registration \$250.00 plus HST, plus disbursements
 - All subsequent registrations \$125.00 plus HST, plus disbursements.
- Applicants must provide the Municipality (Legal Services) with all such costs prior to registration.

Note 6

The following are criteria for determining what constitutes a minor application for red- line revisions to Draft Approval:

- Does not require circulation to outside agencies.

Note 7

Fees for all Planning applications submitted by a registered charitable organization or for a registered non-profit housing organization will be reduced by 50%.

Note 8

In addition to the fees set out for Planning Act Applications, the total fees payable shall include all fees associated with supporting an applicant at any hearing where the application was approved by Municipal Council including legal fees at a rate of \$180/hour and consultant/witness fees where required but excluding the costs of the Planning Department staff.

Note 9

For preparation of any development/servicing agreement other than a subdivision agreement, Section 41 agreement or a Section 53 agreement, the applicant is required to reimburse the Municipality for its legal costs. If the legal work is undertaken by the Municipal Solicitor, it will be charged at the rate of \$180/hour. If the legal work is undertaken by other legal counsel, it will be charged at the legal counsel's hourly rate. The minimum fee for any such agreement shall be \$475.00 plus HST.

Note 10

This Schedule "A" shall remain in effect from July 1, 2022, until June 30, 2023. In the event that a fees review is not undertaken before that date fees will be increased annually by 3%, commencing on July 1, 2024.

Note 11

Where Official Plan and Zoning By-law Amendments are submitted together a reduction of 50% of the Major Zoning By-law Amendment Fee shall apply.

Note 12

The fee for a Mixed-Use Building will apply when residential units are proposed and a minimum of 50% of the ground floor of a building is for non-residential purposes.

Note 13

Recirculation fees will be required on the 4th resubmission of application materials that require circulation to internal departments and/or external agencies.

Note 14

The following are criteria for determining what constitutes a Minor Pre-consultation:

- Applications associated with a single detached dwelling; and/or
- Applications associated with an agricultural use.

By-law 2023-044
Schedule "F"
Community Services Fees
Fee Schedule Effective January 1, 2024

Aquatics	Fee	HST	Total	Unit
Category A	\$19.99		\$19.99	Per hour
Category B	14.07		14.07	Per hour
Category C	60.83		60.83	Per hour
Category D	38.61		38.61	Per hour
Bronze Cross	6.83	0.89	7.72	Per hour
Bronze Medallion and Emergency First Aid	6.99	0.91	7.90	Per hour
Bronze Star	8.88		8.88	Per hour
Lifesaving Society Instructor	2.60	0.34	2.94	Per hour
National Lifeguard Full Course	5.33	0.69	6.02	Per hour
Advanced Leadership Instructor	6.58	0.86	7.44	Per hour
National Lifeguard Recertification	8.01	1.04	9.05	Per hour
Standard First Aid and CPR C	4.76	0.62	5.38	Per hour
Swim Instructor	4.49	0.58	5.07	Per hour
Exam Cost	Actual			Per exam
Material Cost	Actual			Per exam
Swim / Skate				
Adult	4.33	0.56	4.89	Per visit
3 and Under	0.00		0.00	Per visit
Senior	3.41	0.44	3.85	Per visit
Youth	3.41		3.41	Per visit

Aquatics	Fee	HST	Total	Unit
Group	10.78	1.40	12.18	Per visit
Membership	214.55	27.89	242.44	Per year

Camps	Fee	HST	Total	Unit
Category A	\$5.36		\$5.36	Per hour
Category B	5.69		5.69	Per hour
Category C	7.22		7.22	Per hour
Category D	7.33		7.33	Per hour
Extended Care	3.16		3.16	Per hour

Community Development	Fee	HST	Total	Unit
Admissions and ticketing	Set by event			Based on services and on a cost recovery basis

Facilities	Fee	HST	Total	Unit
Category A				
Resident	\$104.23	\$13.55	\$117.78	Per hour
Parking lot	629.52	81.84	711.36	Per day
Category B				
Resident	90.64	11.78	102.42	Per hour

Facilities	Fee	HST	Total	Unit
Parking lot	314.76	40.92	355.68	Per day
Category C				
Resident	77.40	10.06	87.46	Per hour
Parking lot	157.08	20.42	177.50	Per hour
Category D				
Resident	56.76	7.38	64.14	Per hour
Parking lot - Community Group	10.00	1.30	11.30	Per hour
Category E				
Resident	41.54	5.40	46.94	Per hour
Event				
Full Hall	1,000.00	130.00	1,130.00	Per day
Dry Pad	1,325.00	172.25	1,497.25	Per day
Full Facility with Dry Floor	3,400.00	442.00	3,842.00	Per day
Full Facility with Ice	5,500.00	715.00	6,215.00	Per day
DraperY rental	82.56	10.73	93.29	Per event

Facilities	Fee	HST	Total	Unit
Kitchen	125.90	16.37	142.27	Per day
Licensed event	10.00	1.30	11.30	Per hour
Stage set-up	51.60	6.71	58.31	Per event
Dry Floor				
Resident	94.10	12.23	106.33	Per hour
Ice 5 Skater	87.72	11.40	99.12	Per hour
Ice Discount	132.61	17.24	149.85	Per hour
Ice Non-Prime				
Resident	181.47	23.59	205.06	Per hour
Ice Prime Time				
Resident	239.54	31.14	270.68	Per hour
Lacrosse Bowl				
Resident	27.64	3.59	31.23	Per hour
Turf Full Field Discount	75.34	9.79	85.13	Per hour
Turf Full Field Non-Prime				
Resident	168.93	21.96	190.89	Per hour
Turf Full Field Prime Time				

Facilities	Fee	HST	Total	Unit
Resident	205.17	26.67	231.84	Per hour
Turf Half Field Non-Prime Time				
Resident	84.47	10.98	95.45	Per hour
Turf Half Field Prime Time				
Resident	103.39	13.44	116.83	Per hour
Gymnasium Full				
Resident	59.00	7.67	66.67	Per hour
Gymnasium Half				
Resident	42.31	5.50	47.81	Per hour
Gymnasium South Courtice Arena				
Resident	24.77	3.22	27.99	Per hour
Pool Main				
Resident	164.92	21.44	186.36	Per hour
Pool Additional Staff	25.36	3.30	28.66	Per hour
Pool Swim Club / School Board				
Youth	69.13	8.99	78.12	Per hour

Facilities	Fee	HST	Total	Unit
Adult	83.44	10.85	94.29	Per hour
Squash Club Court Rentals	663.72	86.28	750.00	Per month
Internal Bookings / Community Group	0.00		0.00	Per event

Fields	Fee	HST	Total	Unit
Major Field – Lit				
Adult	\$57.40	\$7.46	\$64.86	Per hour
Commercial	68.88	8.95	77.83	Per hour
Youth	34.04		34.04	Per hour
Major Field – Unlit				
Adult	28.70	3.73	32.43	Per hour
Commercial	34.44	4.48	38.92	Per hour
Youth	4.99		4.99	Per hour
Minor Field				
Adult	15.94	2.07	18.01	Per hour
Commercial	19.13	2.49	21.62	Per hour
Youth	4.04		4.04	Per hour
Tournaments				

Fields	Fee	HST	Total	Unit
Baseball Tournament	217.06	28.22	245.28	Per day
Tournament lighting	40.04	5.21	45.25	Per hour
Batting Cages	0.00		0.00	Per hour
Artificial Turf Field – Lit				
Adult	100.00	13.00	113.00	Per hour
Commercial	120.00	15.60	135.60	15.60
Youth	84.21		84.21	Per hour
Artificial Turf Field – Unlit				
Adult	68.42	8.89	77.31	Per hour
Commercial	82.11	10.67	92.78	Per hour
Youth	57.90		57.90	Per hour
Gazebo	0.00		0.00	Per hour
Picnic Area	0.00		0.00	Per hour
Special Event				
Commercial	77.86	10.12	87.98	Per hour
Resident	38.74	5.04	43.78	Per hour
Stage Rental				
Saturday (minimum 3 hours)	51.73	6.72	58.45	Per hour
Sunday / Stat holiday (minimum 3 hours)	70.41	9.15	79.56	Per hour

Fitness	Fee	HST	Total	Unit
Category A	\$6.46	\$0.84	\$7.30	Per hour
Category B	9.37	1.22	10.59	Per hour
Assessment – Body Scan	13.23	1.72	14.95	Per service
Assessment – First Steps	71.21	9.26	80.47	Per service
Dryland Training (max 30 players)	140.53	18.27	158.80	Per hour
High School Visits (max 30 students)	84.90	11.04	95.94	Per hour
Workshops	13.25	1.72	14.97	Per hour
Personal Training				
Per Hour	52.05	6.77	58.82	Per hour
5 Hours	49.45	6.43	55.88	Per hour
10 Hours	44.24	5.75	49.99	Per hour
Semi-Private	39.17	5.09	44.26	Per hour
Semi-Private 5 hours	37.21	4.84	42.05	Per hour
Small Groups	15.00	1.95	16.95	Per hour
Fitness Centre	423.12	55.01	478.13	Per year
Fitness Centre Plus	595.55	77.42	672.97	Per year
Group Fitness	377.40	49.06	426.46	Per year
Locker Rental	82.56	10.73	93.29	Per year
Fitness	10.79	1.40	12.19	Per visit
Group Fitness	9.37	1.22	10.59	Per visit

Recreation	Fee	HST	Total	Unit
Category A				
Adult	\$4.50	\$0.59	\$5.09	Per hour

Recreation	Fee	HST	Total	Unit
Youth	4.30		4.30	Per hour
Category B				
Adult	5.40	0.70	6.10	Per hour
Youth	6.81		6.81	Per hour
Category C				
Adult•	7.29	0.95	8.24	Per hour
Youth	8.27		8.27	Per hour
Category D				
Adult	9.93	1.29	11.22	Per hour
Youth	10.72		10.72	Per hour
Category E				
Adult	12.57	1.63	14.20	Per hour
Youth	17.50		17.50	Per hour
Tournament	3.96	0.51	4.47	Per hour
Trade Booth				
Commercial	56.31	7.32	63.63	Per event
Community Group	0.00		0.00	Per event
Luncheon	10.49	1.36	11.85	Per visit
Special event with meal and entertainment	20.99	2.73	23.72	Per visit

Recreation	Fee	HST	Total	Unit
Special event with refreshment	14.29	1.86	16.15	Per visit
General Drop-in				
Adult	3.84	0.50	4.34	Per visit
Senior	1.92	0.25	2.17	Per visit
Sports Drop-in				
Adult	5.30	0.69	5.99	Per visit
Senior	2.37	0.31	2.68	Per visit
Youth	2.65		2.65	Per visit
Sports Drop-in Specialty				
Adult	7.00	0.91	7.91	Per visit
Senior	4.75	0.62	5.37	Per visit
Youth	4.75		4.75	Per visit
Daytime Skating Drop-in				
3 and Under	0.00		0.00	Per visit
Adult	3.10	0.40	3.50	Per visit
Senior	2.00	0.26	2.26	Per visit
Youth	2.00		2.00	Per visit

Note: Effective January 1, 2024, certain fees as identified above will change despite clause 2 to the Fees By-law to better align the charges to the actual cost and discounts applied. After January 1, 2024, these fees will be subject to annual inflation per clause 2.

Administration	Fee	HST	Total	Unit
Aquatic Leadership Discount	20%			
Remote Programming Incentive Discount	20%			Starting January 1, 2024
Non-Resident Surcharge	10%			Activity registration
Age Based Discount – Senior	50%			Activity registration
Age Based Discount - Youth	50%			Memberships
Employee Part-time Discount	50%			Memberships
Family/Group Discount	20%			Memberships
Inclusion Membership Discount – Adult	50%			Memberships
Inclusion Membership Discount – Senior	20%			Memberships
Inclusion Membership Discount – Youth	20%			Memberships
Student Discount	25%			Memberships
Community Group / Not for Profit Discount (not already identified)	20%			Facility rentals Starting January 1, 2024
Commercial Business Surcharge (not already identified)	20%			Facility rentals Starting January 1, 2024
Multi-pack Discount (not already identified)	10%			Pay As You Go Starting January 1, 2024
Facility Cancellation Surcharge – Spot rentals with notice	10%			Per hour turnback

Administration	Fee	HST	Total	Unit
Facility Cancellation Surcharge – Spot rentals without notice	50%			Per hour turnback
Statutory Holiday Rental Surcharge	88.49	11.50	99.99	Per hour
Administrative Fee	10.00	1.30	11.30	Per transaction
Replacement Access Card	5.00	0.65	5.65	Per card

Discounts do not apply where rates have already been discounted.

Effective January 1, 2024, rates for Commercial and Community Groups will be based on the Residential rate plus or minus the applicable surcharge or discount for commercial and community based groups. Future fee schedules will eliminate separate categories and only show the residential rate as the base rate for facility rentals.

Effective January 1, 2024, a multi-pack discount will be applied to the base admission fee for pay as you go programming. Future fee schedules will eliminate the separate category and only show the per visit fee.

By-law 2023-044
Schedule "G"
Public Works Fees
Fee Schedule Effective January 1, 2024

Electric Vehicle Charging Stations	Fee	HST	Total	Unit
Daytime electric vehicle station use under three (3) hours	\$1.50	\$0.20	\$1.70	Per hour
Daytime electric vehicle station use after three (3) + 30 minute grace period	4.00	0.52	4.52	Per hour
Nighttime electric vehicle station use	1.50	0.20	1.70	Per hour
Reservation no-show	3.00	0.39	3.39	Flat fee

Note:

1. For daytime use (7:30am to 5:00pm Monday to Sunday), the user is expected to move their vehicle from the charge station parking spot after three (3) hours. A grace period of 30 minutes will be permitted once their allotted time has elapsed before an additional fee is applied.
2. Where offered by the Electric Vehicle Charger Service Provider, Electric Vehicle Parking Spaces may be reserved via an online booking platform on a first come first served basis. If the User does not connect to the electric vehicle charging station within 10 minutes of the reserved time, the User will be charged a fee and lose their place in the queue.³

Special Events on Municipal Highways By-law (2014-021)	Fee	HST	Total	Unit
Application Review Fee	\$500.00			

Road Occupancy By-law (2014-022)	Fee	HST	Total	Unit
Municipal Resources required for the temporary closure or occupancy	Actual costs of required resources			

Senior Snow Clearing Program	Fee	HST	Total	Unit
Senior snow clearing program	\$88.50	\$11.51	\$100.01	Per Season

Commemorative Tree and Bench Program	Fee	HST	Total	Unit
Commemorative Tree	\$900.00	\$117.00	\$1,017.00	Per tree
Commemorative Bench	2,750.00	357.50	3,107.50	Per bench

Access Permits	Fee	HST	Total	Unit
Access Permit Application	\$125.00		\$125.00	
Access Permit Rural (based on size of culvert)	271.43		271.43	Per M of 400mm steel culvert
	307.41		307.41	Per M of 450mm steel culvert
	328.57		328.57	Per M of 600mm steel culvert
	20.00		20.00	Per 400mm steel coupler
	22.00		22.00	Per 450mm steel coupler
	25.00		25.00	Per 600mm steel coupler
Access Permit Urban (determined by contractor)	210.20		210.20	Per cut up to two metres

	34.68		34.68	Each additional metre
Curb reinstatement (determined by contractor)	723.10	94.00	817.10	Per metre
Sidewalk remove and replace (determined by contractor)	723.10	94.00	817.10	Per square metre

By-law 2023-044
Schedule "H"
Cemetery Fees
Fee Schedule Effective January 1, 2024

Sale of Plots	Care and Maintenance	Plot	Total Fee	HST	Total	Unit
Single (3' x 9')	\$861.60	\$1,292.40	\$2,154.00	\$280.02	\$2,434.02	Per plot, includes 40% care and maintenance
Infant (1.5' x 3')	Not applicable	No charge	No charge			
Cremation (2' x 2')	288.40	432.60	721.00	93.73	814.73	Per plot, includes 40% care and maintenance

Sale of Cremation Niches	Care and Maintenance	Niche	Total Fee	HST	Grand Total	Unit
Niche (including plaque)	\$368.85	\$2,090.15	\$2,459.00	\$319.67	\$2,778.67	Per niche, includes 15% care and maintenance

Interment	Fee	HST	Total
Adult – Single Depth	\$1,138.00	\$147.94	\$1,285.94
Adult – Double Depth	1,415.00	183.95	1,598.95
Cremation	438.00	56.94	494.94
Niche	222.00	28.86	250.86
Infant	No charge		

Disinternment	Fee	HST	Total
Adult – Single Depth	\$1,870.00	\$243.10	\$2,113.10
Adult – Double Depth	2,248.00	292.24	2,540.24
Cremation	516.00	67.08	583.08
Niche	222.00	28.86	250.86
Infant	516.00	67.08	583.08

	Fee	HST	Total
Saturday Plot Interments	\$271.00	\$35.23	\$306.23
Saturday Cremation/Niche Interments	No additional charge		
Sunday & Stat Holidays Plot Interments	632.00	82.16	714.16
Sunday & Stat Holidays Cremation/Niche Interments	233.00	30.29	263.29
Rental for lowering device, set up and dressing	149.00	19.37	168.37
Provincial Licence Fee	Set by province		
Granite Plaque Replacement	338.00	43.94	381.94

Administrative	Fee	HST	Total
Transfer Fee	\$44.00	\$5.72	\$49.72
Duplicate or Replacement Certificate	44.00	5.72	49.72
Third Party Sale Transfer	44.00	5.72	49.72
Transfer Back to Municipality	44.00	5.72	49.72

Monument Foundation or Marker Setting	Care and Maintenance	Monument	Total Fee	HST	Grand total	
Monument	\$200.00	\$282.00	\$482.00	\$88.66	\$770.66	
Flat Marker – Regular	100.00	205.00	305.00	52.65	457.65	Maximum height 24.5" x 18.5"
Flat Marker – Cremation	100.00	38.00	138.00	30.94	268.94	Maximum size 22" x 16"
Flat Marker – Block IBL	Not Applicable	137.00	137.00	17.81	154.81	Maximum size 16.5" x 10.5"
Foot Marker	Not Applicable	137.00	137.00	17.81	154.81	Maximum size 16" x 10"
Removal of Monuments	Not Applicable	97.00	97.00	12.61	109.61	